



Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed on by parents periodically to meet the changing needs of parents and the school.

School’s vision for engaging families: Our current mission is...together we will provide a safe environment where we empower ALL students to be independent thinkers, prideful citizens, and develop a life-long love for learning. When we say together, this includes our community and families. We believe our parents and families are necessary for our students’ success. Our mission statement is Hudson Primary Academy builds a solid foundation with integrity, high quality instruction, and compassionate supports for all.

What is Required:

Assurances: We will:

- ☒ Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the “School Parent and Family Engagement Plan” that describes how the school will carry out its required family engagement activities.

- ☒ Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.

- ☒ Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.

- ☒ Involve parents in the planning, review, and improvement of the Title I program.

- ☒ Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents and teachers will communicate.

- ☒ Aid parents in understanding the education system and the state standards, and how to support their children’s achievement.

- ☒ Provide materials and training to help parents support their child’s learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.

- ☒ Coordinate with other federal and state programs, including preschool programs.

- ☒ Provide information in a format and language parents can understand and offer information in other languages as feasible.

Principal: Nicole Reynolds

Date: February 28, 2022

EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:

1. Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan with an adequate representation of parents.

Describe the method in which parents were involved	How were parents invited: Parents were invited through the school website, Facebook, information was placed on the school marquee. How the 20-21 PFEP was distributed to parents to give feedback on: Information was passed out and explained during the February SAC meeting How feedback was given: Feedback was given orally as well as written on the feedback forms How feedback was documented: In the SAC minutes
Date of meeting to gather parent input for Comprehensive Needs Assessment	Thursday, February 17, 2022
Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan	Thursday, February 17, 2022

**Evidence of the input gathered and how it was/will be used should uploaded to Title I Crate.*

2. Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate.

How were parents invited to develop or revise the compact?	How were parents invited: Parents were invited through the school website, Facebook, information was placed on the school marquee. How the 21-22 PFEP was distributed to parents to give feedback on: Information was passed out and explained during the February SAC meeting How feedback was given: Feedback was given orally and through Zoom How feedback was documented: In the SAC minutes
Date of parent meeting to develop or revise the compact	Thursday, February 17, 2022
What communication methods will be used between teachers & parents as well as school & parents?	The school website will be used as a means for communication for families. Information regarding academic activities for families will be promoted through the website, email, Facebook, School Messenger, Twitter, Class Dojo, Let's Talk and a letter will be sent home.

Elementary schools are required to hold at least one face to face conference with parents. Explain your process?	Meet the Teacher Day Title I Open House Individual Parent/Teacher conferences
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**A parent signed copy of the compact should be uploaded to Title I Crate as evidence of implementation.*

**Evidence of the input should be uploaded to Title I Crate.*

3. Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.

What information is provided at the meeting? How are parents notified of the meeting?	Information that will be provide will include: Schedules Curriculum Procedures Cambridge How parents can support their child at home Parents will be notified via School Messenger, email, Fliers, and social media
Tentative date and time(s) of the Annual Title I Meeting and steps taken to plan the meeting	Title I Open House-sometime in late August or early September Develop an agenda and handout/presentation materials that address requires components Advertise/Publicize the event Develop sign in sheets Maintain documentation
How do parents who are not able to attend receive information from the meeting?	Email Website Facebook School Messenger Marquee
How are parents informed of their rights?	Parents Right to Know is included in the Annual Title I Meeting PowToon Annual Title I letter that sent home in the beginning of the year Brochures are in the Parent Resource Area in the front office Newsletters

4. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.

Title III-ESOL	ESOL IA-TBD
Title IX-Homeless	Pack-A-Sack program, ABC program, Anne Bunting-SIT support
Preschool Programs	PreK workshops help prepare students and parents for the transition to Kindergarten

IDEA/ ESE	Support Facilitators-David Holbrook and Sarah Costa
Migrant	ABC program, Pack-A-Sack, SIT Program
Other	

5. Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.

Allocation	\$this amount will be the amount that the district determines as your set aside (in your 3136 line) as well as whatever (if any) additional money you have set aside out of your budget.
Explain how these funds will be used this school year	Funds will be used to help with materials provided during educational nights and refreshments.
How are parents involved in deciding this?	This was discussed during the February meeting. The group discussed how Title I funds will be used to improve the quality of the school programs at Hudson Primary Academy as well as how to improve student achievement.
How did you document parent input?	Agenda minutes from the SAC meeting.

6. Aid, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.
- Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy, that parents can use at home with their child to help reinforce what they are learning in the classroom.
 - Think of Family Engagement as a strategy to reach the goal of student achievement
 - Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy-to-read format.

Building Capacity of Families								
SuP goals	Title/Description of Strategy	How will this impact student achievement?	When will this occur?	When applicable, indicate the services you will provide to families.				How will this support learning at home?
				Transportation	Meal	Childcare	Translation	
1. High Impact Instruction 2. Data Driven Decisions	Curriculum: HPA will provide specific strategies for parents to use with their children through skills that are being taught through workshops, family curriculum events, and parent/teacher conferences.	Parents will have the opportunity to access grade level resources and activities to use with their child at home. The activities will provide grade level practice across the curriculum. (Parent letters that correlate with the module study in ELA, Zearn math parent letters, Cambridge resources, etc.)	August-May		X	X	X	Parents will be equipped with strategies that can support their child’s learning.

2. High Impact Instruction and Data Driven Decisions	<u>Achievement levels and Assessment:</u> Staff will implement parent/student/academic/behavioral workshops to demonstrate specific skills and strategies which will be taught, information will be provided to parents on how students will be assessed. (FAST, NWEA, DIBELS)	Each instructional team will provide opportunities for parents to learn specific ways to support their child's educational needs at home.	August-May					Parents will be equipped with strategies that can support their child's learning.
3. High Impact Instruction and Data Driven Decisions	<u>Progress Monitoring:</u> Staff will implement parent/student/academic/behavioral workshops to demonstrate specific skills and strategies which will be taught, information will be provided to parents on how students will be assessed. (FAST, NWEA, DIBELS)	Each instructional team will provide opportunities for parents to learn specific ways to support their child's educational needs at home.	August-May		x			Parents will be equipped with strategies that can support their child's learning.
Other:	Implement grade level, in-school activities that support partnership between parents, teachers, and students to support achievement.	Parents will be invited to participate in programs such as the Cobra of Character (Cambridge focused) events, PTO, and workshops to increase awareness of the school and student needs.			x			Parents will be equipped with strategies that can support their child's learning.

Explain how parents are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.	During Meet the Teacher Day and the School-wide Open House, parents will receive information regarding opportunities for parent involvement (SAC, PTO, Volunteering, etc.) Parents will visit their child's classroom and receive information related to curriculum and assessment from the teachers (website resources, Eureka videos/Zearn, Lexia Core 5, and parent/teacher conferences)
How will workshops/events be evaluated? How will the needs of parents be assessed to plan future events?	Feedback forms will be provided Any feedback provided by parents will be careful consideration to improve upon the next workshop/event.

Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.	The school staff will be trained by the ESOL resource teacher regarding the legal rights of immigrant students, registration procedures, and their right to attend school. School communication goes home in English and Spanish as well as website using translator
What are the barriers for parents to attend workshops/events and how do you overcome these?	Transportation-work with our transportation department. Also, city bus stops are going to stop in the Hudson Complex so this should give our families more of an opportunity to attend workshops/events Childcare Provide childcare during academic/behavior parent workshops
How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)	Opportunities will be help in the morning (before school), during the school day and in the evening.
How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?	The Parent Involvement Policy and Home-School Compact will be printed in a language understandable to the parents and provided to the parents at Elementary Orientation and Open House. Translators will be available in the school or at parent meetings, when necessary. The school staff will provide so families with disabilities as needed. We are a center school for students with disabilities and we follow all ADA guidelines.

**These events should be included on the Data Collection Sheet for School Events.*

7. Utilize strategies to ensure meaningful Communication

Describe the methods that will be used to ensure meaningful, ongoing communication between home and school	<p>During Meet the Teacher Day and the School-wide Open House, parents will receive information regarding opportunities for parent involvement (SAC, PTO, Volunteering, etc.) Parents will visit their child's classroom and receive information related to curriculum and assessment from the teachers (website resources, Eureka videos/Zearn, Lexia Core 5, and parent/teacher conferences) Sign-in sheets will be collected and a packet of information will be sent home to parents who were unable to attend the Open House. The Title I Home/School Compact will also be explained.</p> <p>Communication will occur via Facebook, school website, and Class Dojo.</p>
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8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Explain your plan for this school year.

<u>Topic/Title</u>	<u>How does this help staff build school/parent relationships?</u>	<u>Format for Implementation: workshop, book study, presenter, etc.</u>	<u>Who is the audience?</u>	<u>Tentative Date/Time</u>
Pack-a-Sack	Increase Parent Involvement and student engagement	Meeting	Staff	August-May
PBIS/Attendance	We share our PBIS with parents via a foldable. We have a behavior team that supports students with social emotional and a Graduation Enhancement teacher who provides check in/check out for student who need additional support. The school social worker works closely with families to ensure students are attending school in a regular basis.	Meeting	Teacher	August-May
Staff Meeting	Increase parental involvement to support students' success and improve the ability of staff to work effectively with families.	Workshop	Staff	August-May

9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.

<u>Location of Resource Center/Area</u>	<u>Person responsible for monitoring and updating Resource Center/Area</u>	<u>List a sampling of materials made available in the Resource Center/Area</u>
Maintain a Parent Resource Area in the Front office	Administration and Parent Involvement Coordinators	Resources will offer parents and families support, ideas, and strategies to accommodate their home and school needs. A review of the current parent resource materials will be conducted by the Parent Involvement Coordinators and additional materials will be added to the resource center, if necessary or requested.

Principal: Nicole Reynolds

Date: February 28, 2022

Drafts of PFEP's are due in Title I Crate by April 8th, 2022.

**Copies should be placed on the school website as well as in the Title I Family and Community Binder in the front office for parent and community access. Information regarding where the plan may be accessed should be communicated to parents and the community.*

**A "Family Friendly" version of this plan should be distributed to families and uploaded to Title I Crate.*

