



Technology Responsible Use Form

(for digital devices, network, and internet services owned and leased by the Hawaii State Department of Education for its students)

Each student and his or her parent(s)/guardian(s) (“parent” or “parents”) must review the *Technology Responsible Use Guidelines for digital devices, network, and internet services owned or leased by the Hawaii State Department of Education for its students*, known as “Technology Responsible Use Guidelines” or “TRUG”, and sign this “Technology Responsible Use Form” or “TRUF” for access to digital devices, internet and network services, including online educational services.

STUDENTS who will be using Hawaii State Department of Education (HIDOE) owned or leased digital devices, network, and internet services:

- I have read the Technology Responsible Use Guidelines (RS 17-0051) in the separate document and agree to, and will abide by, its terms/guidelines stated therein, and as may be subsequently modified.

As a PARENT, I also agree that:

- I am responsible for monitoring my child’s use of HIDOE-owned or leased digital devices outside of HIDOE property/school.
- HIDOE may bar access by students to certain material not deemed for educational purposes; however, I also understand it is impossible for HIDOE to restrict access to all controversial and inappropriate materials. Therefore, I will hold harmless HIDOE and its employees from any cause of action related to my child obtaining access to materials or software which may be deemed inappropriate.
- I have discussed the TRUG with my child and, therefore:
 - If available at the school, I agree that my child be assigned a HIDOE-owned or leased digital device;
 - I agree that my child be allowed access to HIDOE’s internet/network services; and
 - I agree that my child be allowed access to the online educational services provided by the school.
- I understand that all software loaded on the device upon issuance to the assigned student is the property of the HIDOE. Copying this software to another device is not permitted and may violate copyright laws. Students/parents should not download or install any software on this device other than printer drivers for home printing or software specifically for access to a home network.
- By signing below, I, in consideration of HIDOE providing my child with HIDOE network and Internet access, agree to indemnify HIDOE for any losses, costs, or damages (including reasonable attorney fees) incurred by HIDOE relating to, or arising out of, any breach of these or other HIDOE rules by the student in using HIDOE-owned or leased digital devices, Network, and Internet. I shall assume responsibility for any damages to HIDOE-owned or leased digital devices while the student is using it, including paying for repairs.
- HIDOE assumes no responsibility for any unauthorized charges or fees, including telephone charges, long-distance charges, per-minute surcharges, and/or equipment on-line costs. Ordinary internet and network access and use will incur no such charges. Any such charges are the responsibility of the parent signing below.

This TRUF is valid for the student while attending Kapolei Middle School , unless rescinded by the parent or the TRUG has been revised.
(school name)

Student Signature	Printed Name & Student ID#	Date
Parent/Guardian Signature	Printed Name	Date
Parent/Guardian Signature	Printed Name	Date

Student Technology Agreement & Contract
Kapolei Middle School

SY 2022-2023

Student name (print): _____ **Advisory Teacher:** _____ **Grade:** _____

I, the undersigned, acknowledge that the device my child will be using is owned by the Hawaii Department of Education and Kapolei Middle School. The use of school-supplied technology is a privilege that comes with responsibility. The device is not a student’s personal device and should be **used for school related activities only**. If a student notices that something is wrong with the device, they are expected to report it to their teacher or the school immediately. Failure to abide by these or the following guidelines may result in the revocation of the device loaner program privilege, or further consequences.

1. Students and Parents are responsible to follow the Technology Responsible Use Guidelines attached.
2. Students must keep their device clean and in good condition. Do not touch the screen (e.g., finger, pen, pencil, etc.) or place stickers of any kind on it. No food or drinks are allowed around the devices. Only the student assigned to the device may use the device.
3. Students and parents will be financially responsible for the repair or replacement of a stolen or abused Chromebook device. Estimated repair cost is shown below.
4. Students are responsible for keeping the device’s battery charged for school each day. Coming to class without a charged Chromebook is the same as not having your textbook, pencil or paper.
5. Damaged devices or devices failing to operate properly **must** be given to the Tech Office for an evaluation and/or repair. Contact KMS office @ 808-693-7025 and ask for the Tech Dept.
6. Defacing school issued equipment in any way is not permitted. This includes but is not limited to marking, drawing on or marring any surface of the device. If such action occurs, the student will be billed the cost of repair or replacement.
7. I agree to abide by the Hawaii Department of Education/School policies regarding appropriate computer/internet use whether on campus or when working from home.

Student Name:	
ID #	

Chromebook # / State Decal#:

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ESTIMATED COST OF CHROMEBOOK PARTS & REPLACEMENT
Chromebook: \$300
Keyboard replacement: \$50
Screen replacement: \$75
Power supply replacement: \$30

Student Acknowledgement (print name): _____

Parent/Guardian Acknowledgement (sign): _____ Date: _____

Parent/Guardian Name (print name): _____ Phone #: _____

Parent email: _____ Alternate Phone #: _____