

**Title I School Parent Involvement Policy
2016-2017**

SCHOOL: Louisville Middle School

Louisville Middle School shall abide by and support all rules and regulations pertaining to Title I by: involving parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) of the Elementary and Secondary Education Act of 1965 (ESEA). Louisville Middle School will follow the process below to ensure that parents and community members are actively involved in the school improvement process in Jefferson County:

The vision of the Jefferson County School System is a unified community ensuring that EVERY CHILD will graduate from high school postsecondary ready. To that end, Louisville Middle School will follow the process below to ensure that parents and community members are actively involved in the school improvement process in Jefferson County:

1. Involve parents in the planning, review and improvement of the school's Parent Involvement Policy through:
 - Parent surveys both printed and online
 - Parent teacher conferences
 - Parent Nights
 - School Improvement Meetings
2. Conduct annual meetings to inform parents of the school's participation in the Title 1 program.
 - Title 1 Parent Meetings
 - Open House
 - Parent/teacher conferences
3. Hold parent meetings at different times during the day.
 - Parent /Teacher conferences a minimum of four times a year
 - Open Door policy
 - Parent conferences scheduled to meet the needs of parents/stakeholders
 - Flexible meeting times 5:30-5:30 morning, day, or evening to accommodate parent work schedules
4. Involve parents in the planning, review and improvement of the school wide plan:
 - Title 1 Parent Meetings
 - School Improvement Team meetings with parent representation
 - Parent Nights
 - Parent Surveys printed and online

5. Inform parents of information about the Title I program in a timely manner:
 - Parent Nights
 - Title I parent meetings
 - Parent/Teacher conferences
 - School web site
 - School twitter account
 - Grade level newsletters
 - Power School telephone call out system
 - Fliers given to students

6. Provide assistance to parents in understanding educational processes (i.e. National Education Goals, curriculum standards, Title I Part A requirements, and School wide programs).
 - Title 1 parent night
 - Parent Involvement nights
 - Student agendas
 - Grade level newsletters
 - School web site
 - Technology/Home resource nights
 - Curriculum Nights

7. Provide training to parents on materials and training to help them work with their children:
 - Professional learning sessions
 - Parent Resource Center
 - Implementation of TKES standard 10
 - Training on Home resources and how to use
 - Parent Involvement Nights

8. Educate teachers, pupil services personnel, principals and other staff members, with the assistance of parents, in the value and utility of parent contributions and communicating with parents:
 - TKES standard 10
 - Parent Resource Center
 - Professional learning sessions

9. Coordinate and integrate parent involvement programs with other agencies and programs to the extent possible:
 - School mentoring program
 - Apprenticeship Program
 - Saturday School

10. Develop appropriate roles for community-based organizations and businesses in parent involvement:
 - School mentoring program
 - School Improvement Team
 - Community/School proctors

11. Conduct activities to encourage parents to become full partners in education of their child
 - Parent Nights
 - Development of home school compact
 - Parent Involvement Nights- resources for home/school
 - Data nights

12. Involve parents in ongoing and end-of year assessment to evaluate effectiveness of the parent involvement initiatives:
 - Parent/Stakeholder surveys
 - School Improvement Team Meetings

13. Provide opportunities for parents of LEP and migrant students to the fullest extent possible.
 - Translations for all communications
 - Translators provided for conferencing

14. Involve parents in joining development of school-compact.
 - School Improvement Team Meetings
 - Parent surveys

15. Use school compact to describe the school's responsibility to provide supportive effective learning environment.

16. Use compact to delineate how each parent is responsible for supporting his or her child's learning:

17. Address the importance of communication between teachers and parents on an on-going basis:

This policy is distributed to all parents. This policy is posted on the Louisville Middle School website.