

## ONLINE COURSE GRADE RELEASE FORM

I, \_\_\_\_\_, would like to have the grade(s) for  
*(Student Name, Grade, & FCS Student Number)*

the course(s) below to be posted to my official Forsyth County Schools high school transcript.\*

<b>Online School Name:</b>		
<b>Course Name</b>	<b>Date Completed</b>	<b>Grade Received</b>
<b>Online School Name:</b>		
<b>Course Name</b>	<b>Date Completed</b>	<b>Grade Received</b>

**Forsyth County Schools Regulation JBC(4)-R(0) states:**

*Students who take self-paid online courses have the option of whether or not to have the course grade and credit posted to their transcript; however, if the course(s) is to be used to satisfy prerequisite and/or graduation requirements, the course must become part of the student's official transcript unless the student plans to repeat the course.*

**Once the credit is posted on the high school transcript it cannot be removed.**

<b>Student Signature/Date:</b>	<b>Parent Signature/Date:</b>
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\* Official course completion documentation which includes the student's final course grade must be **SUBMITTED TO THE ALLIANCE ACADEMY COUNSELING OFFICE** via email ([ftaylor@forsyth.k12.ga.us](mailto:ftaylor@forsyth.k12.ga.us) or [f39257@forsyth.k12.ga.us](mailto:f39257@forsyth.k12.ga.us)) OR in person from the online school as soon as the course has been completed.

