

**West Clayton Elementary School**  
**Parent and Family Engagement**  
**Policy and Plan for Shared**  
**Student Success**



*2019-2020 School Year*

*West Clayton Elementary School*  
*Dr. Edward Williams, Principal*  
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<https://125.clayton.k12.ga.us/>

*Last Revision Date: August 23, 2019*

## **What is Title I?**

West Clayton Elementary is identified as a Title I school as part of the Every Student Succeeds Act (ESSA). Title I is designed to support State and local school reform efforts tied to the challenging State academic standards to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support family

engagement. All Title I schools must jointly develop with parents and family members a written parent and family engagement



## **School Plan for Shared Student Achievement**

### **What is it?**

This is a plan that describes how West Clayton Elementary will provide opportunities to improve family engagement to support student learning. WCES values the contributions and involvement of parents and family members to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that WCES will support family engagement and how parents can help plan and participate in activities and events to promote student learning at school and at home.



### **How is it revised?**

West Clayton invited all parents to attend our annual School Forum last spring to review and revise this parent and family engagement policy, as well as the schoolwide plan, our school-parent compact, and the family engagement budget. Meeting dates were held on April 12<sup>th</sup>, 2019, from 9:30am-12:30pm, April 20<sup>th</sup>, 2019, from 12:00pm-1:00pm, April 29<sup>th</sup>, 2019, from 10:00am-11:00am, April 30<sup>th</sup>, 2019, from 8:00am-1:00pm, April 30<sup>th</sup>, 2019, from 8:00am-1:00pm, August 19<sup>th</sup>, 2019, from 10:00am-11:00am, and August 22<sup>nd</sup>, from 5:00pm-6:00pm. Additionally, parent input and comments regarding this plan are welcome during the school year through an online form. The plan is posted on our school website for parents to view and submit feedback throughout the year. All parent feedback received during the year will be used to revise the plan for the next school year. We also distribute an annual survey online and by mail to ask parents for their suggestions on the plan and the use of funds for family engagement. Parents and family members can also give feedback during several parent meetings and activities during the school year including our annual Community Cares event.

### **Who is it for?**

All students participating in the Title I, Part A program, and their families are encouraged and invited to fully participate in the opportunities described in this plan. West Clayton Elementary School will provide full opportunity for the participation of parents and family members with limited English, with disabilities, and of migratory children.

### **Where is it available?**

At the beginning of the year, the plan is included in the student handbook that is given to all students. As a reminder, we will email the plan to all parents in August before the scheduled Open House event. The plan will also be posted on the school website and social media. Parents can also retrieve a copy of the plan in the Parent Resource Center.

### **2019-20 District Goals**

By the end of the 2020 school year, Clayton County Public Schools will increase the percentage of students scoring at the Proficient and/or Distinguished levels on the GMAS by at least 3 percentage points in each content area.

### **2019-20 School Goals**

On the 2018-19 CCRPI report, WCES increased by 7 points. On the 2019-2020 CCRPI performance, WCES will increase in reading and mathematics by 3 percent.

*The focus for reading is:*

*K-1: Beginning sounds and sight words*

*K-3: Vocabulary development*

*The focus for math is:*

*3-5: Place value and estimation*

## **School-Parent Compacts**

As part of this plan, West Clayton Elementary and our families will develop a school-parent compact, which is an agreement that parents, teachers, and students will develop that explains how parents and teachers will work together to make sure all our students reach grade-level standards. The compacts will be reviewed and updated annually based on feedback from parents, students, and teachers during the

Community Cares event and the School Forum. The school-parent compacts also are shared with parents during parent-teacher conferences and kept with each child's teacher for parents.

## **Let's Get Together!**

West Clayton Elementary will host the following events to build the capacity for strong family engagement to support a partnership among the school, parents, and the community to improve student academic achievement. All meetings for parents and family members will be held twice during the day in the morning before school and in the evening at 5:00 pm.

### **Open House – August 1, 2019**

Meet your child's teacher and our friendly and helpful school staff for the year.

### **Annual Title I Meeting – September 5, 2019 & September 20, 2019**

We invite you to an evening of learning and sharing about our Title I program, including our parent and family engagement policy, the schoolwide plan, the school-parent compacts, and parents' requirements. Invitations will be emailed and posted in the school newsletter, social media, and local media.

### **Community Outreach – September 19, 2019**

Meeting with local business and partners in education.

### **Curriculum Night – September 19, 2019**

Parents come to find out the core curriculum that their children take at WCES.

### **Fall Festival – October 26, 2019**

Carnival atmosphere for parents, teachers, and students to enjoy school.

### **National Parental Engagement Week – November 11-November 15, 2019**

Parents come to structured activities set up for National Parental Engagement Month.

### **Parent Appreciation – April, 2020**

A celebration of parent engagement and the recognition of parental engagement impact on school and student success.

### **School Forum – TBA, 2020**

A forum for parents to participate in a roundtable discussion regarding the parental engagement policy, school-parent compacts and the parental engagement budget.

### **Parent Academy Workshops– Monthly**

Gain knowledge about topics relevant to your child's education.

### **Parent-Teacher and Student Conferences – Quarterly throughout the school year - TBA**

Scheduled updates on your child's progress.

### **Volunteer Opportunities-On going**

Parents who are approved after the pending required county background check, can volunteer at school activities when convenient.

### **Science Night-TBA**

### **Literacy Night-TBA**

### **Math Night-TBA**



## Parent Resource Center

Come visit the Parent Resource Center to check out books, study materials, and activities to use at home with your child. Computers are available for parents to explore the Parent Portal and educational resources.

Monday – Friday, 7:00 am – 3:00 pm

## Parent and Family Engagement

West Clayton Elementary believes that family engagement means the participation of parents and family members in regular two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- That parents play an integral role in assisting their child's learning.
- That parents are encouraged to be actively involved in their child's education at school.
- That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

West Clayton Elementary is committed to helping our parents and families attend the family activities listed in this policy. Please call or email us if you need assistance with child care or transportation in order to participate in our programs.

Monroe Hatcher  
(770) 994-4005 or  
[monroe.hatcher@clayton.k12.ga.us](mailto:monroe.hatcher@clayton.k12.ga.us)



## West Clayton Elementary is Branching Out!

West Clayton Elementary will take the following measures to promote and support parents and family members as an important foundation of the school in order to strengthen the school and reach our school goals. We will:

- ✓ Ensure that all information related to school and parent programs, meetings, and other activities is published in both English and Spanish, posted on the school website, and included in the monthly school newsletter for all families.
- ✓ Provide monthly trainings for staff during their planning periods on strategies to improve communication with parents and ideas to increase family engagement with reading and math activities for our students outside of the classroom. Staff will also share best practices during regularly scheduled faculty meetings.
- ✓ Partner with early childhood programs, middle and high schools, college and career ready resources or organizations, parent resource centers, or other programs (as applicable) to help prepare parents and their children for successful school transitioning.
- ✓ Share information in English and Spanish on the school blog and in the school newsletter for parents to understand the school's academic standards and assessments as well as the ways parents can monitor their child's progress and work with educators.
- ✓ Communicate with all families and the community on a regular basis regarding schoolwide events and activities, through phone messages, social media, and flyers.
- ✓ Work with our parents to develop relevant trainings and helpful presentations to educate our staff on the importance of parent and family engagement and how to support student learning.
- ✓ Provide necessary materials and handouts for parents at conferences, meetings, and activities to help parents work with their child to improve their child's achievement.
- ✓ Use our Partners in Education and School-Community Team to improve awareness of the activities and events listed in the school parent and family engagement policy.
- ✓ Offer literacy and computer classes for parents and family members to help further enhance their various educational levels.
- ✓ Collect feedback from parents and family members at all events, place input cards around the building and post a suggestion form on the school website in order to respond to parents' requests for additional support for parent and family engagement activities.





## Parent and Family Engagement Standards

West Clayton Elementary and our parents have adopted the National PTO Standards for Family-School Partnerships as the school's model in engaging parents, students, and the community. These standards are:

1. Welcoming All Families
2. Communicating Effectively
3. Supporting Student Success
4. Speaking Up for Every Child
5. Sharing Power
6. Collaborating with Community

## School Community Team

West Clayton Elementary invites all parents to join the School Community Team to share ideas and ways to involve other parents and family members to build partnerships with school, families, and the community. The team will meet four times during the school year, but parents and family members can also submit their ideas or suggestions at any school activities and meetings, as well as through our parent surveys and website. If you would like to learn more about the School Community Team, please contact the principal at (770) 994-4005 or complete the interest

form and leave it in the Main Office.



## School Community Team

- ☐ Yes, I am interested and wish to join the School Community Team.
- ☐ Please contact me so I can learn more in joining the School Community Team.
- ☐ Please send me notifications about future meetings and updates.

Name: \_\_\_\_\_

Child's Name and Grade: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

## Share Your Thoughts

We want to hear from you. If you have any suggestions or if there is any part of this policy that you feel is not satisfactory with the students' and the school's goals for academic achievement, please provide us with your comments in the space provided and leave this form in the Main Office:

Name: (optional) \_\_\_\_\_

Telephone Number: (optional) \_\_\_\_\_

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