



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

MAY 18, 2015

www.hbug.k12.il.us

support@hbug.k12.il.us

800-635-5274

Updating Contact Information

When a district or cooperative has a change in staff or new staff members, be sure to contact Harrisburg Project at 800-635-5274 or by email at support@hbug.k12.il.us. By updating pertinent contact information, each staff member can receive important information from Harrisburg Project or ISBE.

Dates to Remember

May 18, 2015 - August 10, 2015 -
Summer Hours 7:30 AM - 4:00 PM

May 25, 2015 - Office Closed in
Observance of Memorial Day

June 30, 2015 - FINAL *FACTS*
Approval and Personnel Approval
transmissions

Event Registration

Registration for all events, both online and at location, may now be found at the following link:

[Event Registration](#)

Date	Location	Name	Time	Notes
6/09/15	Online	Creating Cost Centers in <i>iePoint</i> >	9:00 AM - 11:00 AM	Notes
6/10/15	Online	Final Transmission To-Do List	10:00 AM - 11:00 AM	Pending
6/11/15	Online	ISBE 50-66A Tuition Cost Sheet	9:00 AM - 11:00 AM	Notes
6/18/15	Online	Final Transmission To-Do List	10:00 AM - 11:00 AM	Pending
6/25/15	Online	Final Transmission To-Do List	10:00 AM - 11:00 AM	Pending
7/07/15	Online	Creating Cost Centers in <i>iePoint</i> >	9:00 AM - 11:00 AM	Notes
7/09/15	Online	ISBE 50-66A Tuition Cost Sheet	9:00 AM - 11:00 AM	Notes
7/20/15	Online	Start New Year	2:00 PM - 3:00 PM	Pending
7/29/15	Online	Start New Year	9:00 AM - 10:00 AM	Pending
8/03/15	Online	Start New Year	9:00 AM - 10:00 AM	Pending
8/11/15	Online	Creating Cost Centers in <i>iePoint</i> >	9:00 AM - 11:00 AM	Notes
8/12/15	Online	ISBE 50-66A Tuition Cost Sheet	9:00 AM - 11:00 AM	Notes
8/13/15	Online	Start New Year	2:00 PM - 3:00 PM	Pending

Please Note: If you are unable to attend a training in which you have registered, please refer to your registration email and click “cancel your registration” found at the bottom of the email.

Summer Office Hours: Beginning today, Harrisburg Project is available
Monday - Thursday 7:30 AM - 4:00 PM.

