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ANCLOTE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Barbara Kleinsorge, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response:

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: A parent survey was conducted at the end of the 2012-2013 school year to provide guidance to the Anclote Elementary School Advisory Council (SAC) in the completion of the School Improvement Plan (SIP) and Parent Involvement Plan (PIP). The SAC was then able to make informed decisions on the best use of our Title I funds to improve school programs.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Head Start/VPK	The Head Start teachers and Family Service Educator, with the support of the Pasco County School District, will offer prekindergarten students a year long social and academic curriculum. Included in those services will be: parent/student activities, parent trainings, family support through home visits, certified social workers, nurses, psychologists, family services workers and social educators. Anclote Elementary will coordinate with the Head Start/VPK office to implement a transition program for students entering the regular public school program. Activities will include: coordinated meetings with parents, PreK teachers, and kindergarten teachers to discuss the specific learning needs of students, joint parent meetings to discuss transitioning into the new grade level.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts, and/or presentation materials that address the required components	Administration	August	Copies of agendas and handouts
2	Develop and disseminate invitations	Administration	August	Flyer with date of dissemination posting on school Web site
3	Advertise/publicize event	Administration	August	Posting on school Web site
4	Develop sign-in sheets	Administration	August	Sign-in sheets for classrooms

5	Maintain Documentation	Administration	August	Title I documentation box housed in front office
6	Maintain Documentation	Administration	August	Documentation will be shared with LEA Title I office for monitoring purposes

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: The school will provide flexible meeting and training times throughout the year by scheduling morning, evening, and afternoon meetings and workshops. Food and childcare will be provided at selected events. Records of parent participation will be maintained and meeting schedules will be adjusted based on parental needs.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Creating/maintaining classroom or grade level websites (Including IXL, ThinkCentral, FCAT Explorer links)	Teachers/ICT	Parents can access standards, lessons, and homework.	August-June	Parent feedback s
2	Academic Parent Nights	Academic Coaches/Assistant Principal	Build capacity with standards while supporting parent/child engagement	September - May	Parent feedback
3	Math Mornings "Muffins and Math	Math Committee/Chair /Admin	Strengthen Home-School Connection by increasing parent knowledge of the standards/curriculum	September - May	Parent feedback
4	Arts Night	Special teachers	Build capacity with the arts standards	May	Parent feedback

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
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1	Parent Involvement Staff Training	Administration/Parent Involvement Asst	Increase parental involvement to support student success	October 2013	Pre/post evaluation
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Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Anclote Elementary has championed our volunteer program to help involve families in their students' classrooms. The school has a dedicated family area to provide parent resource materials. The guidance department has become a hub of support for families seeking further resources and support. Our Parent Involvement Coordinator and Guidance Counselor will provide resources and update current materials throughout the 2013-2014 school year.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: During the Open House event, a general Title I meeting in a podcast format will be held as parents visit classrooms. Information regarding Title I programs, curriculum and academic assessments will be presented. Parents will also receive information regarding opportunities for involvement, decision-making for their child and home-school communication procedures. After the general meeting, parents will receive specific information regarding curriculum and assessment plans from the teachers. Sign-in sheets will be collected and a packet of the information presented will be sent home to parents unable to attend the meeting the following day.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: School office staff will be trained by the ESOL resource teacher regarding the legal rights of immigrant students, registration procedures, and right to attend school.

The Parent Involvement Policy will be summarized in a brochure that will be printed in a language understandable to the parent and provided to parents at open house. The complete PIP will be linked from each Title I school's website.

The school newsletter will be distributed quarterly in English and Spanish and translators will be available in the school office and at parent events.

*We will provide information and assistance to parents and students with disabilities as needed.

*Assistance will be provided for any individuals with disabilities.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Meetings and workshops will be conducted at a variety of times	Administration	Supporting parents in their ability to participate in their children's education.	Sept-May

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the 2012-2013 Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the 2012-2013 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Creating/maintaining classroom or grade level websites (Including IXL, ThinkCentral, FCAT Explorer links)	10	600	Parents can access standards, lessons, and homework.
2	Academic Parent Nights (Science, Literacy, Reading)	4	150	Build capacity with standards while supporting parent/child engagement
3	Math Mornings "Muffins and Math/SweetBay Math Night	3	75	Strengthen Home-School Connection by increasing parent knowledge of the standards/curriculum
4	Annual Title I Meeting/Open House	1	650	Strengthen home-school Connection, inform of opportunities in school

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the 2012-2013 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Involvement Staff Training	1	50	Increase parental involvement to support student success
2	District Provided Parent Involvement Coordinator Training	6	1	Parental involvement increases student achievement

Barriers

Describe the barriers that hindered participation by parents during the 2012-2013 school year in parental involvement activities. Include the steps the school will take during the 2012-2013 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Limited English Proficiency(Hispanic & Vietmanese)	Translate documents, translators on request for meetings, conferences, etc
2	Availability of parents to attend parent functions	Offer activities and conferences with flexible scheduling
3	Communication Access	Use multiple modes for communication: paper, technology, signage

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2011-2012 school year

that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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