



DPAS II Student Improvement Component Measure B Disclaimer & Acknowledgement

NOTICE

Educators utilizing Measure B assessments as part of the state's Student Improvement Component (Component V) for educator evaluation are required to read and acknowledge this disclaimer, the **Security Practices** document and the **Test Security for Measure B** document before administering a Measure B assessment. Districts and charter schools must keep a signed copy of the acknowledgement on file for each educator.

“Pursuant to 14 Del. C. Subchapter IV Sections 170 through 174 and 14 DE Admin. Code 101.7.0 Delaware State Assessment Program, the Delaware Department of Education has responsibility and oversight for Student Testing Program Security and Violations.”

The security of assessment instruments and the confidentiality of student information are vital to maintain the validity, reliability, and fairness of the results. A breach in test security could result in invalid test scores. Actions that violate test security or student confidentiality for personal and/or system gains can lead to severe professional penalties. There will be systematic checks and balances of the test data to locate discrepancies among scores. The DDOE will monitor testing and conduct investigations of reported breaches of security. Any assessment that is reported to the state for DPAS II Component 5 shall be covered by the terms outlined in Subchapter IV of Chapter 1, Title 14 of the Delaware Code.

SECURITY AND DATA PROCEDURES

(a) The Department shall promulgate rules and regulations to ensure the security of the assessment administration, training of personnel and collection and reporting of assessment data.

(b) The Department's rules and regulations shall provide for:

- (1) The security of the printed materials during assessment administration and the storage under lock and key of all secure assessment materials, including answer documents, before and after assessment administration;
- (2) Procedures to safeguard computer access information and use of the secure browser, including the printing of assessment content;
- (3) The proper administration of assessments (DPAS II Measures) and the monitoring of assessment administrations by school district personnel; and
- (4) Procedures for the accurate and timely collection, storage and retrieval of state assessment system materials and data.

ACKNOWLEDGEMENT

I acknowledge that I have read the Measure B Disclaimer, Security Practices, and Test Security Measure B documents and agree to follow all test security policies and practices for Measure B assessments.

Signature

Name (Printed)

Date