



Wendell Krinn Technical High School
NATIONAL HONOR SOCIETY
BY-LAWS

Adopted: Published August, 2022

ARTICLE I: NAME

The name of this chapter shall be the K-Tech Chapter of the National Honor Society of Wendell Krinn Technical High School.

ARTICLE II: PURPOSE

The purpose of this chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in students of Wendell Krinn Technical High School.

ARTICLE III: POWERS

Section 1: This chapter operates under the direction of and in full compliance with the National Constitution of the National Honor Society, which is in the *NHS Handbook* pp.1-5. In addition, this chapter will maintain active affiliation with the national organization on an annual basis.

Section 2: This chapter will remain an active member of the state association, Florida, by paying annual dues and participating in state functions when possible.

Section 3. The chapter adviser is given the authority to supervise the administration of chapter activities, as delegated by the school principal.

Section 4: Final authority on all activities and decisions of the chapter resides with the school principal.

Section 5: Nondiscrimination. Our chapter of NHS maintains policies and practices that are designed to prevent discrimination against any qualified candidate or member on the basis of race, color, religion, ancestry, national origin, gender, and disability. This policy of nondiscrimination applies to all practices, including the chapter administration and the selection, discipline, and dismissal of members.

ARTICLE IV: MEMBERSHIP

Section 1. Membership in this chapter is an **honor** bestowed upon deserving students by the faculty and shall be based on the criteria of scholarship, service, leadership, and character.

Section 2. Membership in this chapter shall be known as active, honorary, and alumni. Active members become alumni members at graduation. Alumni and honorary members have no voice or vote in chapter affairs.



Section 3. Eligibility:

- a. Candidates eligible for selection to this chapter must be members of the sophomore, junior, or senior class.
- b. To be eligible for selection to membership in this chapter, the candidate must have been enrolled for a period equivalent to one semester at Wendell Krinn Technical High School.
- c. Candidates eligible for election to the chapter shall have a minimum cumulative grade point average of 3.2 on a 4.0 scale.
- d. Upon meeting the grade level, enrollment, and GPA standards, candidates shall then be considered based on their service, leadership, and character.

ARTICLE V: SELECTION OF MEMBERS

Section 1. The selection of members to this chapter shall be by a majority vote of the faculty council which consists of three faculty members appointed by the chapter adviser. The chapter adviser shall be the sixth, nonvoting, *ex officio* member of the faculty council.

Section 2. The selection of new members shall be held once a year during the second semester of the school year.

Section 3. Prior to the final selection, the following shall occur:

- a. Students' academic records shall be reviewed to determine scholastic eligibility.
- b. All students who are eligible scholastically (i.e., candidates) shall be notified and asked to complete and submit the candidate information form for further consideration.
- c. The faculty shall be requested to evaluate candidates determined to be scholastically eligible using the official input form provided by the chapter adviser.
- d. The faculty council shall review the candidate information forms, faculty input, and other relevant information to determine those who fully meet the selection criteria for membership.

Section 4. Candidates become members when inducted at a special ceremony.

Section 5. An active member of the National Honor Society who transfers from this school will be given an official letter indicating the status of his/her membership.

Section 6. An active member of the National Honor Society who transfers to this school will be automatically accepted for membership in this chapter. The faculty council shall grant to the transferring member one semester to attain the membership requirements and, thereafter, this member must maintain those requirements for this chapter in order to retain his/her membership.

ARTICLE VI: OBLIGATIONS OF MEMBERS

Section 1. Lifetime Membership dues for this chapter shall be \$50.00. Dues will be payable to the chapter by the due date indicated in the NHS Invitation letter.



Section 2. Each member of this chapter who is in good standing with regard to the membership standards and member obligations shall be entitled to wear the emblem adopted by the National Honor Society.

Section 3. Any member who withdraws, resigns, or is dismissed from the chapter shall return the emblem to the chapter.

Section 4. Chapter members who are seniors in good standing shall be granted the **privilege** of wearing NHS regalia at graduation. **A member in good standing** includes but is not limited to: maintaining a cumulative 3.2 GPA or higher, attending at least 1 of 2 Club Day meetings per month, AND completing and submitting the NHS Semesters 1 & 2 Service Hours forms on or by the due dates. **Members who fall out of good standing shall not be granted the privilege of wearing NHS regalia at the graduation ceremony and are subject to discipline and/or dismissal as stated under Article X.**

ARTICLE VII: OFFICERS

Section 1. The officers of the chapter shall be president, vice president, secretary, and treasurer.

Section 2. Student officers shall be elected at the last meeting of each school year. All returning members in good standing with the chapter are eligible to run for a position as an officer. Any active member can nominate an eligible member as a candidate for office.

Section 3. Voting shall be by secret ballot. A majority vote shall be necessary to elect any officer of this chapter. If the first vote does not yield a majority, a second vote shall be taken of the two candidates receiving the highest number of votes.

Section 4. It shall be the duty of the president to preside at the meetings of the chapter, and serve as the official representative of the chapter at school and community functions.

Section 5. The vice president shall preside in the absence of the president and shall also keep a record of members' contributions to leadership and service.

Section 6. The secretary shall keep the minutes and attendance records for meetings and be responsible for all official correspondence.

Section 7. The treasurer shall keep the record of business expenses, dues, and all other financial transactions of the chapter.

Section 8. Officers and the faculty adviser(s) shall collectively be known as the chapter's executive committee. The executive committee shall establish annual goals for the chapter and have general charge of the meetings and the business of the chapter, but any action by the executive committee is subject to the review of the chapter members.



ARTICLE VIII: MEETINGS

Section 1. Regular meetings of this chapter shall be twice monthly on K-Tech Club Days. Special meetings can be called by the president with approval of the adviser.

Section 2. This chapter shall conduct its meetings according to *Robert's Rules of Order*.

Section 3. Members are expected to attend **all** chapter meetings, but a minimum of one per month is required.

NHS Members involved in other academic clubs may be excused from attending NHS Club Day meetings but will be required to perform 2 hours of community service for every missed meeting. These additional community service hours must be completed and reported by the semester deadline for which they apply. For example, community service hours performed in lieu of meetings missed in Semester 1 must be completed and turned in by the last day of school before the Winter Break; community service hours performed in lieu of meetings missed in Semester 2 must be completed and reported by students' last day of school.

ARTICLE IX: ACTIVITIES

Section 1. The chapter shall determine one or more service projects for each year.

Section 2. **All members** shall regularly participate in these projects.

Section 3. These projects shall have the following characteristics: fulfill a need within the school or community; have the support of the administration and the faculty; be appropriate and educationally defensible; and be well planned, organized, and executed.

Section 4. Each member shall have the responsibility for choosing and participating in an **individual service project** which reflects his or her particular talents and interests and as approved by the chapter adviser. This is in addition to the chapter projects to which all members contribute.

Section 5. The chapter shall publicize and promote its projects in a positive manner.

ARTICLE X: DISCIPLINE and DISMISSAL of MEMBERS

Section 1. Any member who falls below the standards of scholarship, service, leadership, or character may be considered for discipline or dismissal from the K-Tech chapter of the National Honor Society. A member of the National Honor Society is expected to attend all meetings, maintain his/her academic standing and take an active role in service and leadership to his/her school and community.



Section 2. Cases in which a member is placed on **Probation**:

- a) If a member's cumulative grade point average falls below the standard in effect when he/she was selected (3.2), he/she will be placed on probation, given a **written warning** and allowed a reasonable time period for improvement – in general, the end of the following quarter. If the cumulative grade point average remains below standard or if the current quarter grade does not equate to 3.2 at the end of this warning period, then the member will be subject to further disciplinary action by the faculty council that includes consideration of dismissal from the chapter.
- b) If a member does not submit the 10 required semester 1 service hours by the due date, he or she will be placed on probation and given a **written warning**; the member must then submit a total number of 15 service hours for semester 1 on or by the last day of the 3rd Quarter. If the service hours are not made up on or by the end of warning period, the member will be subject to further disciplinary action by the faculty council that includes consideration of dismissal from the chapter.
- c) If a member does not submit the 10 required semester 2 service hours on or by the semester 2 due date, he or she will be placed on probation and given a **written warning**; the member must then submit a total number of 15 service hours for semester 2 on or by students' last day of school. Special arrangements or consideration with good reason may be requested by the member, subject to the approval of the adviser. If the service hours are not made up on or by the end of warning period, the member will be subject to further disciplinary action by the faculty council that includes consideration of dismissal from the chapter. Senior members only have until the semester 2 due date to submit their semester 2 hours; there are no exceptions. **Senior members who do not satisfy this obligation will not be given the privilege of wearing NHS regalia at the graduation ceremony.**
- d) If a member does not attend at least 1 Club Day meeting per month, he or she will be placed on probation and given a **written warning** at the beginning of the 2nd, 3rd, and/or 4th quarter. The member will then be required to provide 2 additional hours of community service for each missed meeting. The service hour(s) should be served on or by the first day of the subsequent quarter for the 2nd and 3rd quarters; the additional service hours charged in the 4th quarter should be made up on or by the 2nd semester due date. If the service hour(s) is/are not made up on or by the end of warning period, the member will be subject to further disciplinary action by the faculty council that includes consideration of dismissal from the chapter. **Senior members who do not satisfy this requirement will not be given the privilege of wearing NHS regalia at the graduation ceremony.**

Section 3. Violations of the law or school regulations can result in immediate consideration of the dismissal of a member (see Section 5 below).

Section 4. Offenders of the school conduct code will receive written warning notification. A conference may be requested by either party (faculty council or student/parent). If the member is involved in another violation of the school conduct code, the member may be considered for dismissal.

Section 5. Chapter officers, as representatives of the chapter, can be removed from their positions as a consequence of disciplinary action taken by the faculty council.



Section 6. In all cases of pending **Dismissal**:

- a. The member will receive **written notification** from the adviser/faculty council indicating the reason for consideration of dismissal.
- b. The member has the **right** to respond to the charge(s) against him/her at a **hearing** before the faculty council prior to any vote on dismissal (in accordance with due process identified in Article X of the National Constitution). The member has the opportunity to present his/her defense either in person or via a written statement presented in lieu of the face-to-face hearing. Following the hearing, the faculty council will then vote on whether to dismiss. A majority vote of the faculty council is needed to dismiss any member.
- c. The results of the faculty council vote will be presented to the principal for review, and then stated in a letter sent to the student and parents. Dismissed members must surrender any membership emblems to the adviser.
- d. The faculty council's decision may be appealed to the building principal and afterwards according to provisions of the school district discipline policies.
- e. A member who is dismissed or resigns may never again be considered for membership in the National Honor Society.

Section 7. In lieu of dismissal, the faculty council may impose disciplinary sanctions upon a member as deemed appropriate.

ARTICLE XI: RATIFICATION, APPROVAL, and REVIEW

Section 1: These bylaws shall be **approved** by the chapter adviser and the school principal.

Section 2: These bylaws shall be reviewed and if necessary, revised within five years from the date of approval noted on this document.

ARTICLE XII: AMENDMENTS

These bylaws may be amended by a 2/3 vote of the chapter, provided notice of the proposed amendment has been given to members at least one month prior to the vote. The exceptions are Articles IV, V, and X, which are developed by the faculty council with the approval of the principal.

Approved on August 5, 2022

Mr. Ben Rallo, Chapter Adviser

Dr. Christopher Dunning, Principal

