



Neoga CUSD # 3
790 East 7th Street
PO Box 280
Neoga, Illinois 62447
www.neoga.k12.il.us
217-775-6049

Technology Equipment Agreement

In the effort to maximize student learning during the extended school closure, Neoga CUSD #3 is agreeing to loan the Parent/Guardian, further referred to as The Undersigned, the device listed below. The District's technology equipment is to be used as a productivity tool for school-related work, curriculum enhancement, research, and communications.

The Student shall exercise appropriate judgment and common sense when using the District's technology equipment. All devices are District property and are provided to the student. The undersigned agrees to return the device back to the school as soon as it is requested by school personnel. As a condition of their use of the school's technology equipment, students and the undersigned must comply with and agree to all the following:

- The Student will still maintain and agree to the district policies as outlined in the student handbook and comply with the District's Acceptable Use Policy.
- The Student is expected to have this equipment with him/her daily (fully charged) to perform school work as assigned by teachers.
- The Student should NOT modify any of the configurations set by the District, nor remove any profiles installed.
- The Student and the Undersigned are expected to protect school technology equipment from damage or theft at all times.
- Students must promptly report any problems with their Chromebooks to the office/technology department.
- The Undersigned will be monetarily responsible for any hardware or software damage that may occur due to negligence.
- The Student and Undersigned are reminded that the equipment may have camera capabilities. Storing personal photos, videos, and documents on the equipment is prohibited. The use of the camera should be limited to curriculum-related tasks, classroom meetings, etc.
- Equipment should not be used near water, sand, snow, rain, food, or liquid.
- The Student and Undersigned understand that filtering of websites is not the *responsibility* of Neoga CUSD #3 while the device is loaned out; however, activity logging and filtering should be expected.

Responsibility for Electronic Data

Users of District technology have no rights, ownership, or expectations of privacy of any data that is, or was, stored on the Chromebook, school network, or any school-issued applications and are given no guarantees that data will be retained or destroyed.



Neoga CUSD # 3
790 East 7th Street
PO Box 280
Neoga, Illinois 62447
www.neoga.k12.il.us
217-775-6049

If a theft does occur, immediately notify the School Principal and Technology Staff. Circumstances may exist in which you may be asked to file a police report.

I, _____, understand that the Chromebook
(Parent/Guardian print name)

and charger the School is loaning to me are the property of Neoga CUSD #3. I agree to the guidelines listed above and do hereby promise to apply these guidelines to the equipment listed below. I understand that a violation of the terms and conditions set out in these guidelines or the Acceptable Use Policy may result in the restriction and/or termination of my use of the District's equipment, and/or accessories and may result in further school discipline. I agree to return the device as soon as requested by school personnel.

Parent/Guardian Signature: _____ Date: _____

Student Name: _____

School: _____

Technology Department Use Only:

Equipment Description: _____

Model: _____

Serial Number: _____(see attached sheet)_____