



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

JULY 9, 2012

www.hbug.k12.il.us

support@hbug.k12.il.us

800-635-5274

Reimbursement (Funds DEF) Due July 16th

There are 6 working days until the Pupil Orphanage Regular Term Reimbursement (Funds DEF) file transmission that is due Monday, July 16th.

If you have missed one of our Claims Webinars, you can watch them at your convenience! They can be found on our website in the Resource Library under Claims. Some of the records also have notes that can be printed out to follow during the presentation.

Claims Information

You may transmit as many times as necessary until the end of business Monday, July 16th. Remember, if you are a member of a Super Site, your Super Site may have designated an earlier due date.

Permissions for Claims Transmissions

Permissions are now on for the upcoming Reimbursement transmissions. These include:

- Pupil Reimbursement Claims (Fund Code D, E, and F - Orphanage Regular Term Only)- Due July 16th
- Excess Cost Claim (Fund Codes X and J) - Due August 15th
- Pupil Reimbursement Claims (Fund Code B - Private Facility Only) - Due August 15th
- Personnel Reimbursement - Due August 15th

Dates to Remember

May 21- August 10, 2012 - Summer Office Hours 7:30 AM - 4:00 PM; Office Closed on Friday

July 16, 2012 - Pupil Reimbursement Claims (Fund Codes DEF) Orphanage Regular Term

August 15, 2012 - FINAL Personnel Approval/Reimbursement; Fund Codes X, J Excess Cost Claim; Fund Code B Private Facility Claim



Inside this Issue

Reimbursement (Funds DEF) Due July 16 th	1
Permissions for Claims Transmissions	1
Event Registration	2

Important Reminder:

Harrisburg Project **WILL BE OPEN** Friday, July 13th to assist you with the July 16th Orphanage Regular Term reimbursement claim.

Event Registration

Registration for all events, both online and at location, may now be found at the following link:

[Event Registration](#)

Date	Location	Name	Time	Notes
7/10/12	Online	Creating Cost Centers in iePoint>	9:00 AM - 10:00 AM	Notes
7/12/12	Online	ISBE 5066A Special Education Tuition Cost Sheet	9:00 AM - 10:00 AM	Notes
7/24/12	Online	Start New Year	9:00 AM - 10:00 AM	Notes

Please Note: If you are unable to attend a training in which you have registered, please refer to your registration email and click “cancel your registration” found at the bottom of the email.

Important Notice:

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.