

Student Government Association

Luella High School

Article 1: Title & Purpose

- A. Title- The official name of the organization shall be the Student Government Association of Luella High School and may be referred to as "SGA".
- B. Purpose: To assist in student life issues at Luella High School by but not limited to:
 - 1. Working closely with administration.
 - 2. Working to create and/or notify the student body of opportunities to expand on their high school experience.
 - 3. Supporting activities that promote academic goals.
 - 4. Supporting activities that promote positive growth and maturation in the student body.
 - 5. Providing leadership that permits an expression and examination of a wide range of ideas.
 - 6. Reflecting the needs and desires of the student body.

Article 2: Membership

- A. The membership shall be comprised of:
 - 1. SGA President
 - 2. SGA Vice President
 - 3. SGA Secretary
 - 4. SGA Treasurer
 - 5. SGA Publicity Liaison
 - 6. 12th Grade Class President, Vice President & Officers
 - 7. 11th Grade Class President, Vice President & Officers
 - 8. 10th Grade Class President, Vice President & Officers
 - 9. 9th Grade Class President, Vice President & Officers
 - 10. Cabinet Members (To be voted in by Executive Committee)
- B. Membership of this organization shall be open to students of Luella High School that meet the minimum participation requirements as described in the application.
- C. After elected, members should maintain a passing average in all courses and should have no expulsions or out of school suspensions.
- D. All members must attend scheduled meets and participate in activities during the school year. If excessive absences to meetings and events occur, they may be removed from office by the advisor or through a vote.
- E. All members are viewed as ambassadors of the SGA and are expected to behave in a responsible and mature manner. Failure to do so may result in suspension or expulsion from the chapter.
- F. The Executive Committee consists of: SGA President, SGA Vice President, SGA Secretary, and Class Presidents/Vice Presidents.

Article 3: Officers Responsibilities

- A. **SGA President-** Prepares agendas for and presides over all business of the Luella SGA. He/she serves as the daily decision makers for the body having the right to make immediate decisions (in consultation with the advisor) as needed. He/she completes additional tasks as assigned by the advisor.
- B. **SGA Vice President-** Makes committee assignments and insures that committees meet necessary deadlines in a timely fashion. He/she has the responsibilities to provide updates and information to the entire SGA. He/she assists the president and performs duties as assigned by the president and advisor.
- C. **SGA Secretary-** Takes notes at all SGA meetings and maintains the notes to be passed along from year to year as a written history of SGA. Provides copies of notes to all members following meetings via the SGA webpage and/or the SGA Facebook page. Maintains documentation notebook of all meeting agendas, minutes, and financial reports.
- D. **SGA Treasurer-** Keeps all records of money taken in as well as expenditures. He/she coordinates with the advisor, president and school bookkeeper to make sure all records are balanced, receipts written and notations of the reasons for expenditures recorded in the ledger.
- E. **SGA Publicity Liaison-** Responsible for getting the word out to all students about SGA events and activities. Gives direction to class Vice Presidents about their marketing responsibilities and duties.
- F. **SGA Historian-** Maintain an accurate record of all class related activities and documents. He/she will be responsible for taking photographs of events.
- G. **SGA Cabinet Members-** Assist in planning and execution of SGA activities and activities of their classes.
- H. **Class Presidents, Vice Presidents & Officers-** Assist the SGA president and advisor as need and perform duties as assigned by their class advisor including holding class meetings, developing class fundraisers and planning class events.

Article 4: Meetings

- A. Regular meetings should be established at the first meeting of the school year.
- B. Executive Committee meetings will be held as needed.

Article 5: Voting

- A. All members in good standing are eligible to vote.

Article 6: Advisors

- A. SGA Advisors will be appointed by and serve at the pleasure of the principal.
- B. A school principal or assistant- principal should be invited to attend SGA meetings and will assist in developing the solutions to requests or concerns.