

# School Advisory Council Agenda



January 28, 2022  
2:30

## I. Welcome and Introductions

### a. Motion Meeting to Begin @ 2:32

- i. Motion to Approve: Josh Hinson
- ii. Second: Stephanie Poteet

### b. Members present:

Josh Hinson, Tara Libby, Stephanie Poteet, Alyson McFall, Autumn Nicks-Libby, Danielle Loudermilk, Sharon Blanton, Rachel Hodges

## II. Approval of SAC meeting minutes from October 21<sup>st</sup> meeting

- a. Motion to Approve: J. Hinson
- b. Second: S. Poteet

## III. Principal's Update

### a. Action Plan review / update

#### i. Attendance Goal

1. Our current data reveals that our average daily attendance has fluctuated each month from 93.08% in August to 92.12% in September. October highest rating (Almost 94%) November and December started to decline, January- has lots of illnesses and attendance has significantly declined. Working with parents to send paperwork in to the school to excuse quarantine dates. Still concerned with some students not attending school and continuing efforts to educate and work with parents to increase attendance. New process created to alert parents to number of absences and ask for excuse letters. Letter is sent home to families from the school.
2. By the end of the 2021-2022 school year, Hilliard Elementary School will increase our student daily attendance from 92% to 94%.

Question: What are the updates to the COVID process and excused absences for students? – Josh Hinson

Answer: School Reach and district website updated by Dr. Burns with updated protocol. Ms. Loudermilk explained that if a parent or student tests positive, they turn in the positive report to the school and the absences can be marked present working from home.

ii. Reading Goal

1. Our 2020-2021 ELA Achievement averaged at 75% for 3rd-5th grade with ELA Gains averaging at 73% (57% for the lowest quartile); SAT 10 ELA achievement for K-2 averaged at 62% total reading percentile ranking. We want to increase the overall ELA achievement and gains.
2. By the end of the 2021-2022 school year, Hilliard Elementary School will increase our overall ELA achievement and ELA gains by 3-5%.

b. Midyear Data Reflection-

- i. Teachers worked to incentivize students to celebrate individual student growth.
- ii. Teachers met individually with each student to set a personal goal based on BOY testing results.
- iii. Overall about 30% growth in Reading and Math
- iv. New tutoring opportunities-
  1. Covid relief ESSIR funds given to school for tutoring.
  2. Greatest needs according to mid year data:
    - a. 1<sup>st</sup> grade Reading- foundational skills in phonics and phonemic awareness intervention.
    - b. 5<sup>th</sup> grade Math and Science- algebraic thinking and problem solving; standards based science needs assessing skills from 3<sup>rd</sup>-5<sup>th</sup> grade expectations
    - c. 3<sup>rd</sup> and 5<sup>th</sup> grade Math and Reading
    - d. Students are being serviced in and after school
- v. Finished first round of after school tutoring in December and revised groups based on MOY data. New session began in January.
- vi. Guidance counselors- 1 hr. each SG in classrooms, retired teacher in-school math tutoring, paras-after school tutoring for 3<sup>rd</sup>-5<sup>th</sup> grade reading, Intern for 1<sup>st</sup> grade in-school tutoring.

c. SIP mid-year parent review and input

**IV. Financial Report**

a. **School recognition \$6281.06**

- i. Based off A-school Status from three years ago. No Money attached from last years status. No status the year before. Cannot be used for anything other than what was approved for that year.  
Ex. Copier machine

b. **SAC \$581.27**

- i. This balance is roll over money from last year. No current requests. Were used last year to purchase IXL and Reflex Math. Has also been used for scholastic magazines in the past. We may make a request for items in the future.

**V. Title I Surveys**

- a. Is there a question that you would like to see on the survey? New questions can be referred to Office of Curriculum and Instruction. Some of the Title 1 funds are used for personnel on campus, paras and teachers.
- b. Ms. Loudermilk reviewed the survey questions and the results together with the committee.

- c. Question: would you like more responses? How can you get more responses? - Josh Hinson
- d. Answer: Teachers offered incentives. Personal ask from teachers. Paper surveys sent home in addition to website access.
- e. Feedback: It is very lengthy and time consuming to complete. It would be helpful to eliminate some questions or if a question does not apply and the response is NA can you skip the next related questions? - Rachel Hodges

**VI. New Business**

- a. HE Flashes Color Our World Fun Run- March 9<sup>th</sup>
  - i. Needs:
    - 1. Volunteers to pass out prizes March 1st-4th; 7th-8th 10:30-12:30.
    - 2. Volunteers to mark shirts and serve water on March 9<sup>th</sup>

\*Volunteers must be school board approved prior to the date of service.

- b. Book Fair February 21st-25<sup>th</sup>
  - i. PTO volunteers have been arranged every day during the school day
  - ii. 24<sup>th</sup> parent night- PTO volunteers needed
- c. Aladdin Play February 24<sup>th</sup> 6:00 pm
  - i. PTO table will sell snack items to raise funds. Still need 1 volunteer
  - ii. Open to the public. Notice on February newsletter and on school Marquee.
- d. STEAM Night- coming in April.
- e. New book series adoption for Math: Go Math, Savvas- Envision, and Florida Reveal
  - i. Reviewed each sample materials with the committee.
  - ii. Our school vote is for the Go Math, which was submitted to the district for the final decisions.
- f. Review SAC Roster- all members are able to continue on the roster.
- g. Teacher and Staff Appreciation week May 2-6

**VII. Important Dates:**

- a. February 4th- ½ day for students; HES Spirit day – Go Flashes!
- b. February 21<sup>st</sup> - No School: President’s Day
- c. March 9<sup>th</sup>-Fun Run
- d. March 11-18th – No School: Spring Break
- e. April 5<sup>th</sup>-6<sup>th</sup> 3<sup>rd</sup> grade ELA FSA
- f. April 7<sup>th</sup> Writing 4<sup>th</sup>-5<sup>th</sup>
- g. April 11<sup>th</sup>-14<sup>th</sup> K-2<sup>nd</sup> SAT 10
- h. Teacher and Staff Appreciation week May 2-6

- i. May 2-3 4<sup>th</sup>/5<sup>th</sup> ELA FSA, 3<sup>rd</sup> grade Math FSA
- j. May 9-10 4<sup>th</sup>/5<sup>th</sup> Math FSA
- k. May 16<sup>th</sup>-17<sup>th</sup> 5<sup>th</sup> grade Science

**VIII. Questions, Comments, or Concerns**

- a. none

**IX. Future Meeting Date**

- a. March 1<sup>st</sup>

**X. Adjourn**

- a. **Motion:** Josh Hinson
- b. **Second:** Stephanie Poteet

# School Advisory Council Sign-In Sheet

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January 28, 2022

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