

THE SCHOOL BOARD OF
ESCAMBIA COUNTY, FLORIDA

MINUTES, FEBRUARY 21, 2017

The School Board of Escambia County, Florida, convened in Regular Meeting at 5:30 p.m., in Room 160, at the J.E. Hall Educational Services Center, 30 East Texar Drive, Pensacola, Florida, with the following present:

Chair: Mrs. Linda Moultrie (District III)
Vice Chair: Mr. Gerald W. Boone (District II)
Board Members: Mr. Kevin L. Adams (District I)
Mrs. Patricia Hightower (District IV)
Mr. Bill Slayton (District V)

School Board General Counsel: Mrs. Donna Sessions Waters

Superintendent of Schools: Mr. Malcolm Thomas

Meeting advertised in *Pensacola News Journal* on January 22, 2017 - Legal No. 1875095

NOTE: The minutes from this session have been prepared according to *Roberts Rules of Order, Newly Revised*. The video from this session is available at <http://escambiacountysdfl.swagit.com/play/01172017-1113>

I. CALL TO ORDER

Mrs. Moultrie called the Regular Meeting to order at 5:30 p.m.

a. Invocation and Pledge of Allegiance

Mr. Adams introduced Elder Edward Morgan who delivered the invocation. Mr. Adams then led the Pledge of Allegiance to the American Flag.

b. Adoption of Agenda

The Superintendent noted the changes made to the agenda since initial publication. Mrs. Moultrie advised that Florida Statutes and School Board Rule required that changes made to an agenda after publication be based on a finding of good cause determined by the person designated to preside over the meeting and stated in the record. Mrs. Moultrie said she, as School Board Chair, had determined that the Superintendent's recommended changes to the February 21, 2017 Regular Meeting agenda were for good cause. Motion by Mr. Adams, seconded by Mr. Slayton, to adopt the agenda (*as amended*), carried unanimously.

c. Committee/Departmental Reports

1. PTA Presentation

Michelle Salzman, president of the Escambia County Council PTA (ECCPTA), gave a brief report on the recent and upcoming events and activities of the PTA.

2. Stellar Employee of the Month

The Superintendent made the following announcement: *I am pleased to inform you that the stellar employee for this month is Carl Dunmore. Mr. Dunmore serves our district as the only custodian assigned to the Spencer Bibbs Center and has been employed with the School District for 1.5 years. The Spencer Bibbs Center is a large complex not only housing two substantial departments; Title I and Professional Learning, but is also the main training center for the School*

District. This means there can be up to 470 additional people on campus any given day. This requires lots of extra cleanup for all the training rooms in addition to Mr. Dunmore's regular work routine. Yet, he single handedly maintains the building with meticulous detail and does so with a spirit of willingness that is unsurpassed, refusing to go home until the building is spotless. It did not take long for everyone at the Spencer Bibbs Center to notice Carl's amazing attitude of helpfulness and thorough attention to detail. Everyone loves Carl. It is a tradition at Title I to give a "team work award" during monthly staff meetings. When this award was presented to Carl, the entire staff stood up and recognized him. Carl Dunmore leads by example and everyone at the Spencer Bibbs Center has grown professionally by watching how he approaches his work. When Carl had to be out of work unexpectedly for medical reasons, his family reported he just wanted to return to work to make sure his building was cleaned the "right way." Carl goes above and beyond without seeking any attention or asking anything in return. It is said that Carl is without a doubt, one of the most dedicated, loyal and hard-working employees ever seen and his humble nature and unassuming style truly shines through. Mr. Dunmore personifies the pillars of "people" and "service." It is for these reasons that he has been selected as our stellar employee of the month of February. In recognition of his stellar performance, Mr. Dunmore received a plaque and pin from the School District and a check for \$100 from Members First Credit Union.

3. Black History Month Presentation

The Superintendent introduced Christian Stanley, a fifth grader attending A.K. Suter Elementary, who gave a brief presentation drawing from his history fair performance entitled, "Mr. John Sunday, Jr., the richest African-American entrepreneur in the South!" (*Christian won first place in the elementary individual performance category. He also received recognition from the West Florida Genealogy Society for his use of genealogical records in his research.*)

4. Escambia County School District Teacher of the Year

The Superintendent made the following announcement: *It is my pleasure this evening to announce that Ms. Lacey Brown has been selected as the Escambia County School District's 2018 Teacher of the Year. Ms. Brown is a third grade teacher at Jim Allen elementary school. In addition to teaching, Ms. Brown is the lead teacher for third grade and serves in many other leadership roles including grant writing, mentoring new teachers and keeping teachers and staff up to date with current grade level information, Florida Standards and other related curriculum. She even chairs the fall carnival at Jim Allen. Ms. Brown's leadership and professional learning opportunities extend to other elementary school teachers in Escambia County including the technology engagement training she recently conducted on the district wide teacher-planning day. Lacey brown goes above and beyond her required duties and is willing to help any student, teacher, support staff or parent at any given time. Ms. Brown is an amazing teacher and is well respected by all employees at Jim Allen elementary school. The Escambia County School District is very proud of Ms. Lacey Brown and I am honored to recognize her as the 2018 Escambia County Teacher of the Year. Lacey was recently celebrated at the Escambia Public Schools Foundation's Golden Apple Awards where she received many gifts and acknowledgements for this prestigious accomplishment.*

5. One-Half Cent Sales Tax Watchdog Committee Quarterly Report

Mr. Paul Fetsko, Chairman of the One-Half Cent Sales Tax Watchdog Committee, presented the Committee's quarterly report for February 2017.

II. PUBLIC FORUM

Donna Harper, representing the Escambia Education Association, requested to address the School Board regarding the introduction of new Executive Director and new ESP Vice President.

Mitchell Singleton, speaking as an individual, requested to address the School Board regarding invocation.

III. MINUTES

- a. 01-12-17 Special Workshop
- b. 01-13-17 Regular Workshop
- c. 01-17-17 Regular Meeting
- d. 02-03-17 Special Meeting

Motion by Mr. Slayton, seconded by Mr. Adams, to approve the minutes as listed (Items a through d), carried unanimously.

IV. UNFINISHED BUSINESS

-None

V. NEW BUSINESS

a. PROPOSED ADDITIONS OR REVISIONS TO SCHOOL DISTRICT RULES

1. Rule(s) Adoption
-None

2. Permission to Advertise

- A. Approval to Advertise Notice of Intent to Adopt Amendments to Rules and Procedures of the District School Board: Chapter 2, Human Resource Services

Motion was made by Mrs. Hightower and seconded by Mr. Boone, to approve for advertising, *Notice of Intent to Adopt Amendments to Rules and Procedures of the District School Board: Chapter 2, Human Resource Services*. Motion carried unanimously.

b. CONSENT AGENDA

On motion made by Mr. Slayton and seconded by Mr. Adams, approval of the Consent Agenda, carried unanimously.

1. Curriculum

- A. Alternative Education
-No items submitted
- B. Continuous Improvement
 1. School Choice Student Transfers
- C. Elementary Education
-No items submitted
- D. Evaluation Services
-No items submitted
- E. Exceptional Student Education
 1. Transportation Reimbursement Request
 2. Transportation Reimbursement Request
- F. High School Education
-No items submitted
- G. Middle School Education
-No items submitted
- H. Professional Learning
-No items submitted
- I. Student Service
 1. Memorandum of Understanding Between the School Board of Escambia County, Florida and the Florida Department of Health in Escambia County for the Management of Medical Records and Health Information
- J. Title I
-No items submitted

- K. Workforce Education
 - No items submitted
- L. Other
 - 1. Escambia District Schools 2017-18 Staffing Allocation Table

2. Finance and Business Services

A. Finance

1. Legal Services – General Fund

- a. The Hammons Law Firm \$ 1,592.50
- b. The Hammons Law Firm \$ 350.00
- c. The Hammons Law Firm \$ 280.00
- d. The Hammons Law Firm \$ 2,966.50
- e. The Hammons Law Firm \$ 682.50
- f. Rumberger, Kirk & Caldwell \$ 3,650.50
- g. Shell, Fleming, Davis & Menge, P.A. \$ 4,921.00

2. Legal Services - Risk Management Fund

- a. The Hammons Law Firm \$ 9,035.50

B. Accounting Operations

- 1. Check Register for January 2017
- 2. Amended 2016-2017 Miscellaneous Salary Schedule

C. Budgeting

- 1. Recap of General Fund Reserves (Non-Categorical) as of January 31, 2017
- 2. Resolutions to amend 2016-2017 District School Budget:
 - a. Resolution 5 - General Operating Fund
 - b. Resolution 5 - Special Revenue – Federal Programs
 - c. Resolution 5 - Capital Projects Fund
 - d. No item submitted – Special Revenue – Food Service Fund
 - e. No item submitted - Debt Service Fund
- 3. Scrap List I for February 2017
- 4. Auction List – no item submitted
- 5. Financial Statements by Fund

D. Payroll and Benefits Accounting

- 1. Financial Status Report: Employee Benefit Trust Fund

E. Purchasing

ITEMS PREPARED BY PURCHASING:

- 1. Bid Award: Fruits & Vegetables – Frozen, Canned, and Packaged, Bid #170902
- 2. Bid Award: Ala Carte Beverages for Direct Delivery to School Cafeterias (RE-BID), Bid #171302
- 3. Bid Award: Miscellaneous Snacks and Beverages, Bid #171602
- 4. Annual Agreement Renewal: Cafeteria Management Software Maintenance and Support
- 5. Agreement Extension: Focus School Software/SIS
- 6. Drug Screening Services
- 7. Change Notice #1 to Purchase Order #5391700016 - ESE Student Transportation Services
- 8. Change Notice #1 to Purchase Order #5811700019 – Drug Screening Services

ITEMS PREPARED BY FACILITIES PLANNING:

- 9. Annual Agreement Renewal: Professional Civil Engineering Services
- 10. Annual Agreement Renewal: Professional Electrical Engineering Services
- 11. Annual Agreement Renewal: Professional Mechanical Engineering Services
- 12. Correction: Architectural/Engineering Services for New Classroom Building at Roy Hyatt Environmental Center
- 13. Bid Award: Bellview Middle and Ransom Middle Schools Chilled Water Tie-Ins
- 14. Bid Award: Northview High School Central Utility Plant Upgrades
- 15. Bid Award: Pensacola High School Building 2 and Cafeteria OAU Replacements
- 16. Change Notice #1 to Purchase Order #5421600246 – Surveying Services for Westside Elementary School Property

AMEND

17. Change Notice #6 to Purchase Order #5421600116 – Workman Middle School New Gymnasium
18. Construction Manager at Risk Services for Repurpose Woodham Middle School to West Florida High School
19. Lease for Modular Classroom Units at Woodham Middle School
20. Roof Replacement at N.B. Cook Elementary School – Phase 2

3. Human Resource Services

A. Instructional/Professional

1. Appointments
2. Reappointments
-No items submitted
3. Transfers
4. Out-of-Field
-No items submitted
5. Resignations/Retirements/Other
6. Leaves of Absence
7. Special Requests
-No items submitted

B. Educational Support Personnel

1. Appointments
2. Temporary Promotions
-No items submitted
3. Resignations/Retirements/Other
4. Terminations
5. Leaves of Absence
6. Special Requests
 - a. For Board Information: Report the death of Eldric D. Griffin, Custodial Worker I, at Pensacola High School on January 17, 2017.

C. Risk Management

1. Campus Security Resident Lease- Ernest Ward Middle School

D. Employee Services

-No items submitted

E. Affirmative Action

-No items submitted

4. Operations

A. Facilities Planning

1. Miscellaneous
 - a. Certification of Florida Inventory of School Houses (FISH)
 - b. Name Change – Civil Engineering / Land Surveying Consultant
 - c. Pre-Qualification of Contractor
 - d. Lincoln Park Primary Reclassification

B. School Food Services

-No items submitted

C. Maintenance and Custodial Services

-No items submitted

D. Transportation

-No items submitted

E. Central Warehouse

-No items submitted

F. Information Technology

-No items submitted

G. Protection Services

-No items submitted

AMEND

H. Energy Management
-No items submitted

c. ITEMS FROM THE BOARD
-No items submitted

d. ITEMS FROM THE SUPERINTENDENT

1. Administrative Appointments
-No items submitted
2. Student Discipline
 - A. Disciplinary Reassignments

Motion by Mr. Boone and seconded by Mrs. Hightower, to accept the Superintendent's recommendations for student discipline as outlined in Item V.d.2.A., *Disciplinary Reassignments*, carried unanimously.

B. Expulsions

Motion by Mr. Adams and seconded by Mr. Slayton, to accept the Superintendent's recommendations for student discipline as outlined in Item V.d.2.B., *Expulsions*, carried unanimously.

1. Recommend that consistent with the decision of the due process committee, student discipline number 17-65-1251 be placed on extended suspension, pending court adjudication, from all public schools of Escambia County for the remainder of the 2016-2017 school year and all of the 2017-2018 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
2. Recommend that consistent with the decision of the due process committee, student discipline number 17-72-411 be placed on extended suspension, pending court adjudication, from all public schools of Escambia County for the remainder of the 2016-2017 school year and all of the 2017-2018 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
3. Recommend that consistent with the decision of the due process committee, student discipline number 17-73-951 be expelled from all public schools of Escambia County for the remainder of the 2016-2017 school year and all of the 2017-2018 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.
4. Recommend that consistent with the decision of the due process committee, student discipline number 17-84-281 be placed on extended suspension, pending court adjudication, from all public schools of Escambia County for the remainder of the 2016-2017 school year and all of the 2017-2018 school year with the option to enroll, if qualified and if space is available, in an alternative educational program exclusive of regular school placement. Placement to be at the discretion of the Superintendent and to be available as an alternative during the full expulsion time frame.

3. Employee Discipline

- A. ~~Recommend that employee #0000053830 is terminated effective Wednesday, February 22, 2017, based on misconduct as more specifically identified in the notice letter to the employee.~~
- B. ~~Recommend that employee #0000053516 is terminated effective Wednesday, February 22, 2017, based on misconduct as more specifically identified in the notice letter to the employee.~~

CORRECT

DELETE

DELETE

- 4. Other Items
-No items submitted

e. INTERNAL AUDITING

- 1. Inventory Adjustment Reports for fifteen (15) cost centers

Motion by Mrs. Hightower, seconded by Mr. Adams, to approve Item V.e.1., *Inventory Adjustment Reports for fifteen (15) cost centers*, carried unanimously.

- 2. School Internal Accounts Audits

- 2015-2016 Brentwood Elementary School Internal Accounts Audit
- 2015-2016 Global Learning Academy Internal Accounts Audit
- 2015-2016 Jim Allen Elementary School Internal Accounts Audit
- 2015-2016 Pensacola High School Internal Accounts Audit
- 2015-2016 Pleasant Grove Elementary School Internal Accounts Audit
- 2015-2016 R.C. Lipscomb Elementary School Internal Accounts Audit
- 2015-2016 Scenic Heights Elementary School Internal Accounts Audit

Motion by Mr. Slayton, seconded by Mr. Boone, to approve Item V.e.2., *School Internal Accounts Audits*, carried unanimously.

- 3. District-wide Report on School Internal Accounts

Motion by Mr. Adams, seconded by Mrs. Hightower, to approve Item V.e.3., *District-wide Report on School Internal Accounts*, carried unanimously.

f. ITEMS FROM GENERAL COUNSEL

-No items submitted

VI. ADJOURNMENT

Prior to adjournment, the School Board made the following adjustments to their schedule for May 2017:

Scheduled: Master Board Reinstatement, May 12, beginning at 9:00 a.m., in the Superintendent’s Conference Room, Dr. Vernon McDaniel Building

Canceled: May 11 Special “Open Discussion” Workshop

Rescheduled: May 12 Regular Workshop – date changed to May 11, beginning at 9:00 a.m., in Room 160, at the J.E. Hall Educational Services Center (agenda to include an “open discussion” segment)

There being no further business, the Regular Meeting adjourned at 6:20 p.m.

Attest:

Approved:

Superintendent

Chair