

DEPARTMENT OF EDUCATION

The Townsend Building 401 Federal Street Suite 2 Dover, Defaware 19901-3639 DOE WEBSITE: http://www.doe.k12.de.us Mark T. Murphy Secretary of Education Voice: (302) 735-4000 FAX: (302) 739-4654

October 19, 2012

MEMORANDUM

TO:

School Nutrition Supervisors

Single Unit and Special School Administrators

FROM:

Aimee F. Beam, RD, LDN

Education Associate, School Nutrition Programs

SUBJECT:

SY 2012-13 Operational Memo # 23

Schedule A (Statistics Report)

The United States Department of Agriculture requires each School Food Authority (SFA) to report specific data in relation to student participation in the National School Lunch Program, School Breakfast Program and Afterschool Snack Program. Delaware collects this data on the Schedule A Form. The data is to record the SFA status as of October 31 of each year.

Attached are the electronic copy of the revised Schedule A and instructions for completing the required form.

Please submit your completed Schedule A for the October 2012 data (electronically) to Aimee Beam (abeam@doe.k12.de.us) no later than Friday, December 14, 2012. We recommend that you maintain a copy for your files.

We recognize that Schedule A Form is a tedious one to complete; however, your close attention to the details will be greatly appreciated. Schedule A is a critical report that depicts the status of Delaware's School Nutrition Programs.

Please contact us if you have any questions.

cc:

Linda C. Wolfe, RN, MEd, Director, School Support Services Field Agents

DELAWARE DEPARTMENT OF EDUCATION SCHOOL NUTRITION PROGRAMS DELAWARE ANNUAL SFA STATISTICS REPORT

District/School/Site Name:

October: 2012

		7-00		233.70		- 1							·	·										一	
SPECIAL	T	PROV2	Ling			08/2012																			
	S	PROV 2	BFKT			08/2012																			
	R	NINIO	B KFT		1000	N/A																			
ASSP	Q	Regular	ASSP			N/A																			
AS	Ь	Area	Eligibile	ASSP		NA																			
SBP	0	% Total	F & R	B'fast	Served	80.00%	#DIV/01	#DIV/0!	#DIV/0!				#DIV/0i	i0/∧l Q #	#DIV/0i	0/∧iQ#	#DIV/0]	#DIV/0!	#DIV/0I	#DIV/0i	#DIV/0i	#DIV/0!	#DIV/Oi	#DIV/0	
	Z	Total	B'fast	Served	П	100																			100
	М	# Free &	Reduced		Served	90					:														80
		B'fast #	ADP F	ш	Т	200																			100
	Х	Total	O.	mcnes.	700	%08	#DIV/0I	#DIV/0!	#DIV/0i				#D!\\\0	#DIV/0!	#DIV/0!	#DIV/Oi	#DIV/0!	#DIV/0I	#DIV/0I	#D1V/0!	#DIV/0i	#DIV/Of	#DIV/0i	#DIV/01	
NSTP	r	n Rio	Virintea	mcRes	Done	2000																			2000
NS	_	8 ag4	Reduced	Lunchas	Savet Seried Seved	4000																			4000
	Н	5	9			250						**													250
	9	% F & R			200	75.00%	#DIV/0!	#DIV/0i	#DIV/0i				#DIV/01	#DIV/01	#D1V/0i	#DIV/01	#DIV/0!	#DIV/0!	#DIV/01	#DIV/0!	#DIV/0!	#DIV/0i	#DIV/0i	#DIV/0;	
	Ь		Approved	Reduced		22																			25
	Е	Students	Approved /	Free		500	d.,			:															200
NOT	Q	37. 100 -	0.0	Factor		%26																			
SITE INFORMATION	၁	Site	Enroll	ment.		300																			300
	8	Site/School Name				KLG School																			
	А	DE	School	Code#		6111																			

19 10 18 18 18 18 18 18 18 18 18 18 18 18 18	********	No. of the	п
20 A 10 A	2.0	\$5.00.00	ю
X2016 198.3	1.0	2	и
1 16 16 18 18 18 18 18 18	140.00	2000	
140000000000000000000000000000000000000	- V . C		ı
	1.00	20.000001	ĸ
	CS1 41-1	Contractor.	Ŧ,
Activities Service		1.2	9-
A CONTRACTOR OF THE PARTY			Ŧ.
N = 30 Farm 3.2		1.7 44	1
200000000000000000000000000000000000000	7.500 57-	100	к
2.1		44.4	Ŧ.
	77.77	C. marine	ı:
1.360x(02000)	923000	A	1-
C. P. C. W			1.
286.9	78.5	Charles !	
7	C		1:
-917 - 177	24 . 152	2. 2. 200	Ŀ
Section Control	227	Sec. 5 12.	1.
1000 1000 1000		1000	r.
A. 26 C. S. A.			н
10.00		A 100 P	1
3.20000000		-13 PA 300	ı:
		2.00	1.
1.000		4000	ŀ
			ŀ
V. 1850 A. 1850	On 18-115	A. C. York	70
5 1.A	1.0		
Contract to the	Latina artis	01 0 mm	ě.
7.00			10
			10
100 miles	7		::
		100	œ.
**************************************			×
			2
	1. 1. 1.		7
	200 A	1.0	
A	(27) A-6	· 25	N
⊆ ນ		-	Š
를 의		ಿಕ	ì
an Ba	20 0	둫	ì
	20	E	\ Y
	als:	E	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
Staff Line	afs:	E C	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
Staff Line	iafs:	inch	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
Staff -Line	tiafs:	Cumch	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
S Staff 1-Line	itials:	Lunch	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
E Staff n-Line	iitials:	Lumch	くぎ アンドー・デス
E Staff h-Line	nitials	# Lunch	くさんというない
OE Staff On-Line	initials.	#Lumch	くない アイト かんかん
OE Staff On-Line	Initials.	#Lumch	くなんというないとなった。
OE Staff On-Line	finitials.	1#Lunch	くないというない
OOE Staff e On-Line	f Initials:	1/# Lunch	くなれているないとなったとう
DOE Staff te On-Litte	ff Initials:	al#Lunch	くなんというないとなったとう
DOE Staff te On-Line	off Initials:	tal#Lunch	くなんというなどのできます。
DOE Staff ate On-Line	aff Initials.	otal#Lunch	くなれる人というないというでは
y DOE Staff late On-Line	taff Initials.	otal#Lunch	くながら、 いいないのい
ry DOE Staff Jate On-Line	Staff Initials.	Cotal # Lunch	くながというないということも
by DOE Staff Date On-Line	Staff Initials:	Total # Lunch	くされていている。
by DOE Staff Date On-Line	Staff Initials.	Total # Lunch Sites:	くを行うできない。
by DOE Staff: Date On-Line Approval;	Staff Initials:	Total # Lunch	くさんと、人・・・なりにプランスであってい
e by DOE Staff Date On-Line	Staff Initials.	Total # Lunch	くなれるできないのであればいましょうではあ
e by DOE Staff Date On-Line	Staff Initials:	Total # Lunch	くなれるできないのであればいましょうではあり
se by DOE Staff Date On-Line	Staff Initials:	Total # Lunch	くされて、これを持ちしています。そのできて
Ise by DOE Staff Date On-Line	Staff Initials:	Total # Lunch	くがたとうというなどのとうでは、そのではある。
Use by DOE Staff Date On-Line	StaffInitials	Total # Lunch	くどのと、これを持ちしている。これでは、これでは、
Use by DOE Staff Date On-Line	Staff Initials:	Total#Lunch	くとなっている場合のとうでは、そのではある。
Use by DOE Staff Date On-Line	Staff Initials:	Total # Lunch	くとなっているのでは、プログラスでは、そのでは、
r Use by DOE Staff Date On-Line	Staff Initials:	Total#Lunch	くないというないのできないというできている。
r Use by DOE Staff Date On-Line	Staff Initials:	Total # Lunch	くされる。これが発生していませる。世界のできている。
or Use by DOE Staff Date On-Line	Staff Initials:	Total # Lunch	くされる。これを表すというできませんできません。
or Use by DOE Staff Date On-Line	Staff Initials:	Total # Lunch	くされる代表を紹介しています。そのできるというでき
for Use by DOE Staff Date On-Line	StaffInitials	Total # Lunch	くされる代表を紹介的にプログラスのできる。
For Use by DOE Staff Date On-Line	Staff Initials:	Total #Lunch	くさなと、これのでは、プログラのできている。これでは、
For Use by DOE Staff: Date On-Line A	Staff Initials:	Total #Lunch	くさなと、これのでは、プログラスのできる。

Teaching and Learning Branch School Nutrition Programs

Complete the DE Annual Statistics report using October 2012 data. Complete columns A - T for each school/site participating in the School Nutrition Programs. If school/site does not participate in one or more of the programs on the spreadsheet, please enter N/A.

SITE INFORMATION

- A DE School Code #: Number issued by the Department of Education for each site/school.
- B Site/School Name: Name of the site/school.
- C Site Enrollment: Number of students enrolled in site/school as of October 31st.
- D Site ADA Factor: Average Daily Attendance Factor = Total student attendance for October 2012 divided by the total student enrollment as of October 31, 2012.

The second secon
Example: 7,000 Total attendance in October
Example: 7,000 Total attendance in October
- PETERNOLO VIOLENE SAMERE DE RECOMENSE CONTROL SI CONT
- ANOMANDO IN THE PROPERTY OF A CONTROL OF THE PROPERTY OF THE
는 사람들이 가장 하는 사람들이 되었다. 나는 이 이렇게 되었다. 그들은 그들은 이렇게 하는 사람들이 되었다. 이렇게 되었다. 그렇게 그렇게 되었다. 그
-2.000000000000000000000000000000000000
8,000 Total enrollment in October
- (C) - C.
THE STANDARD CONTROL OF THE CONTROL
一、大学的人,我们就是一个人的人,我们就是 我们的人的,我们就是这个人的人,我们就是一个人的人的人,我们 这个人的人的人,我们就是一个人的人的人的人,我们就会不会不
- 11 % 19 % 19 % 19 % 19 % 19 % 19 % 19
87.50% Average Daily Attendance Factor

- E Enter total number of students approved for free meal benefits as of October 31, 2012.
- F Enter total number of students approved for reduced meal benefits as of October 31, 2012.
- G Percent of Free and Reduced Students: Total Free Students + Total Reduced Students + Site Enrollment Formula: =sum(E+F)/C

NATIONAL SCHOOL LUNCH PROGRAM

H Lunch ADP: (Average Daily Participation) Divide sum total number of lunches claimed for October 2012 by the total number of serving days in October 2012.

Example:	
\$1000 Joint burches claimed Deferber	i
	î
	į
7B Total virtuitat dien (biolegi	į
and the state of t	Š
25(Mycrage Darfycharholpanen för Uctober	ŝ

- I Total number of free and reduced lunches served during October 2012.
- J Total number of all lunches served during October 2012.

K Percent of F & R Lunches Served: (I ÷ J) Formula: =SUM(I/J)

Example: 4.000 Stim of the Expedit of functions surveil **Origher 2012**2. 3.000 Perforage of Total F & ReLunches Served October 4.

SCHOOL BREAKFAST PROGRAM

- L Breakfast ADP: (Average Daily Participation) Divide sum total number of breakfasts claimed for October 2012 by the total number of serving days in October 2012.
- M Total number of free and reduced breakfasts served during October 2012.
- N Total number of all breakfasts served during October 2012.
- O Percent of F & R Breakfasts Served: (I + J) Formula: =SUM(I / J)

- P Area Eligible Snack: If total free and reduced eligibility is $\geq 50\%$.
- Q Regular Snack: If total free and reduced eligibility is $\leq 50\%$.

SPECIAL PROGRAMS

- R Universal B'fast: Put a checkmark in the box if site/school serves Universal Breakfast.
- S, T For Provision II Sites/Schools, enter two-digit month and four-digit year to document base year. (i.e. August 2012 = 08/2012)