



# Comprehensive Induction Program

## PLC Facilitator Guide

*Year Three*

**Teacher Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Chapter #** \_\_\_\_\_

*The purpose of this document is to provide verification that you have completed the requirement for facilitating a team meeting for Assessment for Learning. Make a copy and provide one copy to the Lead Mentor in charge of Year Three and keep one copy for your records. You should refer to and reference the CD that is located in the back of the “Classroom Assessment for Student Learning” text.*

**I notified the participants that they should do the following activities:**

**In order to assure that all participants share their knowledge of the chapter, I will:**

**In reviewing my chapter, I noted that I needed the following resources:**

**I can secure these resources from** \_\_\_\_\_

**and should do so by** \_\_\_\_\_.

**I am in charge of collecting the chapter work from this team meeting. I must see that**

\_\_\_\_\_ (Lead Mentor) receives the work by \_\_\_\_\_ (date).

**This includes the attendance roster.**