

Online Course Selection – Piney Grove Middle School

2018-2019 School Year

Before you get started, carefully review the information in the registration packet and in this document. If you have questions, please contact the appropriate administrator/counselor at Piney Grove.

PGMS Administrators		PGMS Counseling Staff	
Mrs. Jill Short Rising 6 th Grade	jshort2@forsyth.k12.ga.us Ext. 381511	Mr. Randolph Thrower Students, Last Names A-K rthrower@forsyth.k12.ga.us Ext 381005	Ms. Kristen Johnson Students, Last Names L – Z kljohnson@forsyth.k12.ga.us Ext. 381007
Mr. Mitch Lesinski Rising 7 th Grade	mlesinski@forsyth.k12.ga.us Ext. 382017		
Mr. Ross Wason Rising 8 th Grade	rwason@forsyth.k12.ga.us Ext. 381505		

Because this is a new process for this year, we are asking for your support in verifying that the courses that are requested online are correct. We are asking that families complete the online course selection **AND** that the course selection sheet be turned in to the PGMS Main Office.

The online course registration window will open on Monday, March 19th, and will close on Wednesday, March 28th, 2018. All course selection sheets should be turned in on or before March 30th at 5:00pm.

Please note the following before proceeding to the online course selection process.

- Parents and students should have a conversation prior to registration to be sure that you are considering the total load of a student's schedule, school and extracurricular activities, home activities and long term academic goals in planning for a balanced schedule for your student(s).
- If you are a parent selecting classes, and you have multiple children attending Piney Grove next year, please be sure to select the correct student to begin your registration process.
- Finally, be sure to consult the course selection worksheet that is available on the reverse of your student's course recommendation sheet. Students may select only those courses that are listed on that page. Please note the following:
 - When entering course requests, use the course number to make sure that students are registered for classes in the correct grade.
 - 6th Grade Courses start with "6"
 - 7th Grade Courses start with "7"
 - 8th Grade Courses start with "8"
 - **All students** will have access to our general connections offerings.
 - Students who wish to pursue elective connections offerings (i.e. Band, Chorus, Drama, etc.) must request those courses during this registration window.
 - Submitting requests for elective classes does not guarantee placement in those classes. Every effort will be made to satisfy course requests that are made during the registration window.
 - Advanced courses are available to students, by request.
 - 6th Graders may select UP TO three Advanced classes
 - 7th Graders may select UP TO four Advanced classes
 - 8th Graders may select UP TO four Advanced classes

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To begin the course registration process, log in to Parent Portal (click this [link](#) for access).

If you are a current Forsyth County Schools student/parent and you do not have access to Parent Portal, please contact your school for access.

If you are attempting to register for classes, but are not currently enrolled in the Forsyth County School system, you may submit your course selection worksheet to the PGMS Main Office. While you are there, we can provide you with additional information about registering your student for school.



Course Registration:
18-19 Piney Grove
Middle School

When you log in to Parent Portal, you should see the bar on the left hand side of this page. Select the box at the top with the text “Course Registration: 18-19 Piney Grove Middle School” to begin the registration process.

Responsive Schedule >

Attendance >

Grades >

Health >

Assessment >

Transportation >

Fees >

To Do List >

Demographics >

Family

Messages >

Discussions >

Household Information >

Family Members >

Calendar >

To Do List >

User Account

Account Settings >

Contact Preferences >

Notification Settings >

SLDS Portal

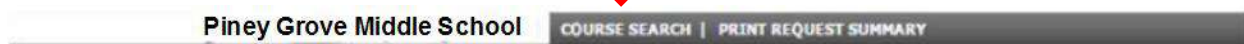
Forsyth County

Piney Grove Middle School

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To begin your course selection, click the “Course Search” button on the bar at the top of the screen.



When you click “Course Search” you will have the ability to search by Course Name or Course Number. While you can search by either, **we recommend that you search by the course number listed on your course selection worksheet. This will ensure that you are registered for the correct grade level course.**

A search form titled 'Search By:'. It has two input fields: 'Course Name' and 'Course Number'. Below the 'Course Number' field is a 'Go' button. Three red arrows point towards the form: one points to the 'Course Name' field, one points to the 'Course Number' field, and one points to the 'Go' button.

Enter the course number (or course name) and click “Go” to start your search. The example below shows a 6th Grade On-Level Language Arts course option. For 7th Grade On-Level Language Arts, the course number would be 7110. For 8th Grade On-Level Language Arts, the course number is 8110.

Search By:

Course Name

Course Number

Select a course to view
6110 Language Arts

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When the list of courses shows up on the right hand side of the screen, select the course you wish to register for. A new item will appear below, and give you the option to request the course. Once you click “Request this Course,” it will populate in a list on the left hand side of the screen. Repeat this process until you have made all of your requests for this year. At most, you can have seven requested courses (four core classes, literacy/Spanish, and up to two elective classes).

NOTE: DUE TO AN ERROR ON THE COURSE SELECTION SHEET, COURSE REQUESTS FOR LITERACY HAVE BEEN MADE FOR ALL 6TH AND 7TH GRADE STUDENTS!

The course number was incorrectly posted on the course selection sheet. It should be listed as either 69170y or 79170y. We have populated the correct course request for each rising 6th/7th grade student.

We apologize for the inconvenience!

Search By:
Course Name
Course Number

Select a course to view
6110 Language Arts

6110 Language Arts

• **Course Average-English Credits: 0.000**

Scheduling Units: 4

When you are finished, be sure to “Print Request Summary” using the option at the top of the page.
Keep an electronic or paper copy for your records.



Turn in your Course Selection Worksheet to the PGMS Main Office by March 30th, 2018 at 5pm!

We will use this information to help with our course verification process after Spring Break!