

Delmar Board of Education



November 27, 2018  
Meeting Minutes

The regularly scheduled meeting of the Delmar Board of Education was held on the above date at the Delmar School District. The meeting was called to order by Shawn B. Brittingham, President, at 6:30pm. Board members in attendance were Farrah D. Morelli, Vice-President, Jason R. Coco, Thomas K. Elliott, and Raymond T. Vincent.

The following administrators were present:

Charity H. Phillips, Superintendent  
Ada C. Puzzo, Chief Operating Officer  
Michael E. Bleile, High School Principal  
Andrew R. O'Neal, Middle School Principal

The meeting commenced with the reciting of the Pledge of Allegiance.

Public attendees included: A. J. Schall, Lori Smith and Alan Preston.

A motion to amend the agenda as stated was made by Farrah Morelli, seconded by Thomas Elliott and carried unanimously.

**CORRECT: Business Item 8.4 Personnel**

- b. Sierra Schultheis, Secondary Para-Professional , Temporary Contract, anticipated start date **December 3, 2018**, pending satisfactory criminal background check
- d. Donald Rathel, Custodian, anticipated start date **January 2, 2019**, pending satisfactory criminal background check

A motion to approve the November 27, 2018 amended agenda was made by Farrah Morelli, seconded by Jason Coco and carried unanimously.

A motion to approve the November 27, 2018 regular meeting minutes and executive meeting minutes was made by Farrah Morelli, seconded by Jason Coco and carried with a 3-Yes [Morelli, Vincent, Coco] 2-abstain [Elliott, Brittingham] vote.

Delaware's Emergency Management Association Director A.J. Schall Jr., presented, on behalf of the Delaware Department of Safety & Homeland Security Cabinet Secretary Robert Coupe, the Delmar School District with certificates of 100% compliance with the Omnibus School Safety Act.

This presentation acknowledged the efforts of the entire Delmar School District staff in collaborating with the Delmar Fire Department, Delmar Police Department, Mayor Wells/Town of Delmar, MD, and Mayor Houlihan/Town of Delmar, DE in the multitude of initiatives to help improve the safety and security of our Delmar students and staff in our Wildcat school community.

Coach Alan Preston requested from the board permission to attend King of the Mat wrestling tournament, an overnight wrestling meet, at Dundalk High School January 11-12, 2019.

Lori Smith requested use of the cafeteria on February 2, 2019 from 10:00am – noon for a Princess Tea Party fundraiser to benefit the Delmar Middle & Senior High School Educator's Rising Club. The cost will be \$10 per person and tickets will be sold in advance.

Charity Phillips reviewed Construction Updates. CTA Roofing deducted the cost to repair drywall and paint in the hallway due to water damage that was caused by CTA in the amount of **\$2675.00**. When tapered insulation was installed on the roof EIFS was discovered and needed to be removed and counter flashing installed. Mr. Vincent questioned why the insulation needed to be replaced if CTA was here to redo the EIFS recently. Mr. Vincent asked for clarification of the charge for Change Order A1-05 in the amount of \$1236.00.

Business Item 8.1 Construction Update a. and b. was tabled.

- a. **Change Order A4-04 for C.T.A. Roofing and Waterproofing, Inc.    \$-2,675.00 (TABLED)**  
Deduct to repair drywall and paint in the hallway due to water damage caused by CTA not taking responsibility for the leak and repairing it for 1.5 years.
- b. **Change Order A1-05 for C.T.A Roofing and Waterproofing, Inc.    \$1,236.00 (TABLED)**  
When tapered insulation was installed on roof we discovered some of the EIFS needed to be removed and counter flashing installed.

Dr. Puzzo discussed the Statement of Budgetary Activity as of October 31, 2018. The State Unit Count certification letter has been received and most of the state funds should be loaded by 12/31/2018. Local Match Tax MCI Hold funds (91150) will be transferred to the MCI Spend account and reflected in the November 2018 report. FY'19 federal funds have been received. \$150.00 has been corrected and added to the expenditure report for library funds.

A motion to approve Business Item 7 Statement of Budgetary Activity was made by Thomas Elliott, seconded by Jason Coco and carried unanimously.

A motion to approve Business Item 8.2 Delmar Wrestling, King of the Mat Wrestling Meet, Dundalk High School, January 11-12, 2019 was made by Jason Coco, seconded by Thomas Elliott and carried unanimously.

A motion to approve Business Item 8.3 Use of Facility as stated was made by Thomas Elliott, seconded by Jason Coco and carried unanimously.

- a. Ed Rising Princess Tea Party, February 2, 2019, 10:00am – noon (no charge)
- b. Food Pantry Bake Sale during Shopper's Fair, December 15, 2018, 10am-3pm (no charge)
- c. Delmar Little League 2019 Registration and 2019 Opening Day (no charge)  
Registrations: February 9, 16, 23, 2019 (9:00am-4:00pm)  
Opening Day Parade Line-Up: April 13, 2019 (8:00am – 9:00am)

A motion to enter into executive session at 6:56pm was made by Jason Coco, seconded by Thomas Elliott and carried unanimously.

A motion to enter back into regular session at 7:56pm was made by Thomas Elliott, seconded by Jason Coco and carried unanimously.

A motion to approve Business Item 8.4 2018-2019 School Choice Good Cause Termination Request was made by Farrah Morelli, seconded by Thomas Elliott and carried unanimously.

- a. 112718JS
- b. 112718CS

A motion to approve Business Item 8.5 2018-2019 School Choice Good Cause was made by Farrah Morelli, seconded by Jason Coco and carried unanimously.

- a. Derek Hill – Grade 7
- b. Brian Hill – Grade 9

A motion to approve Business Item 8.6 Personnel was made by Thomas Elliott, seconded by Jason Coco and carried unanimously.

- a. Deborah Mahler – Permanent Part-time Cafeteria Worker letter of resignation effective October 28, 2018
- b. Sierra Schultheis, Secondary Para-Professional , Temporary Contract, anticipated start date December 3, 2018, pending satisfactory criminal background check
- c. Stephanie Aydelotte, Secondary Special Education Teacher, Temporary Contact, anticipated start date December 12, 2018, pending satisfactory criminal background check
- d. Donald Rathel, Custodian, anticipated start date January 2, 2019, pending satisfactory criminal background check
- e. David Etling, 2018-2019 Varsity Boys Basketball Volunteer Coach, pending satisfactory criminal background check
- f. Brandy Davis, 2018-2019 Middle School Girls Basketball Volunteer Coach, pending satisfactory criminal background check
- g. Jacob Mitchell, 2018-2019 Middle School Basketball Volunteer Coach, pending satisfactory criminal background check

Charity Phillips reported on:

- Thanked A.J. Schall, DEMA Director, for presenting the Delmar School District with certificates of completion for school safety and security. Special thank you to the administration, staff, Delmar Police Department, Delmar Fire Department and Delmar Mayors on all the efforts and collaborations made to improve the safety and security of our students.
- Congratulations to the Delmar Field Hockey on winning the State Championship for the 3<sup>rd</sup> year in a row!
- Congratulations to the Delmar Football team for making it to the semi-finals!
- Congratulations to Delmar Cross Country team making it to the state tournament and Austen Cave for placing 2<sup>nd</sup> in the state!
- Congratulations to Dr. Puzzo, principals, SRO and IT department for being awarded \$41,703 for the School Safety and Security Grant that was approved 11/27/2018.
- Welcomed everyone to attend the music departments winter concerts:
  - High School Chorus Concert – December 4, 2018 7pm
  - Middle School Chorus Concert – December 6, 2018 7pm
  - High School Band Concert – December 11, 2018 7pm
  - Middle School Band Concert – December 13, 2018 7pm

- Thanked Farrah Morelli for attending the Citizen of the Year Banquet and honoring David Burton Sr. former Delmar High School Social Studies Teacher.

Mr. Bleile reported on:

- Big thank you to all of our staff and students for a great American Education Week!
- Thank you to Caitlin Caudill and Stephanie Miller for a successful NHS Induction Ceremony!
- Congratulations to Austen Cave for finishing 2<sup>nd</sup> overall in the State at the XC State Championship!
- Congratulations to our Field Hockey and Football teams for a successful season and making the State Tournament!
- Congratulations to all of our students who scored a 3/4 on the SBAC and SAT!  
A celebration was held on November 5, 2018 for those students

Mr. O'Neal reported on:

- DPAS II Fall Conferences for all middle school teachers have been completed
- 1<sup>st</sup> quarter has ended. Report Cards went home on Tuesday, Nov. 13
- Great turnout for Parent Conference Night on Wednesday, Nov. 14
- MS Pride Parties took place on Monday, Nov. 19
- Great to see so many family & community members visiting us during American Education Week
- Thanks to our Honor Society students and front office ladies for all their help with American Education Week
- Winter sports are underway. Good luck to our athletes and coaches!

Mr. Vincent congratulated fall sports on their athletic accomplishments and thanked the principals for a job well done.

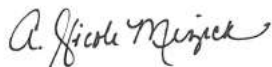
Mr. Elliott congratulated football, field hockey and cross country. Job well done!

Mr. Coco congratulated everyone!

Mrs. Morelli congratulated everyone!

A motion to adjourn at 8:04pm was made by Raymond Vincent, seconded by Thomas Elliott and carried unanimously.

Respectfully submitted,



A. Nicole Mezick  
Recording Secretary



Charity H. Phillips  
Executive Secretary