

MINUTES

LAFAYETTE COUNTY SCHOOL BOARD

WORKSHOP, DECEMBER 17, 2019

The Lafayette County School Board met in workshop session on Tuesday, December 17, 2019 beginning at 5:00 p.m. In attendance were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mrs. Marion McCray, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney. Administrators present were Mrs. Tammi Maund, Director of Finance; and Mr. Stephen Clark, LES Principal.

Best and Brightest Teacher and Principal Program

Superintendent Edwards conducted the workshop due to the absence of Alissa Hingson, Director of Teaching and Learning Services, who was attending an out-of-town meeting. The purpose of the workshop was to review and finalize the district's plan to comply with the new Best and Brightest Teacher and Principal Award Program which was revised by the 2019 Legislature through Senate Bill 7070. Superintendent Edwards gave a final review of the new awards and criteria as specified in SB 7070. He went over each of the four Best and Brightest Teacher and Principal Program Awards: (1) *Recruitment Award*; (2) *Retention Award*; (3) *Recognition Award*; and (4) *Principal Award*. Board members were given the opportunity to ask questions and offer input. This item will be presented for school board approval at the regular meeting today following the workshop.

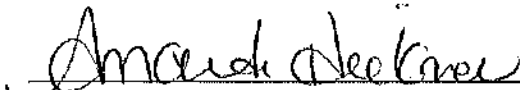
Florida State Agency for Surplus Property Program

Superintendent Edwards reviewed the application for participation in the Florida State Agency for Surplus Property. He also talked about the terms and conditions of the agreement noting that the district has participated in this program in the past. This item will be presented for school board approval at the regular meeting following the workshop.

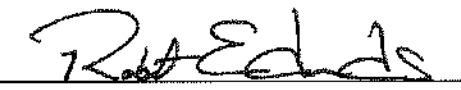
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ADJOURN

The workshop was adjourned at 5:55 p.m.


Amanda Hickman, Chairperson

ATTEST:


Robert Edwards, Superintendent
and Secretary to the School Board

MINUTES

LAFAYETTE COUNTY SCHOOL BOARD

REGULAR MEETING, DECEMBER 17, 2019

The Lafayette County School Board convened in regular session, Tuesday, December 17, 2019 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mrs. Marion McCray, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; Ms. Leenette McMillan-Fredriksson, School Board Attorney; and SRD Jacquelyn Knight.

Administrators present were Mrs. Tammi Maund, Director of Finance; Mr. Joey Pearson, Director of Support Services; Mr. Stephen Clark, LES Principal; and Mr. Stewart Hancock, LHS Principal.

CALL TO ORDER

Mrs. Amanda Hickman called the meeting to order at 6:00 p.m. Mr. Taylor McGrew gave the invocation and Superintendent Edwards led the Pledge of Allegiance to the Flag.

RECOGNITIONS/PRESENTATIONS

STUDENTS OF THE MONTH - The students named below were recognized for being selected *Student of the Month* for December 2019:

LES (K-2) – Manuel Dykes

LMS – Molly Hamlin

LES (3-5) – Claudia Alcantar-Arreguin

LHS – Riley Massey

Each student received congratulations from the Superintendent and School Board along with a Certificate of Award and Student of the Month notebook.

1. ADOPTION OF AGENDA

Mrs. Amanda Hickman noted one change to the agenda. The recommendation for Bruce Sullivan to serve as a substitute custodian has been removed as Mr. Sullivan has withdrawn his application for employment. Mrs. Hickman asked for a motion to adopt the agenda with the change as noted above.

The agenda was unanimously adopted following a motion by Mr. Darren Driver and a second by Mr. Jeff Walker.

2. APPROVAL OF MINUTES

The Minutes from the November 19, 2019 school board meetings were unanimously approved on a motion by Mr. Darren Driver and a second by Mrs. Marion McCray. (Minutes to be type in official Minute Book)

3. CONSENT ITEMS

The consent items listed below were unanimously approved as recommended by Superintendent Edwards. This action was taken on a motion by Mrs. Marion McCray and a second by Mr. Darren Driver.

- 3.01 Approved Career Pathways Agreement between North Florida College and LCSB. (Agreement on file in district office)
- 3.02 Approved requests for the following students to participate in the dual enrollment program at North Florida College for the 2019-2020 school year: Elisabeth Cook, Victoria Newman, McKenzie Vaughn, Aubrey Sarmiento, Brooklyn Fleming, Madison Buchanan, Savannah Parker, Amelia Braswell, Julyana Espinoza-Negrete, Isagel Perez-Binuelo, Aidan Weitzel.

4. ACTION ITEMS

- 4.01 **SCHOOL BOARD APPROVES PERSONNEL ITEMS** – The personnel items listed below, as recommended by Superintendent Edwards, were unanimously approved following a motion by Mr. Taylor McGrew and a second by Mrs. Marion McCray:

(1) Recommendations – Non-Instructional – Approved Amanda Byrd for the Data Entry Clerk position at LHS for the remainder of the 2019-2020 school year.

Recommendations – Substitute Worker – Approved the following individual to serve as a substitute bus driver for the remainder of the 2019-2020 school year: Dana Jackson

(2) Request for "Illness in the Line of Duty" leave – Approved request from Jami Henderson, Custodian, for 20 hours of ILD leave for the following days:

November 7th – 4 hours

November 8th – 8 hours

November 12th – 8 hours

4.02 SCHOOL BOARD APPROVES REQUEST FOR USE OF GYM - A request from the Lafayette County Board of County Commissioners for use of the LHS Gym for the county youth basketball program was presented for the School Board's approval. The request was unanimously approved on a motion by Mr. Darren Driver and a second by Mrs. Marion McCray. The youth basketball league will use the gym each Saturday from December 21, 2019 through March 14, 2020.

4.03 SCHOOL BOARD APPROVES REQUEST FROM TOWN OF MAYO – A request from The Town of Mayo to place a "Welcome to Mayo" sign on school board property near Lafayette Elementary School on US Highway 27 was presented for the Board's consideration. Discussion was held regarding the size and location for the proposed sign. Mr. Edwards stated that he will contact the Town Clerk to get more details regarding the placement of the sign as well as the exact wording and size of the sign. After further discussion, the School Board agreed to the request contingent upon Superintendent Edwards approving the size of the sign as well as the location for placement of the sign. This action was taken on a motion by Mr. Darren Driver and a second by Mr. Jeff Walker.

4.04 SCHOOL BOARD APPROVES FIVE-YEAR DISTRICT FACILITIES WORK PLAN - The district's Five Year Facilities Work Plan was presented for review and approval by Joey Pearson, Director of Support Services. Following discussion, Mr. Taylor McGrew moved to approve the Five Year Facilities Work Plan. Mr. Darren Driver gave the second. Motion carried unanimously. (Five Year Facilities Work Plan on file in district office)

- 4.05 **PERSONNEL APPROVED TO GO ON EIGHTH GRADE TRIP** - Following discussion, Mr. Taylor McGrew moved to approve the individuals named below to go on the 8th grade trip to Washington, D.C. and Lancaster, Pennsylvania: Sandy Bass and Channah Galbraith, 8th grade sponsors, with trip expenses to be paid by the travel agency, Gerber Tours; and School Resource Deputy, Jacquelyn Knight, with trip expenses to be paid by the School Board. Mrs. Marion McCray gave the second which was unanimously approved. The trip is scheduled for April 9-16, 2020.
- 4.06 **SCHOOL BOARD APPROVES BETA CLUB TRIP REQUEST** - Mr. Darren Driver moved to approve the following trip request: Beta State Convention, Jan. 17-19, 2020 in Orlando, Florida. Approximately 10-15 students will participate. Mr. Jeff Walker gave the second which was unanimously approved.
- 4.07 **SCHOOL BOARD APPROVES BEST & BRIGHTEST PLAN** – Mr. Taylor McGrew moved to approve the school district’s plan to comply with the new Best and Brightest Teacher and Principal Award Program which was revised by the 2019 Legislature through Senate Bill 7070. Mr. Darren Driver seconded the motion which was unanimously approved. It was noted that the School Board has met in several workshop sessions to discuss and develop this plan. (Best and Brightest Teacher and Principal Award Program information is on file in district office)
- 4.08 **SCHOOL TO APPLY FOR PARTICIPATION IN FEDERAL PROPERTY ASSISTANCE FLORIDA STATE AGENCY FOR SURPLUS PROPERTY PROGRAM** – Mr. Jeff Walker moved to apply for participation in the Federal Property Assistance Florida State Agency for Surplus Property Program. Mrs. Marion McCray gave the second. The vote for approval was unanimous.
- 4.09 **SCHOOL BOARD APPROVES INTERNAL ACCOUNTS AUDIT** – The Internal Accounts Audit Report for fiscal year ended June 30, 2019 was performed by Collins & Company. Mrs. Tammi

Maund presented the audit report and reviewed the schedule of findings and responses listed in the audit. Mrs. Maund has met with the appropriate school staff and administration to discuss and review procedures to be followed to address and correct the audit findings cited in the report. Following discussion, Mrs. Marion McCray moved to approve the Internal Accounts Audit Report for fiscal year ended June 30, 2019. Mr. Taylor McGrew gave the second. The vote for approval was unanimous. (Internal Accounts Audit Report on file in district office)

- 4.10 SCHOOL BOARD APPROVES BUDGET AMENDMENTS** – The following budget amendments were unanimously approved on a motion by Mr. Taylor McGrew and a second by Mr. Darren Driver: General Fund No. 2; and Contracted Program Fund No. 3.

5. ITEMS FOR INFORMATION

- 5.01 Principal's Monthly Financial Report on Internal Funds.
- 5.02 November 2019 Invoices.
- 5.03 LHS Sponsors-Coaches-Advisors for 2019-2020
- 5.04 Purchase Orders.
- 5.05 Financial Statement.
- 5.06 METAL Program Update – Mr. Scott Vervisch gave an update on the METAL (Military Education, Training and Leadership) Program that was approved by the School Board last month. Mr. Vervisch reported that he has received quite a bit of interest from students and parents regarding the program which is set to begin in January 2020. Mr. Vervisch expressed his appreciation to the Superintendent and School Board for their support of METAL Program.
- 5.07 ESE Fundraiser – Superintendent Edwards reported that the LHS ESE Department is raffling off a Christmas lantern to support student activities. The tickets are \$2.00 each and the drawing will be held on December 19.
- 5.08 Eighth Grade Trip – Mr. Taylor McGrew stated that he believes the School Board should review the annual eighth grade trip to Washington, D.C. and Pennsylvania citing the decline in student participation over the past several years. This matter will be discussed at an upcoming school board meeting.

6. CITIZEN INPUT

There was no citizen input today.

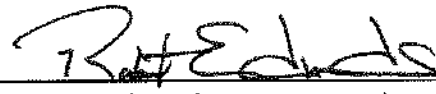
ADJOURNMENT

With business complete, Mrs. Amanda Hickman declared the meeting adjourned at 6:45 p.m.



Amanda Hickman, Chairperson

ATTEST:



Robert Edwards, Superintendent
and Secretary to the School Board