

Creekside High School

National English Honor Society By Laws

Membership Selection Criteria

Membership in NEHS is by invitation, extended through a local chapter on behalf of the national organization. Membership in NEHS is an honor bestowed on individuals selected for their accomplishments in the field of English and in overall academic achievement.

The NEHS Constitution sets forth as minimum requirements for active membership the following:

- attendance at the school the equivalent of one semester prior to being considered. (If special circumstances merit, the Faculty Advisory Council may waive the semester regulation),
- completion of the equivalent of two semesters of English prior to induction as members,
- the achievement of a minimum overall and English grade point average of a 3.0 (on a 4.0 scale) prior to induction as members, and
- payment of \$15 chapter dues

Meeting Schedule

School based meetings are held on a monthly basis. NEHS Officers meet on the second Monday of each month at 8:30 a.m. in the Chapter Advisor's room (175). Meetings are held on the second Tuesday of every month at 8:30 a.m. in the small cafeteria. Monthly meetings are held September through May.

Attendance is mandatory.

Election, Duties and Responsibilities of Officers

Elections are held on an annual basis. Students deliver speeches at the May general body meeting soliciting members' votes for specific offices. Each potential officer's name is included on a ballot and members vote for their officer of choice. Announcements of NEHS Officers are made in May for the upcoming year.

NEHS Officer Duties

President

The president presides at the meetings; initiates activities and sees that they are carried out; appoints committees and sees that they function; lends continuity to the chapter; and makes certain that the jobs are distributed among as many of the members as possible. The president should be aware of the importance of teamwork, and that the distinction of being elected president is an honor not to be treated lightly.

Vice President

The vice president presides in the absence of the president. This officer confers with the president and Chapter Advisor often and should be kept informed and involved in the activities.

The vice president, with the Chapter Advisor, may also assume the duties of (co)program chair of the induction ceremony. This requires inviting speakers and making other necessary arrangements, and seeing that the program is affected in good order. As a committed chapter officer, the vice president can chair particular committees as needed and provide leadership for particular projects and activities.

Secretary

The secretary keeps the minutes of the meetings, both of the business transacted and of the programs and activities. He/she sends out announcements of future meetings and the minutes of previous meetings.

Other duties of this officer may include corresponding (along with the Chapter Advisor) with the Central Office by sending in the names of new members and reporting activities, being responsible for local speakers, acting as host or hostess at chapter programs, and possibly serving as chair for a particular activity or project.

Treasurer

The treasurer, working with the Chapter Advisor, handles the chapter's money matters. He/she should administer chapter funds and keep the other officers apprised of the status of chapter finances.

Although the Chapter Advisor should be responsible for actually sending the national induction fees to the Central Office, the treasurer may be enlisted to help with the collection of any local chapter dues. The treasurer should also take an active role in any fundraising projects in which the chapter engages.

Activities Chair

It is wise to appoint one person who knows how to go about setting up activities within the school system. An activities chair can work with the Chapter Advisor to help find rooms for meetings and events, to make arrangements for food, to ensure that invited speakers have correct information, and to check out equipment. School officials and staff generally appreciate working with one contact person, not many.

Steering Committee Chairperson

The chairperson meets with a small body of NEHS members on a bi-weekly basis to ensure that service projects are on track for implementation and all social media outlets are updated.

Chapter Advisors

Chapter Advisors are assigned on an annual basis. The current Chapter Advisors are Deborah Sibley and Cindy Kamsler who have served as Chapter Advisors since NEHS' inception on Creekside's campus in 2011.

Chapter Dues

Chapter Dues of \$15.00 are paid annually by all members and are used to cover national dues and local campus initiatives.