



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

NOVEMBER 10, 2014

www.hbug.k12.il.us

support@hbug.k12.il.us

800-635-5274

Data Correction Service (DCS) Now Available

The Data Correction Service (DCS) via Harrisburg Project's web site is now available and can be accessed at www.hbug.k12.il.us -> Tools & Services -> Data Correction Service or simply click the link below:

[Data Correction Service \(DCS\)](#)

You can now begin to make online corrections to all 2013-2014 Special Education Private Facility and Personnel claims. Electronic corrections of claim data can be made through Friday, November 21st.

To access DCS you will need the *Hbug Login* and *Password* which can be obtained from *iepoint*> by going to *File* -> *System Maintenance* -> *View Site Configuration*.

Please note that the Special Education Personnel & Pupil APPROVAL files for the 2013-2014 school year are closed and may not be altered; however, you will be able to make adjustments to claim records that match to the approval file.

The following documents are available to assist you with DCS:

[2013-2014 Sp Ed Pupil and Personnel - DCS Available](#)

[DCS Frequently Asked Questions](#)

[Student Private Facility error messages explained](#)

[Personnel Claim error messages explained](#)

Dates to Remember

November 11, 2014 - Office Closed in Observance of Veteran's Day

November 21, 2014 - Data Correction Service (DCS) Closes

November 26-28, 2014 - Office Closed for Thanksgiving Holiday

December 12, 2014 - *FACTS & Personnel Approval/Transmissions*

December 19, 2014 - January 1, 2015 - Office Closed for Christmas Break



Event Registration

Registration for all events, both online and at location, may now be found at the following link:

[Event Registration](#)

Date	Location	Name	Time	Notes
11/10/14	Online	Data Correction Service (DCS)	9:00 AM - 10:00 AM	Notes

Please Note: If you are unable to attend a training in which you have registered, please refer to your registration email and click "cancel your registration" found at the bottom of the email.

Important Notice:

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.