

**PEARL CITY HIGH SUMMER SCHOOL  
STUDENT DISCIPLINE AND ATTENDANCE GUIDE**

Enrollment in the summer school program should provide students with an opportunity to learn in an environment free from distraction. Therefore, rules are necessary to preserve these rights for each student. The following rules and consequences will be followed as standards for student behavior.

All regular school rules and regulations (Chapter 19: Student Misconduct and Discipline) will be followed for summer school. Students are expected to maintain respect for other students and teachers. The following prohibited conduct applies to all students during summer school hours, on school premises, or during supervised activities.

**A. CHAPTER 19 OFFENSES**

**(1) Class A Offenses: Unlawful conduct and police notification**

- |  |   |
|--|---|
| a. Assault;  | f. Dangerous instrument; possession, use, or safe of; |
| b. Dangerous drugs; possession, use, or sale of;     | g. Property damage (e.g. vandalism, graffiti, etc.);  |
| c. Drug paraphernalia; possession and/or use;        | h. Robbery;   |
| d. Extortion;  | i. Sexual offenses;                                   |
| e. Intoxicating compounds; possession and/or use of; | j. Terroristic threatening.                           |

**(2) Class B Offenses: Unlawful conduct and police notification**

- a. Burglary;
- b. Disorderly conduct (fighting, disrupting school operation, etc.);
- c. Gambling;
- d. Harassment;
- e. Theft;
- f. Trespassing.

**(3) Class C Offenses: Department and School rules and regulations:**

- a. Smoking;
- b. Insubordination (non-compliance of direct order given by an adult);
- c. Disrespectful behavior (Use of profanity or offensive action to an adult);
- d. Contrabands (CD players, cigarettes, lighters, skateboards, etc.);
- e. Malicious vandalism and graffiti.

**(4) Class D Offenses: Pearl City High School's School rules:**

- a. No gum chewing.
- b. No spitting and/or hats.
- c. No sunglasses in the classroom.
- d. No taking hostility on others/teachers through behavior/inappropriate comment.
- e. No electronics (e.g. mp3 players, cellular phones, gaming devices, etc.) on campus.

**(5) CONSEQUENCES:**

- a. Parents will be informed of rule violations.
- b. Any student who commits a Class A offense shall be dismissed from summer school with possible police notification.
- c. Any student who commits a Class B, C, and/or D offenses may be given 1-2 days of suspension, police notification, and/or dismissal from summer school.
- d. **NO REFUND AND NO CREDIT/GRADE FOR ANY STUDENT WHO IS DISMISSED OR EXPELLED FROM SUMMER SCHOOL REGARDLESS OF DATE OF EXPULSION OR DISMISSAL.**
- e. If a student is suspended from school and student exceeds the allowed two (2) days of absences, the student will be dismissed from summer school with no refund.

**B. DRESS CODE**

This dress code applies for the entire day and all school functions and field trips.

The following is **NOT ALLOWED**:

- Bare feet;
- Shorts or skirts less than mid-thighs in length (to be deemed appropriate in length, the shorts/skirts must not be shorter than the tip of the pinkie finger when arms are extended straight down the side of the body);
- Underwear worn as outer wear;
- Cutoff jeans/pants (garments with fringed hems or holes, whether by design or due to wear);
- **TOPS REVEALING BARE MIDRIFTS OR WAISTLINES; ATHLETIC TANK TOPS, OR HALTER TOPS (BACKLESS GARMENTS); NO SPAGETTI STRAPS MAY BE WORN, NO EXCEPTIONS;**
- Sunglasses, hats, caps, or visors in the classrooms;
- Bandannas, dog chains, dog collars and any garment or symbol associated with gangs. Any garments imprinted with designs or logos which depict illegal activities. Any clothing, jewelry or accessory, which represents drugs, tobacco, alcohol, sex, or violence, or contains obscene words, lettering, symbol, or pictures.

**CONSEQUENCES**

Upon staff referral, any student deemed by administration to be in violation will not be allowed to attend classes until the violation has been corrected. Parent or guardian will be informed of the violation. Absence from class will be classified as "unexcused" until the violation is corrected. Parent or guardian will have the following options:

- a. Give permission to send the student home to change;
- b. Take the student home to change, or;
- c. Bring appropriate clothes to school for the student.

If parent or guardian is unavailable or cannot be contacted, the student will be retained in the office for the duration of the school day. The second offense will result in one (1) day of suspension or dismissal. Further incidents will result in dismissal without refund.

### **C. ATTENDANCE**

Students are expected to be in attendance every day of the summer session. One summer school day is equivalent to two (2) weeks of regular school. Students with excessive absences may not put in sufficient hours to meet the required number of hours for credit purposes.

#### **Absences and Tardies**

Every attempt will be made to inform parents of non-attendance. After an absence, a doctor's certificate or note from parent/guardian MUST accompany the returning student for verification. All absences and tardies will be followed-up by a phone call to parent/guardian.

We encourage parents to plan vacations/trips so as not to interfere with summer school. Parents and guardians are reminded that one (1) day of summer school is equivalent to 2 weeks of regular school. Absences from school due to sports or other activities are considered unexcused.

Students will be considered tardy to school (after 8:00 AM) or to class after the AM break (after 10:45 AM) and must report to the summer school office (B205) to get a tardy pass before being admitted into class.

#### **CONSEQUENCES:**

- a. Students not meeting the attendance requirements will fail the course, receive a grade of "F" and be dismissed from summer school with NO REFUND.
- b. Students who exceed two (2) absences; four (4) tardies; (two tardies equal an absence) or aggregate of absences and tardies that add up to 2 absences, i.e. 1 absence and 2 tardies, will fail the course, receive a grade of "F" and will be dismissed from summer school with no refund.
- c. Student will be considered "absent" if checking in after 8:30 AM.
- d. Teachers are not required to furnish students with make-ups assignments and tests for unexcused absences or tardies.

#### **Class Cutting and Loitering**

Students are expected to be in class at all times during class periods. Students should not be in the halls or in the restrooms. Five (5) minutes will be considered a reasonable time to use the restrooms and return to class.

#### **CONSEQUENCES:**

The first offense, the student will be counseled by the summer school director. On the second offense, parents will be called to inform them of the offense and any subsequent offenses may warrant suspension or dismissal from summer school. No refund should a student be dismissed for cause.

### **D. OFF LIMIT AREAS**

Due to on-going construction and renovation, students must adhere to ALL OFF LIMIT signs and areas. Construction areas may be boarded and fenced off to prevent students from entering these areas. Failure to do so may result in dismissal from summer school.

### **E. STUDENT PARKING**

Due to security reason, student parking will be allowed in parking lot C (gym). Parking lot A, B, and KLM will be reserved for summer school staff and Pearl City High School 12 month employees. Summer school will not be responsible for any damages.

### **F. ELECTRONIC POLICY**

Electronic devices, such as cellular phones, mp3 players and electronic gaming devices (including accessories like earphones) are prohibited during instructional time unless the device is used for a teacher sanctioned class activity. "Instructional time" includes the entire class period, including bathroom breaks and errands run outside of the classroom.

All electronics devices of this nature visible during instructional time will be confiscated by PCHS summer school staff and sent to the summer school office. Confiscated devices will be released from the summer school office to a parent or guardian of the student. It is the student's responsibility to inform his/her parent or guardian of the confiscation. All unclaimed devices will be donated to charity at the end of summer school.

If a student brings an electronic device to school for use during non-instructional time, he/she does so at his/her own risk. Pearl City High School Summer School recommends that students do not bring valuables to school, including electronic devices, as they are at risk of being lost or stolen.