



DEPARTMENT OF EDUCATION


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July 7, 2014

MEMORANDUM

TO: Supervisors of School Nutrition Programs
Single Unit and Special School Administrators

FROM: Aimee F. Beam, RD, LDN 
Education Associate, School Nutrition Programs

SUBJECT: **SY 2014 - 2015 Operational Memo #4**
Farm to School Procurement Training

On August 13, 2014, Tegan Hagy, USDA Mid-Atlantic Regional Office Farm to School Program Specialist, will be conducting a Farm to School Procurement Training in Delaware. Some of the topics that will be covered in the training include:

- A brief history of the USDA Farm to School Program
- How the Farm to School Program is integrated into the National School Lunch Program
- General procurement principles
- How to procure locally and correctly while abiding by federal procurement principles

The training will be held from 9:00 – 3:00 at the following location:

Colywck Center Resource Room
12 Landers Lane
New Castle, DE 19720

Please contact Esther Rodriguez via email @ esther.rodriguez@doe.k12.de.us if you are interested in registering for this training

/klg

cc: Linda C. Wolfe, EdD, RN, Director, School Support Services
Field Agents, School Nutrition Programs