DIRECTIONS FOR STUDENTS/PARENTS TO USE MY PAYMENTS PLUS

www.mypaymentsplus.com

o If you do not have an account…

1. Click on Register Now;
2. Select Georgia and then Forsyth County Schools;
3. Complete requested information…click next;
4. Choose a username and password…click next;
5. Confirm password;
6. Click ***Continue to Sign In***

o If you do have an account…you are ready to make purchases for your student

o If your student has not been added, sign in and scroll to the bottom right to add student

If you are not able to gain access, please verify that your students ID# is 6-digits. If the ID# is **not** 6-digits, add a "0" in front of the student number. If you are still having trouble or you see your student is "inactive," please contact the school.

FREQUENTLY ASKED QUESTIONS

After making an account, I cannot see my child's activities.
You must add your child to your account. After signing in, scroll to the bottom right to add a student.

How do I pay with check?
There is no longer a need to send a paper check to school, and the school is strongly encouraging school personnel not to take checks. To pay by check, follow the instructions in MyPaymentsPlus.

How secure is a MyPaymentsPlus transaction?
MyPaymentsPlus utilizes a 128-bit encryption with SSL/secure socket layer. MyPaymentsPlus is certified by VISA for its CISP/Cardholder Information Security program. This certification is VISA's highest security protocol.

How do I obtain my username and password?
Simply click on the "Forgot Username or Password" button in the secure sign-in area of the homepage. For security purposes, you will need access to the e-mail address you originally used to set up your account. If you no longer have access to that e-mail address, you may create a new account with your new e-mail address. All balances currently tied to your student will appear on the new account.
How do I update my e-mail address or make changes to my profile?
To update user profile information, click "Manage Account" and choose "My Profile". You will be able to update your name, address, e-mail address, phone number, password, and stored payment methods. Be sure to click "Save User Profile" at the bottom of the screen once you've made the necessary changes.