

Inservice History Transfer Request

Request the transfer of inservice history from Bay District Schools to another FL District

FL DOE Inservice Teacher Education Transfer Record

Personal Information:

Full Name: _____

Social Security # Last 4 Digits: _____ Telephone #: _____

Email Address: _____

Would you like an unofficial copy of your transcript emailed to you? Yes __ No __

Information while employed with Bay District Schools:

Name (same as above) or a.k.a: _____

BDS Employee # (if recall): _____

School: _____

Transfer Information:

Name of School District Receiving Points: _____

District Contact's Name: _____

Email Address: _____

Telephone #: _____

*Transfer will be sent to District Contact's email unless mailing is required. If so,

District Mailing Address: _____

Your Signature

Date

Complete the form, sign and return: email to Jenna Gortemoller at gortevf@bay.k12.fl.us. Fax to (850) 747-5697.

Or mail to Bay District Schools, Staff Development, 1311 Balboa Avenue, Panama City, FL 32401.