



Navigating the Course Request Process  
for Parents/Guardians:  
Grades 9-11

December 2022



WELCOME:

Dr. Mia Lavizzo,  
Associate Principal, Student Services

# Agenda

- Welcome!
- State of Affairs & Impact on Scheduling
- Review of Process
- DC Panel
- Q&A

# STATE OF AFFAIRS AND THE IMPACT ON SCHEDULING:

Dr. Kiwana Brown,  
Associate Principal, Instruction & Literacy

# COURSE REQUEST PROCESS



Ms. Cuevas-Cintron,  
School Counselor



# Course Request Process

Nov 29-Dec 2

- Counselor Group Lessons with Juniors

Dec 6-9

- Counselor Group Lessons with Freshmen and Sophomores

Jan 17-20

- Freshman Course Request Form Submission and Review in FASH

Jan 10-Feb 3

- Individual Conference with Counselor (Classes of 2024 and 2025)



# Individual Counselor Conference

## Counselors Review:

- Graduation Requirements
- Summer School/ Credit Recovery (if applicable)
- Course Prerequisites
- Teacher Course & Level Recommendations
- Rigor/Balance
- Post High School Plans/Interests



# How to prepare

- Utilize online resources (Counselor Google Classroom)
- Explore & research core courses and electives that tie into interests/future plans ([Course Request Guide](#))
- Review Course Prerequisites
- Review teacher recommendations (Have discussions with teachers when necessary)
- Review iCAP Activities in SchooLinks
- Complete and submit Course Request Form with your student before counselor meeting
  - Form is housed in Counselor Google Classroom





# The Importance of Alternates

## **Please keep in mind:**

Although course requests are prioritized, ETHS cannot guarantee that students will receive their requested courses. Please take the time to read course descriptions of alternate courses.

## **Research alternates:**

- your student will find engaging
  - enthusiastic about taking
- align with their post high school plan



# Things to Keep In Mind

- Consider all extracurricular commitments
- A well balanced schedule is encouraged
- You know your child best, consider the following:
  - Time management (Quality time with family and friends, extracurricular activities, employment)
  - Stressors (How does your child handle stress)
  - Self Advocacy (Asking for assistance when needed, taking advantage of academic supports)

All students are unique individuals striving for their own personal best - try not compare your child to other students.



# Helpful Tips for Parents/Guardians

- Start the conversation now regarding course requests for next year.
- Review resources and materials in your child's counselor's Google Classroom
- Review current schedule, any challenges, and/or stressors.
- Keep balance and wellbeing at the forefront of conversations.
- Reach out to teachers (if you have questions) regarding course and level recommendations before meeting with counselor.
- Attend evening programs relevant to your child's interests.
- Empower your child to request courses of their own personal interest.
- Counselor conferences are limited to 20 minutes, students should come prepared with completed, signed and **submitted** Course Request Form.
  - Students should reach out to their counselor prior to their conference with specific questions.



# Department Chair Panel

- Introductions
- Things To Keep In Mind



# New/Revised Courses

## 2023-2024

### **Mathematics:**

- Algebra in Coding

### **Science:**

- (N)Transdisciplinary Science Biology
- (N)Transdisciplinary Science Chemistry
- (N)Anatomical Health Sciences
- (R)Environmental Earth Science
- [VIDEO](#)

### **History/Social Sciences:**

- AP African American Studies
- History of Black Chicago (1 semester)



# New/Revised Courses for 2023-2024

## CTE:

- Certified Nursing Assistant Training (Full Year)
  - 12th Grade Only
- Orientation to Health Careers (1 semester)
- Medical Terminology (1 semester)
  - Prerequisite Orientation to Health Careers
- Health Science Careers (Full Year)
  - 1 Block
- PLTW Capstone: Engineering Design and Development
  - Formerly: PLTW Engineering Design and Development



# Title Changes for 2023-2024

## Physical Education:

- Elite Dance Training
  - Formerly: Dance Choreography

## Math:

- AP Precalculus
  - Formerly Advanced Precalculus Honors



Department Chair Panel

# Q & A Session







From Course Requests to  
Schedules and Everything in  
Between:

Dr. Kiwana Brown

# THANK YOU FOR COMING!

Please reach out to your child's counselor with any questions.

If you have specific questions regarding curriculum, courses, or specific programming, please reach out to the respective department chair.

# School Counselors

## Class of 2024 & 2026 (10/12)

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# Department Chairs

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Fine Arts  
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