

# Delmar Board of Education



November 17, 2015  
Meeting Minutes

The regularly scheduled meeting of the Delmar Board of Education was held on the above date at the Delmar School District. The meeting was called to order by Shawn B. Brittingham, President, at 7:00pm. Board members in attendance were Farrah D. Morelli, Vice-President, Jason R. Coco, Thomas K. Elliott, and Raymond T. Vincent.

The following administrators were present:

**District Administration:**

Charity H. Phillips, Superintendent

Jeanette R. Steele, Chief Operating Officer

Lisa R. Morris, Supervisor of Curriculum, Instruction and Assessment

**School Administration:**

R. William Rickard, High School Principal

Andrew J. O'Neal, Middle School Principal

The meeting commenced with the reciting of the Pledge of Allegiance.

Public attendees included: Thomas Coleman, Timothy Coleman, Ronald Knight, Sadie Addlesberger, Brady Knight, Nicole Scharf, and Sherlissa Dickerson.

A motion to approve the agenda was made by Farrah Morelli, seconded by Thomas Elliott and carried unanimously.

A motion to approve the October 13, 2015 and October 19, 2015 meeting minutes was made by Thomas Elliott, seconded by Farrah Morelli and carried unanimously.

A motion to approve the Statement of Budgetary Activity was made by Farrah Morelli, seconded by Thomas Elliott and carried unanimously.

A motion to approve the following Business Items 8.1 Coaching applications was made by Thomas Elliott, seconded by Farrah Morelli and carried unanimously.

- a. Allyson Thompson – Middle School Girls Basketball Head Coach
- d. Robert Moore – Middle School Wrestling Volunteer Coach
- e. Susan Skaleski – Varsity Girls Basketball Volunteer Coach
- f. Kevin Trader – Middle School Girls Basketball Volunteer Coach

A motion to approve the following Business Items 8.2 Use of Facility Requests was made by Thomas Elliott, seconded by Farrah Morelli and carried unanimously.

- a. Lil' Red Hen Holiday Program, December 2, 2015, 7:00pm - \$150.00
- b. Delmar Band Blast Spaghetti Dinner, February 27, 2016, 4:00pm – no charge
- c. Delmar Community Schools Task Force Meetings: - no charge  
November 19, 2015 and January 27, 2016 5:30pm-8:00pm

Mr. Timothy Coleman asked the board of education to consider relief on tax penalties and interest. He explained he was a small business owner and due to the economy fell behind on making the required tax payments. Mr. Brittingham stated the board will review Mr. Coleman's request and may possibly hold another meeting before making a decision.

Senior Class President, Sadie Addlesberger, spoke of past and upcoming SGA events that included:

- Quarter Auction - raised \$1200
- Fall Carnival – raised \$400.00
  - \$100 will be donated to Women Supporting Women
  - \$100 will be donated to Believe In Tomorrow House
- SGA Talent Show – January 15, 2016
- Blood Drive – March 8, 2016
- Kidney Walk – April/May 2016

Brady Knight spoke on behalf of the National Honor Society about events that included:

- Trick or Treat Night
- National Honor Society Induction

A motion to enter into executive session at 7:17pm was made by Farrah Morelli, seconded by Thomas Elliott and carried unanimously.

A motion to enter back into regular session at 9:02pm was made by Thomas Elliott, seconded by Jason Coco and carried unanimously.

A motion to approve Business Items 8.4 FY'16 Budget was made by Jason Coco, seconded by Thomas Elliott and carried unanimously.

A motion to table Business Item 8.3 Tax Relief Request – Timothy Coleman was made by Thomas Elliott, seconded by Farrah Morelli and carried unanimously.

Mrs. Steele notified the board that the RFP for architectural services was submitted and is due December 9, 2015. There will be a meeting December 10, 2015 at 10:00am to open the proposals. There will be a pre-bid meeting held by Richard Y. Johnson on December 1, 2015 at 10:00am. The plan is to present a recommendation for an architectural firm to the board at the December 16, 2015 meeting.

The following Items for Presentation and Review were discussed with administration and the board of education and will be moved to Business Items at the December 16, 2015 meeting:

1. Drug & Alcohol Policy
2. Delmar Test Security Protocol and Matrix
3. Delmar Staff Ethics for Testing
4. Delmar Security Electronic Device Protocol

Mrs. Phillips reported on:

- Homecoming Parade and Game: October 24, 2015
- CHOICE Night: October 26, 2015
- Lockdown Drill: November 12, 2015
- Perkins CTE Vocational Parent Night: November 12, 2015
- DIAA Field Hockey Play-Offs: November 18, 2015
- Wildcat Quarterly – Release by November 19, 2015
- American Education Week: November 16-20, 2015
- Legislative Breakfast: November 19, 2015
- CHOICE Application Process Closes: January 13, 2016
- Special thank you to Governor Jack Markell for visiting with Thomas Nichols and Social Studies students on November 17, 2015
- Thank you to all of the Veterans who attended the ceremony on November 10, 2015

Mrs. Morris reported on:

- Curriculum Report
  - Title I Night: October 22, 2015
  - Perkins Night: November 12, 2015
  - New Programs of Study Grants
    - Academy of Finance \$16,000
    - Manufacturing Engineering Technology \$10,000
- Instructional
  - Professional Development
    - Wilson Reader Training
    - PLC Training
- Leadership Pipeline
- Assessments
  - Winter MAP Testing
  - Testing Calendar Additions

Mr. Rickard reported on:

- Principal for a Day – Mr. Al Turchan – Fulton Bank
- Homecoming Week - culminated in the parade, football game victory over Seaford, Homecoming Queen Miss Sadie Addlesberger & dance.
- DCA/JDG Induction
- Vision Coalition 2025

- Trick or Treat Night
- NHS Induction
- Veterans' Day Celebration – Mrs. Higbee & Mr. Nichols
- DCAS & SBAC Pizza Celebrations
- Governor's Visit
- American Education Week
- October Teachers/Staff of the Month
- JDG Induction Ceremony – Patricia Selby (Teacher 1)
- Homecoming Dance Co-Sponsors – Jodi Hollaman (Teacher 2) & Michelle Niblett (Staff)
- High School College Applications

Mr. O'Neal reported on:

- Middle School Instructional Data/McRel Walkthrough Reports
- Middle School Discipline Report
- Middle School Principal's Album
  - [http://www.delmar.k12.de.us/apps/album/index.jsp#!albumREC\\_ID=99416&s=0](http://www.delmar.k12.de.us/apps/album/index.jsp#!albumREC_ID=99416&s=0)

Mr. Brittingham thanked Sadie Addlesberger and Brady Knight for attending the meeting and giving updates. He also complimented the Social Studies department and Administration for a job well done on the Veteran's Day ceremony. He concluded by wishing everyone a Happy Thanksgiving!

A motion to adjourn at 9:38pm was made by Raymond Vincent, seconded by Thomas Elliott and carried unanimously.

Respectfully submitted,



A. Nicole Nichols  
Recording Secretary



Charity H. Phillips  
Executive Secretary