

JOSH GREEN, M.D.  
GOVERNOR



KEITH T. HAYASHI  
SUPERINTENDENT

NEIL BATTAD  
PRINCIPAL

STATE OF HAWAII  
DEPARTMENT OF EDUCATION  
KA 'OIHANA HO'ONA'AUAO  
MAUKA LANI ELEMENTARY SCHOOL  
92-1300 PANANA ST.  
KAPOLEI, HAWAII 96707

July 18, 2024

Aloha students, staff, and families of Mauka Lani Elementary!

We are thrilled to welcome you back for another exciting school year. Whether you are returning faces or joining our Ohana for the first time, we are so glad you're here. We are eagerly anticipating and excited to have all our returning and new Mountain Lions back to campus for the '24-'25 School Year. This year promises to be filled with learning, laughter, and new adventures. Buckle up, because it's going to be a great year at Mauka Lani Elementary! The first day for all students will be on **Tuesday, August 6<sup>th</sup>**.

**Student day is from 7:45a – 2:00p (M,T,Th,F), and 7:45a – 12:45 (W)\*.** Please see below for a list of items to make the back-to-school transition as seamless as possible.

**Daily Expectations:**

- Daily and prompt attendance is expected from all our Mountain Lion Scholars.
- **Uniforms are mandatory** Monday, Tuesday, Thursday and Friday. Students may have free dress on Wednesday. Please see the school handbook for appropriate dress attire.
- Students must have their IDs for lunch. The first school ID is provided.
- **Lost IDs must be replaced.** *Please send a check or cash in the amount of \$5.00 to the front office if a new ID is needed.*

**Meet and Greet / School Supply drop-off:**

- Thursday, August 1<sup>st</sup>, from 12:00p – 2:00p.
- Postcards were sent home with your student's classroom information. Student classroom information will also be available during meet and greet.
- Uniform purchases are available (\$10 Cotton/\$12 Dri Fit). **Cash or check only. No returns or exchanges.**
- Parents are encouraged to make lunch payments through the EZ Meal App. <https://secure.ezmealapp.com/ApplicationScreen.aspx> Parents can also make payments at the front office via cash or check.
- Limited parking available curbside / Street parking is available.

- Parents unable to attend can drop off supplies on the first day of school.
- YMCA, our A+ provider will be on-site to accept applications and answer any questions.

#### **Drop-off (not including Pre-K\*):**

- Gates open at 7:15 am. **No on-campus parking is available. Unless a school issued or approved placard is clearly displayed.**
- No students or parents are allowed on campus before 7:15 am.
- All parents must exit campus by 7:50am.
- **Only parents of Pre-K, Kindergarten and 1<sup>st</sup> grade students are allowed to walk their students on campus.**
- **All students (with or without a parent) will report to the student waiting area upon arrival onto campus until the 7:40am bell.**
- Students arriving after 7:50am should report straight to the office. A staff member will escort tardy EOEL Pre-K, Kindergarten, and 1st grade students to their classroom.
- **\* A separate letter for non-EOEL PRE-K will be distributed shortly.**

#### **Pick-up (Not including EOEL Pre-K / Pre-K\*)**

- Gates open at 2:05p
- No parents are allowed on campus before 1:55p (M,T,TH,F) and 12:40p (W).
- Only parents of Pre-K, Kindergarten and 1<sup>st</sup> grade students are allowed on campus to pick up their students.
- Street parking available for parents wanting to pick up their EOEL Pre-K, Kinder, or 1<sup>st</sup> graders. **No on-campus parking available.**
- Please make every effort **NOT** to arrive prior to 2:05pm. This blocks roadways and adds to the backlog of traffic on Panana St.
- \*All Pre-K students must be picked up from their classrooms.

#### **Parking**

- Parking stalls are for the faculty and staff of Mauka Lani. No parent parking is available.
- There are two visitor stalls available for office business only. The visitor stalls are the first two stalls on the left as you enter the driveway.

#### **Parents on campus**

- Only parents of Pre-K, Kindergarten and 1<sup>st</sup> grade students are allowed to pick up or drop off their students at their classroom.
- Parents accompanying their Pre-K, Kinder, or 1<sup>st</sup> grade scholar in the morning will report to the student waiting area upon arrival onto campus until the 7:40am bell.
- No students or parents are allowed on campus before 7:15 am
- No parents are allowed on campus before 1:55p (M,T,TH,F) and 12:40p (W).

### **Back-to School Movie Night and New Parent Information Session**

- Please join us for a Back-to-School movie night on Saturday, August 3<sup>rd</sup>, starting at 6:00pm. (Movie to start at sunset).
- We will also be hosting a New Parent Information Session at 5:00p in the cafeteria. We invite all Kindergarten, EOEL Pre-K and any new Mountain Lion families to attend.
- Students must remain in the immediate area of their family while on campus.
- Family Activity - Come make a Friendship zipper-pull for you and one of your soon-to-be new friends.
- Families are invited to bring chairs, blankets, and a picnic dinner.
  - Kona Ice will be available for purchase.

### **Waiver Days**

- Please plan ahead as we will not have school on the following days.
  - Aug 5 – Waiver
  - Sept 20 – PC
  - Nov 4 - Complex Waiver Dayb
  - Jan 13 – Waiver
  - March 7 – PC
  - May 30 - Waiver

Respectfully,

A handwritten signature in blue ink, appearing to read 'Neil Battad', with a stylized flourish at the end.

Neil Battad  
Principal