

Delmar Board of Education



May 17, 2016
Meeting Minutes

The regularly scheduled meeting of the Delmar Board of Education was held on the above date at the Delmar School District. The meeting was called to order by Shawn B. Brittingham, President, at 7:05 pm. Board members in attendance were Farrah D. Morelli, Vice-President, Jason R. Coco, and Raymond T. Vincent.

The following administrators were present:

District Administration:

Charity H. Phillips, Superintendent
Jeanette R. Steele, Chief Operating Officer
Lisa R. Morris, Supervisor of Curriculum, Instruction and Assessment

School Administration:

Andrew J. O'Neal, Middle School Principal

The meeting commenced with the reciting of the Pledge of Allegiance.

Public attendees included: Christy Parsons, Jane Gottschalk, and Rachel Farris

A motion to amend the agenda and include the following items was made by Farrah Morelli, seconded by Jason Coco and carried unanimously.

ADD: 8.3.16.d Amanda Desmond – 2016-2017 Grade 5 Middle School Team Leader
EDIT: 8.2.19 Courtney Melvin – Paid Assistant Junior Varsity Cheerleading
REMOVE: 8.1.d Paul Bower – High School Principal effective August 22, 2016

A motion to approve the agenda was made by Farrah Morelli, seconded by Jason Coco and carried unanimously.

A motion to approve the April 12, 2016 Meeting Minutes was made by Farrah Morelli, seconded by Jason Coco and carried with a 3-Yes [Morelli, Coco, Brittingham] 1-abstain [Vincent] vote.

A motion to approve the Statement of Budgetary Activity was made by Jason Coco, seconded by Farrah Morelli and carried unanimously.

The Pohanka presentation will be moved to the June agenda.

A motion to approve Personnel 8.1 a. Student Issue DK-4-16; EK-4-16 was made by Jason Coco, seconded by Farrah Morelli and carried unanimously.

A motion to approve Personnel 8.1.b. Brenda McCauley Leave of Absence was made by Farrah Morelli, seconded by Jason Coco and carried unanimously.

A motion to approve Business Item 8.1.c. Williams Mills, Military Leave June 10, 2016 was made by Jason Coco, seconded by Farrah Morelli and carried unanimously.

A motion to approve Business Item 8.1.e. Nick Reece, Letter of Resignation effective June 30, 2016 was made by Farrah Morelli, seconded by Jason Coco and carried unanimously.

A motion to approve Business Item 8.4 Class of 2018 Quarter Auction was made by Farrah Morelli, seconded by Jason Coco and carried unanimously at no charge.

A motion to approve Business Item 8.2 Coaching was made by Farrah Morelli, seconded by Jason Coco and carried with a 3-Yes [Morelli, Coco, Brittingham] 1-abstain [Vincent] vote.

Fall 2016 Varsity Head Coach Positions

1. David Hearn – Varsity Football
2. Jodi Hollamon – Varsity Field Hockey
3. Sandra Covington – Varsity Volleyball
4. Dale Edmonson – Varsity Cheerleading
5. Duel Ballard – Varsity Cross Country

Fall 2016 Junior Varsity Head Coach Positions

6. Jonathan Layton – Junior Varsity Football
7. Michelle Niblett – Junior Varsity Field Hockey
8. Christy Parsons – Junior Varsity Volleyball
9. Darian Brown – Junior Varsity Cheerleading

Fall 2016 Middle School Head Coach Positions

10. Odell Jones – Middle School Football
11. Christine Maloney – Middle School Field Hockey
12. Amy Livingston – Middle School Cheerleading

Fall 2016 Paid Assistant Coaching Positions

13. Michael Dorsey – Paid Assistant Varsity Football
14. Robert Ellis – Paid Assistant Varsity Football
15. Alan Preston – Paid Assistant Varsity, JV, and Middle School Football
16. Antwon Trimball – Paid Assistant Varsity, JV, and Middle School Football
17. Erin Keenan – Paid Assistant Varsity Field Hockey
18. Nicole Nichols – Cheerleading Advisor and Paid Assistant Varsity Cheerleading
19. Courtney Melvin – Paid Assistant Junior Varsity Cheerleading
20. Lynn DeFelice – Paid Assistant Middle School Cheerleading
21. August Cave – Paid Assistant Varsity Cross Country

Fall 2016 Volunteers

22. J.R. Harmon – Volunteer Varsity Football
23. Robert Cox – Volunteer Varsity and Middle School Football
24. Jay Heater – Volunteer Middle School Football
25. Kevin Trader Jr – Volunteer Middle School Football
26. Morgan Rush – Volunteer Middle School Field Hockey
27. Amanda Elliott – Volunteer Middle School Field Hockey
28. Cortney Kline – Volunteer Varsity, JV, and Middle School Volleyball

A motion to approve Business Item 8.3 1-3 was made by Jason Coco, seconded by Farrah Morelli and carried unanimously.

1. New Teacher Mentoring

- a. Lori Smith – Site Coordinator & Co-Lead Teacher Mentor
- b. Christy Parsons – Co-Lead Teacher Mentor

2. Student Mentoring

- a. Kelly Tingle – Coordinator (Volunteer)

3. Athletics Duties

- a. Jonathan Layton – Weight Room Supervisor Winter, Co- Supervisor Spring
- b. Alan Preston – Weight Room Supervisor Summer, Co-Supervisor Spring
- c. Bobby Ellis – Weight Room Supervisor Volunteer
- d. Tammy Elliott – Time Keeper, Score Keeper, Ticket Taker, Ticket Seller
- e. Terri Hurley – Ticket Seller
- f. Kevin Hurley – Ticket Seller
- g. Wendy Shores – Ticket Seller, Ticket Taker
- h. Eve Motichka – Ticket Seller
- i. Dawn Lucas – Ticket Taker
- j. Michelle Niblett- Time Keeper
- k. Odell Jones – Time Keeper, Score Keeper
- l. Christy Parsons – Time Keeper, Score Keeper, Ticket Seller
- m. M. Brooke Lyons – Ticket Seller
- n. Robin Cox – Ticket Taker, Ticket Seller
- o. Sally Irwin – Ticket Taker, Ticker Seller
- p. Pat Selby – Ticket Seller

A motion to approve Business Item 8.3.4 High School Drama Coach Stephanie Fernsler was made by Farrah Morelli, seconded by Jason Coco and carried unanimously.

A motion to approve Business Item 8.3.5 High School Band Director Kayla Riepen was made by Farrah Morelli, seconded by Jason Coco and carried unanimously.

A motion to approve Business Item 8.3.6 High School Assistant Band Director Stephanie Fernsler was made by Farrah Morelli, seconded by Jason Coco and carried unanimously.

A motion to approve Business Item 8.3.7 High School Chorus Director Stephanie Fernsler was made by Farrah Morelli, seconded by Jason Coco and carried unanimously.

A motion to approve Business Item 8.3.8 Middle School Band Director David Smith was made by Farrah Morelli, seconded by Jason Coco and carried unanimously.

A motion to approve Business Item 8.3.9 Yearbook Advisor Sam Ellis was made by Farrah Morelli, seconded by Jason Coco and carried unanimously.

A motion to approve Business Item 8.3.10 Group I Activities was made by Farrah Morelli, seconded by Jason Coco and carried unanimously.

10. Group I Activities

- a. Judy Mills – National Junior Honor Society Co-Advisor
- b. Lori Smith – National Junior Honor Society Co-Advisor
- c. Billie Fox – National Junior Honor Society Co-Advisor
- d. Amanda Desmond – Science Olympiad Co-Advisor
- e. Shauneen Giudice – Science Olympiad Co-Advisor
- f. Judy Mills – Math League Co-Advisor
- g. Shannon Juris – Math League Co-Advisor
- h. Ashley Phillips - MS PRIDE Co-Coordinator
- i. Ashley Bartrug – MS PRIDE Co-Coordinator

A motion to approve Business Item 8.3.11 Group II Activities was made by Farrah Morelli, seconded by Jason Coco and carried unanimously.

11. Group II Activities

- a. Jonathan Layton – BPA Advisor
- b. Donna Nesbitt – FFA Co-Advisor
- c. Ashley Legg – FFA Co-Advisor
- d. Kristy Marshall – Math League Co-Advisor
- e. Teyra Barrow – Math League Co-Advisor
- f. Caitlin Caudill - National Honor Society Co-Advisor
- g. Kathie Noonan – National Honor Society Co-Advisor
- h. Valerie O’Day - Science Olympiad Co-Advisor
- i. Christy Parsons – Science Olympiad Co-Advisor
- j. Grady McGrew – SGA Advisor
- k. Sam Ellis – TSA Advisor
- l. Dawn Lucas – Key Club

A motion to approve Business Item 8.3.12 Daily Duties was made by Farrah Morelli, seconded by Jason Coco and carried unanimously.

12. Daily Duties

- a. Odell Jones – AM Bus Duty, Lunch Duty
- b. Tammy Elliott – PM Bus Duty
- c. Kelly Dryden – Breakfast Duty
- d. Robin Cox – Breakfast Duty, Lunch Duty
- e. M. Brooke Lyons – AM Bus Duty, PM Bus Duty, Lunch Duty

A motion to approve Business Item 8.3.13 High School PLC Leadership 2016-2017 was made by Farrah Morelli, seconded by Jason Coco and carried unanimously.

13. High School PLC Leadership 2016-2017

- a. Lorrie Sonnier – English
- b. Kathie Noonan – Math
- c. Valerie O’Day – Science

- d. Thomas Nichols – Social Studies
- e. Caitlyn Short– World Languages
- f. Ashley Legg – CTE
- g. Michael Bleile – Physical Education/Health
- h. Kayla Riepen – Fine Arts
- i. Christina Fishburn – Special Education

A motion to approve Business Item 8.3.14 Middle School PLC Leadership 2016-2017 was made by Farrah Morelli, seconded by Jason Coco and carried unanimously.

14. Middle School PLC Leadership 2016-2017

- a. Amanda Desmond – Grade 5 PLC
- b. Allison Bergeron – Grade 6 PLC
- c. Shannon Juris – Grade 7 PLC
- d. Ashley Phillips – Grade 8 PLC
- e. Kristen Jones – Middle School Specials

A motion to approve Business Item 8.3.15 Middle School Curriculum Leader 2016-2017 was made by Farrah Morelli, seconded by Jason Coco and carried unanimously.

15. Middle School Curriculum Leader 2016-2017

- a. Shay-Lynn Crowson – English
- b. Judy Mills – Math
- c. Shauneen Giudice – Science
- d. Colleen McDowell – Social Studies

A motion to approve Business Item 8.3.16 Middle School Team Leader 2016-2017 was made by Farrah Morelli, seconded by Jason Coco and carried unanimously.

16. Middle School Team Leader 2016-2017

- a. Allison Bergeron – Grade 6
- b. Shannon Juris – Grade 7
- c. Judy Mills – Grade 8
- d. Amanda Desmond – Grade 5

The Delmar Gifted and Talented Policy 2016-2017 was tabled until June.

Mrs. Steele gave a construction update. The latest rendition of the athletic field house was discussed and drawings were given to the board members for review. After a recent committee meeting with the architect and construction management team a request for a multipurpose room was made by many members. The new design includes a multipurpose/storage room, one locker room with 70 lockers and another locker room with 40 lockers. The plan is to bid the locker rooms separately and the storage room as an add on. Mrs. Steele received a request for a pole building to be placed over the current versa court. The board confirmed they did not want a separate pole building. If the budget allows the multipurpose/storage room then that's what the board would like to see. The plan is to send the plans to the state and go out to bid in August or September.

Mrs. Phillips reported on:

- Congratulations to Delmar Middle School Teacher of the Year Kristen Jones
- Congratulations to Delmar High School Teacher of the Year Mike Bleile
- Special thank you to Representative Tim Dukes for visiting the Teacher of the Year winners and presenting them with a statement of recognition
- Commended Mrs. Selby and Delmar's Jobs for Delaware Graduates program for winning the State of Delaware Chapter Award for Chapter of the Year and 1st place poster award
- Commended John Chandler for placing 3rd in the State Roadeo competition
- Thank you to the Town of Delmar DE/MD for approving their budgets in joint support with the Delmar School District to support the School Resource Officer
- Thank you to the 5th Grade Team, Guidance Department, Specials Teachers, and Middle School Administration for assisting with 4th grade registration on April 27th.
- Common Ground Training Team highlighted their work at Bright Spots Showcase
- Thank you to Farrah Morelli and Andrew Rementer for their interest in running for the Delmar Board of Education
- Congratulations to Farrah Morelli on her success on May 10 announced by the Sussex County Department of Elections
- Delmar Chamber of Commerce/Town of Delmar Library Project Overview, Thursday, May 19 from 5-7pm at the Old Mill Crab House
- Delmar Fall Heritage Day has been scheduled for September 17, 2016
- Follow administration on Twitter! Lots of great information to share on twitter, facebook, and the website

Mrs. Morris reported on:

- Congratulations to Teacher of the Year winners Kristen Jones and Mike Bleile
- District Teacher of the Year Luncheon June 13, 2016
- End of the Year Professional Development
- Upcoming Assessments

Mr. O'Neal reported on:

- Middle School Discipline Report
- SBAC Testing
- MAP Testing
- Delmar Elementary School 4th Grade Visitation
- Spring Sports
- Staff Appreciation Week
- Delmar Middle School Chorus Concert and Band Concert were amazing!
- Congratulations to Kristen Jones!

Mrs. Morelli thanked Mr. Reece for his time at Delmar. She also thanked the Delmar Community for their support during the board election and is looking forward to the next 5 years on the board and serving the community. A special thank you to the teachers for all of their hard work, dedication, and stepping up and taking care of extra duties that sometimes go unnoticed. Thank you to the administration for their time and dedication as well.

Mr. Brittingham thanked the teachers in the district. The teachers are the backbone and their dedication to the district and students is appreciated.

Mrs. Morris confirmed that Valerie O'Day will be the gradation speaker and that graduation is ready to go!

A motion to adjourn at 8:05 pm was made by Raymond Vincent, seconded by Jason Coco and carried unanimously.

Respectfully submitted,



A. Nicole Nichols
Recording Secretary



Charity H. Phillips
Executive Secretary