



Opportunity Funding for Mental Health Services

For more information and to submit applications:

Susan Haberstroh – susan.haberstroh@doe.k12.de.us

Tina Bates – tina.bates@doe.k12.de.us

Funding Period: Fiscal Year 2022

**Delaware Department of Education
Opportunity Funding Form
2021-2022 School Year**

Application deadline: Friday, July 30, 2021

Purpose: The Opportunity Funding directed to mental health services provides \$5.0 million in FY20, \$2.5 million in HB 225 (Annual Appropriations Act) and \$2.5 million authorized in HB 226 (One-Time Supplemental). With a total supplemental amount of \$7.5 million over three years, the total amount will be \$15 million *contingent on future appropriations*. The Opportunity Fund is to provide additional funding for English Learner (EL) and low-income students.

For FY21, \$2.5 million is appropriated through HB 240 (Annual Appropriations Act). The guiding language regarding these funds and eligibility was amended through HB260 (Grants-In-Aid Act). The \$2.5 million allocated is supplemented with the \$2.5 million from HB 226 as referenced above. A total of \$5 million is appropriated for FY21.

For FY22, \$5.5 million is appropriated through HB 250 (Annual Appropriations Act). The \$5.5 million allocated is supplemented with the \$2.5 million as referenced above. A total of \$8 million is appropriated for FY22.

For FY22, these funds are apportioned and allocated to schools meeting criteria based on the prior year unit count: 1) a grade configuration containing K through 4th grade and (2) greater than or equal to 30% percent low-income and/or greater than or equal to 10% English Learner enrollment. There are schools that have been grandfathered because of meeting the threshold in FY21 and not meeting in FY22. This is noted.

This funding shall be used by school districts and charter schools for *mental health services* in the form of school counselors, school social workers or licensed clinical social workers, school psychologists, and/or for additional reading supports for grades K-5. Services may include the employment of staff, where such funding may be used to cover 100 percent of personnel costs on a 10 to 12-month basis and/or contracted services.

Allocation Method: Amounts vary per school and that amount is indicated below. Each LEA has already received the first half of the funding; the second amount will be released upon receipt and approval of this application.

DISTRICT/CHARTER NAME:
Lake Forest School District / Lake Forest North Elementary School
ADDRESS:
5423 Killens Pond Road Felton, DE 19943
CONTACT NAME:
James Dick
CONTACT PHONE:
302-284-3020
CONTACT EMAIL:
james.dick@lf.k12.de.us
ALLOCATION AMOUNT:
\$55,587

Questions:

1. What mental health needs of your identified low-income and English learner students will you be addressing through these mental health services funds? *(Please indicate N/A if these funds are solely being used for reading supports for the two subgroups – EL and low-income.)*

The district will use these funds to partially fund a school counselor. The counselor will conduct school lessons with groups of students and meet with individual students on an as needed basis. The counselor's primary responsibility will be to provide individual and small group counseling, social skills and mental health lessons to EL and low-income students.

2. What kind of mental health services personnel are you hiring or contracting (school counselor, school social worker, licensed clinical social worker or school psychologist)?

The Lake Forest School District will be funding a school counselor.

3. Are you using these funds for reading supports for your identified low-income and English learner students in addition to mental health services or in lieu of mental health services? If so, what types of supports/services will be provided?

We do not plan to use these funds for reading supports. We utilize other Opportunity funding to hire an interventionist for each of our schools in the district.

4. How will you know if these services or supports are effective?

1. Students will show an increase in their core academic assessment scores.
2. Reduction in failing/grade retention.
3. Reduction in absences.
4. Reduction in office referrals.

5. Is this money is being used to contract services?

YES ☐

NO ☒

6. Please complete the State Funds Budget Form and State Budget Summary Form (attached).

Assurances and signatures:

As the chief school officer of the district or school, including the indicated school, I am authorized to submit for the funds identified in this form. I am also authorized to obligate the district or charter school to conduct any activity approved under this form in accordance with all applicable state requirements, including statutory and regulatory requirements, and program specific requirements. The information contained in it is true and correct to the best of my knowledge and belief. By submitting this form, I acknowledge that I understand and agree to abide by all applicable requirements. I further agree that

1. I understand that this funding may not be used to supplant otherwise available funding.
2. I understand that our district shall be authorized to assess a local match to provide for the local contribution of personnel costs associated with this appropriation (districts only).

Chief School Officer (printed name): _____

Signature: _____ Date: _____

As the business manager of the district or school, including the indicated school, I am authorized to submit for the funds identified in this form. I have read this form and reviewed the financial information contained in this form. The information contained in this form is true and correct to the best of my knowledge and belief. I have reviewed and approve the submission of the budgetary information for this form. By submitting this form, I acknowledge that I understand and agree to abide by all applicable requirements. I further agree that

1. I understand that this funding may not be used to supplant otherwise available funding.
2. I understand that our district shall be authorized to assess a local match to provide for the local contribution of personnel costs associated with this appropriation (districts only).

Business manager (printed name): _____

Signature: _____ Date: _____

By signing this form, I am approving the plan submitted by the district or charter.

Secretary of Education/Designee (printed name): _____

Signature: _____ Date: _____

Live signature on file at DOE.

**STATE OF DELAWARE
DEPARTMENT OF EDUCATION**

BUDGET SUMMARY OF STATE FUNDS

LEA/Agency Name:

Lake Forest School District - North Elementary

State Subgrant Title:

Opportunity Grant

Project Title: Mental Health

Account Code	5100	5120	5400	5500	5600	5700	Total
Account Code Agency	Salaries	O.R.C.'s	Travel	Contracted Services	Supplies & Materials	Capital Outlay	Budget
Total Budget	\$41,760.20	\$13,826.80					\$55,587.00

Completed By:

Kurt J. Kelemen

Date:

7/29/2021

Chief Financial Officer or Business Manager:

Date:



State of Delaware
Department of Education
State Funds Budget Form

State Subgrant: Champaign County Fund

Project Title: Mental Health

LEA/Agency: Lake Forest School District - North Elementary

Project Start Date: 1/1/2021

Project End Date: 6/30/2022

Expense Types and Account Codes: Salaries (5100) and Other Employee Costs (5120)						
Employee Name	Title	FTE Percentage		State Funds Requested	Matching Funds	total funds
PROFESSIONAL:				\$	\$	\$
Professional Subtotal:				\$	\$	\$
SUBSTITUTES:						
Substitutes Subtotal:				\$	\$	\$
SUPPORT STAFF:						
Dana Carey	Counselor			\$41,760.20	\$	\$41,760.20
Support Staff Subtotal:				\$41,760.20		\$41,760.20
STUDENTS:				\$	\$	\$
Students Subtotal:						
SALARY TOTAL				\$41,760.20		\$41,760.20
OTHER EMPLOYEE COSTS				\$	\$	\$
PLUT				\$2,460.00		\$2,460.00
Professional				\$2,460.00		\$2,460.00
Business				\$2,460.00		\$2,460.00
Workshop/Conference				\$2,460.00		\$2,460.00
Travel/Transportation/Meals				\$2,460.00		\$2,460.00
				\$2,460.00		\$2,460.00
OEC TOTAL				\$13,826.80		\$13,826.80
SALARY AND OEC TOTAL:				\$55,587.00		\$55,587.00



State of Delaware Department of Education State Funds Budget Form

State Subgrant: Opportunity Grant Project Start Date: 7/1/2021
 Project Title: Mental Health
 LEA/Agency: Lake Forest School District - North Elementary Project End Date: 6/30/2022

Expense Types and Account Codes: Travel (5400)					
Destination	Purpose	# of Travelers	State Funds Requested	Matching Funds	Total Funds
			\$	\$	\$
TOTAL TRAVEL COSTS					

Expense Types and Account Codes: Contractual Services (5500)				
Vendor Name	Service Provided	State Funds Requested	Matching Funds	Total Funds
		\$	\$	\$
TOTAL CONTRACTUAL SERVICES COSTS				

Expense Types and Account Codes: Supplies and Materials (5600)					
Item Description	Quantity	Unit Price	State Funds Requested	Matching Funds	Total Funds
			\$	\$	\$
TOTAL SUPPLIES AND MATERIALS COSTS					



State of Delaware
Department of Education
State Funds Budget Form

State Subgrant: Opportunity Grant Project Start Date: 7/1/2021
Project Title: Mental Health
LEA/Agency: Lake Forest School District - North Elementary Project End Date: 6/30/2022

Expense Types and Account Codes: Capital Outlay (5700)					
Item Description	Quantity	Unit Price	State Funds Requested	Matching Funds	Total Funds
Replacement Equipment			\$	\$	\$
New Equipment					
TOTAL SUPPLIES AND MATERIALS COSTS					

GRAND TOTAL	State Funds Requested	Matching Funds	Total Funds
	\$55,587.00		\$55,587.00