

2024 Leilehua High School – Summer School

Registration/Payment Procedures and Information

Vice Principals/Summer School Directors – Shelley Ferrara & Akenese Atonio-Figueroa

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LHS SUMMER SCHOOL SCHEDULE

Year Course – June 5, 2024 - July 10, 2024

1st Semester – June 5, 2024 – June 21, 2024

2nd Semester – June 24, 2024 – July 10, 2024

No School: June 12, (Observing King Kamehameha Day)

No School: July 4 (Observing Independence Day)

Classes held in-person M-F 8am - 1pm

Bell Schedule	
8:00am - 9:30am	1st Block
9:30am - 9:45am	Break
9:45am - 11:15am	2nd Block
11:15am - 11:30am	Break
11:30am - 1:00pm	3rd Block

ATTENDANCE/TARDY POLICY

- Attendance and tardies will be recorded for the three block periods each day.
- Two (2) tardies equals to one (1) period absence.
- Students are allowed up to nine (9) period absences (equivalent to 3 full days). On the tenth (10) period absence, student will be released from the summer school program.
- Missing more than ½ of the period due to a tardy or early dismissal will be considered an absence for that period.

TUITION AND FEES

NO COST FOR HAWAII DOE STUDENTS ONLY

On April 15, 2021, the Hawaii State Board of Education (Board) held a special meeting and approved the Department of Education's authorization to expend the federal Elementary and Secondary School Emergency Relief (ESSER) II funds to cover summer programming, including the Official Summer School tuition fees for participating students.

Non Hawai'i DOE & students who attend private schools or homeschool, will be charged the following tuition rates:

1 credit - \$190

.5 credit - \$95

REGISTRATION

All enrollments must be done ONLINE at:

<https://bit.ly/leilehuasummer2024>

- *Last day to register will be May 5 (based on availability)*
- Parents/guardians must register their child for summer school courses.
- Registration does NOT guarantee a seat in the summer class, it begins the application process.
- Only allowed to enroll in up to one credit for summer school: two .5 credit courses or one credit class. Courses are subject to availability.
- If needed, communicate with your child's school counselor prior to registration to determine if the course enrolling in is relevant to the child's educational goals.
- When filling out registration form, please ensure that information is filled out accurately (student name, emails, phone #'s, home address).
- If classes are full – and you registered, you will be notified.
 - o **LIMITED SEATS for all courses**

TRANSPORTATION

- Transportation is the responsibility of the student & parents/guardians.
- School bus transportation is not available during summer school.

CONCESSION

- Concession will be available every break. Cafeteria lunch will not be served.

COURSE OFFERINGS - FOR ADVANCEMENT ONLY

- English 4 (1 cr.)
- US History (1 cr.)
- World History (1 cr.)
- Modern History of Hawaii (.5 cr.)
- Participation in a Democracy (.5 cr.)
- Psychology (.5 cr.)
- Sociology (.5 cr.)
- Physical Education: Lifetime Fitness Gr. 9 (.5 cr.)
- Physical Education: Lifetime Activities Gr. 10 (.5 cr.)
- Health (.5 cr.)

CREDIT RECOVERY

Eligible students will be contacted by counselors for credit recovery opportunities. LHS students only.

PAYMENT

- **MAIL IN CHECK ONLY.** Make check payable to Leilehua High School. **IMPORTANT NOTE:** On the memo section, please write - student first and last name and course registering for. A \$25.00 fee will be charged for checks that are returned for insufficient funds.
- If you're taking two .5 credit courses, you do not need to write separate checks. You may submit one check with the total amount for both classes.

Payment can be mailed in to:

Leilehua High School
1515 California Avenue
Wahiawa, HI 96786
Attn: Summer School

PAY IN PERSON. If you choose to pay in person, payment will be accepted in our front office from 8am - 3pm. This payment option will accept CHECK or CASH only.

Once payment is received, an email confirmation will be sent to the email you registered with.

Online registration **MUST BE** completed **PRIOR** to submitting payments.

LAST DAY TO PAY WILL BE MAY 10, 2024

CANCELLATION/WAITING LIST

Waiting lists will be established for all courses that reach maximum enrollment. If space is available, you will be notified through email or phone.

Should the enrollment not meet the required number to warrant the course or additional section, the course or section may be canceled.

REPORT CARDS

Report cards will be mailed home. Please make sure mailing addresses are accurate at time of registration.

DISCIPLINE

- All DOE Chapter 19 rules apply. In addition, regulations from the Department of Education Chapter 19 – subchapter 3, **STUDENT MISCONDUCT AND DISCIPLINE IN SUMMER SCHOOL** will be strictly enforced.
 - Parents: Please read [Chapter 19 Letter to Parents](#) - see attached
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Hawaii Department of Education
Summer School Program

Date:
To: Parents of Students Enrolled in Summer School
From: District Summer School Coordinators
Subject: Hawaii Administrative Rules Title 8 Chapter 19 and Summer School

Dear Parents:

This is to inform you that the provisions of Hawaii Administrative Rules Title 8 Chapter 19 Student Misconduct, Discipline, School Searches and Seizures, Reporting Offenses, Police Interviews and Arrests, and Restitution for Vandalism applies to all students enrolled in summer school:

- during summer school hours,
- on school premises,
- on department of education transportation, or
- during a department sponsored activity or event on or off school property.

Crisis Removal

A summer school site director or designee, in an emergency, may impose a crisis removal of your child immediately if after finding that his/her conduct presents an immediate clear threat to the physical safety of self and others or is extremely disruptive as to make the student's immediate removal necessary to preserve the right of other students to pursue an education free from undue disruption.

Class A or Class B Offenses

If your child commits a class A or class B offense, he/she shall be dismissed from summer school. The summer school site director or designee shall meet with you and your child before the dismissal.

Class C or Class D Offenses

If your child commits any two of any class C or class D offense, he/she shall receive a warning for the first offense and may be released from summer for the second offense.

Attachment A lists the provisions of Chapter 19 Subchapter 3 Student Misconduct and Summer School.

Should you have any questions regarding the Chapter 19 summer school provisions, please contact your district summer school coordinator or summer school site director.

SUBCHAPTER 3

STUDENT MISCONDUCT AND DISCIPLINE DURING SUMMER SCHOOL

Section 8-19-12 Disciplinary actions; authority. The summer school director or designee shall impose disciplinary action against any student attending summer school. [Eff 5/23/86; comp 7/19/93; comp 5/19/97; comp 2/22/01; and comp 9/10/09] (Auth: HRS §302A-1112) (Imp: HRS §302A-1112)

Section 8-19-13 Prohibited student conduct; class offenses. (a) The following prohibited conduct applies to all students in summer school during summer school hours, on campus, or other department premises, on department transportation, or during a department sponsored activity or event on or off school property.

- (1) Class A offenses:
 - (A) Assault;
 - (B) Bullying (for students in grades 9-12);
 - (C) Burglary;
 - (D) Cyberbullying (for students in grades 9-12);
 - (E) Dangerous instrument, or substance; possession or use of;
 - (F) Dangerous weapons; possession or use of;
 - (G) Drug paraphernalia; possession, use, or sale of;
 - (H) Extortion;
 - (I) Fighting;
 - (J) Firearms; possession or use of;
 - (K) Harassment (for students in grades 9-12);
 - (L) Homicide;
 - (M) Illicit drugs; possession, use, or sale of;
 - (N) Intoxicating substances; possession, use, or sale of;
 - (O) Property damage or vandalism;
 - (P) Robbery;
 - (Q) Sexual assault;
 - (R) Sexual exploitation;
 - (S) Sexual harassment (for students in grades 5-12);
 - (T) Stalking; or
 - (U) Terroristic threatening.
- (2) Class B offenses:
 - (A) Bullying (for students in grades K-8);
 - (B) Cyberbullying (for students in grades K-8);
 - (C) Discrimination;
 - (D) Disorderly conduct;
 - (E) False alarm;
 - (F) Forgery;
 - (G) Gambling;
 - (H) Harassment (for students in grades K-8);
 - (I) Hazing;
 - (J) Inappropriate or questionable uses, or both of internet materials or equipment, or both;
 - (K) Retaliation;
 - (L) Sexual harassment (for students in grades K-4);
 - (M) Theft; or
 - (N) Trespassing.
- (3) Class C offenses:
 - (A) Abusive language;
 - (B) Class cutting;
 - (C) Insubordination;

- (D) Laser pen/laser pointer; possession or use of;
 - (E) Leaving campus without consent;
 - (F) Smoking or use of tobacco substances; or
 - (G) Truancy.
- (4) Class D offenses:
- (A) Contraband; possession or use of;
 - (B) Minor problem behaviors; or
 - (C) Other school rules.

(b) Class C and D offenses: A summer school student who commits two of any class C or D offense as defined in section 8-19-6 in the course of summer school shall receive a warning for the first offense and may be released from summer school for the second offense.

(c) Any student who commits a class A or class B offense shall be dismissed from summer school. The summer school director or designee shall notify and meet with the student and parent prior to dismissal from summer school. The summer school director shall file a report with the complex area superintendent and shall provide a copy to the parent.

(d) A summer school director or designee, in an emergency, may impose a crisis removal of a student immediately after finding that the student's conduct presents an immediate clear threat to the physical safety of self or others or is so extremely disruptive as to make the student's immediate removal necessary to preserve the right of other students to pursue an education free from undue disruption. The summer school director or designee shall inform and meet with the student and parent prior to the student's reinstatement in summer school. No student shall be reinstated without the meeting. The summer school director or designee shall file a report with the complex area superintendent and shall provide a copy to the parent. [Eff 5/23/86; am and comp 7/19/93; comp 5/19/97; comp 2/22/01; am and comp 9/10/09; am and comp] (Auth: HRS §302A-1112) (Imp: HRS §302A-1112)

Frequently Asked Questions

If I would like a refund, how long will the refund process take?	Approximately 4-6 weeks or longer.
What if a course is filled? Can I be on the waitlist?	Yes, please refer to the waitlist section in the guidelines.
I registered for the wrong course, am I able to change it?	If the course is available, yes. You will need to email leilehuasummerschool@gmail.com - provide name, and course you would like to change to.
What if I drop off a payment past May 10?	We encourage that payments are made by May 10. Any payments received past this due date will only be considered if space is available for the requested course. You will be notified by our summer school directors.

Questions?

Email: leilehuasummerschool@gmail.com

Phone: (808) 305-3000