

Delmar Board of Education



July 21, 2020
Meeting Minutes

The regularly scheduled meeting of the Delmar Board of Education was held on the above date at the Delmar School District. The meeting was conducted online and made accessible to the public by video conference in accordance with Governor John Carney's Proclamation concerning precautionary measures for public meetings during the COVID-19 crisis. Members of the public were able to access the meeting via Zoom, a video conferencing service that allows both video and audio participation.

The meeting was called to order by Shawn B. Brittingham, President, at 6:42pm. Board members in attendance were Farrah D. Morelli, Vice-President, Raymond T. Vincent and William D. Mills (video conferenced).

The following administrators and were present:

Charity H. Phillips, Superintendent

Ada C. Puzzo, Chief Operating Officer

Lisa R. Morris, Lisa R. Morris, Supervisor of Curriculum, Instruction, and Assessment

The following administrator's video conferenced into the meeting:

Michael E. Bleile, High School Principal

Andrew J. O'Neal, Middle School Principal

Terri Sensenig, I.T. Support, and Nicole Mezick, Board of Education Recording Secretary were in attendance.

Public online attendees included: Amy Waters, Alan Preston, David Hearn, Kate Hakeem, Kathie Noonan, Lisa Van der Vossen, Lynn Adkins, Michelle Niblett, Odell Jones, Tracy Hayes, Robin Cox, Dawn Lybarger, Denny Murray, Ilah Preston, Jonathan Layton, Mary Bose, Nicole Scharf, Thomas Nichols, Matthew Smith and Renee Smith.

The meeting commenced with the reciting of the Pledge of Allegiance.

Raymond T. Vincent was sworn in for a 5 year term (2020-2025) by the Board President, Shawn Brittingham.

A motion to amend the agenda to include the following items was made by Farrah Morelli, seconded by Raymond Vincent and carried unanimously.

ADD the following to Items for Presentation and Review:

11.3 JFI Safety Policy

A motion to approve the July 21, 2020 agenda was made by Farrah Morelli, seconded by Raymond Vincent and carried unanimously.

FY' 21 Board Organization was tabled until August.

A motion to approve Business Item 6.1 – 6.4, Approval of Minutes, was made by Farrah Morelli, seconded by Raymond Vincent and carried unanimously.

1. May 19, 2020 Regular Meeting Minutes
2. May 19, 2020 Executive Meeting Minutes
3. June 16, 2020 Regular Meeting Minutes
4. June 16, 2020 Executive Meeting Minutes

Dr. Puzzo discussed Revenue and Expenditure reports from July 1, 2019 – June 30, 2020.

- FY'20 Energy Funds were transferred to Division II funds.
- An expense budget was added for HS Math textbook replacements, funded with Curriculum Replacement Reserve funds at the end of the year.
- Division III/ Local Salaries was under budget since schools were closed and substitute teachers were not needed.
- FY' 19 and FY'20 Federal and State Grant matrices were also reviewed. There is now an extension for FY'19 funds to be spent out by 09/30/2021.
- The May 2020 Cafeteria Report was tabled.

A motion to approve Business Item 9.1 – 9.4 Statement of Budgetary Activity was made by Farrah Morelli, seconded by Raymond Vincent and carried unanimously.

1. Delmar School District Financial Report – June 30, 2020
2. Delmar M/H School Activity Funds Financial Report – June 30, 2020
3. Federal and State Grant Matrix – June 30, 2020
4. FY '19-'20 Tax Collections/Comparison

A motion to enter into executive session at 6:58pm was made by Farrah Morelli, seconded by Raymond Vincent and carried unanimously.

Mr. Brittingham announced the return to regular session at 8:55pm.

A motion to approve Business Item 10.1 Monthly Personnel Report a.- x. as discussed in executive session was made by Farrah Morelli, seconded by Raymond Vincent and carried unanimously.

A motion to approve Business Item 10.2 2020-2021 Student Discipline Matrix and Handbook was made by Farrah Morelli, seconded by Raymond Vincent and carried unanimously.

A motion to approve Business Item 10.3 Modifications to Policy BDE – Procedures for Hearing Appeals to the Board of Education was made by Farrah Morelli, seconded by Raymond Vincent and carried unanimously.

A motion to approve Business Item 10.4 Modifications to Policy JF – Students Rights and Responsibilities was made by William Mills, seconded by Raymond Vincent and carried unanimously.

A motion to approve Business Item 10.5 Modifications to Policy JFCA – Student Dress Code Policy was made by Farrah Morelli, seconded by William Mills and carried unanimously.

A motion to approve Business Item 10.6 Modifications to Policy JE – Attendance Policy was made by Farrah Morelli, seconded by Raymond Vincent and carried unanimously.

David Hearn, Athletic Director, explained the request for conditioning for football. The request is following DIAA and DOE guidelines and policies in effect for conditioning to begin. At this time Delmar has not started conditioning as they are awaiting more guidance from the Governor.

A motion to approve Business Item 10.7, Return to Athletics Summer Conditioning during COVID-19, anticipated start date July 14, through the end of August 1st (in alignment with DIAA timelines), retroactively effective July 14, 2020 was made by Farrah Morelli, seconded by Raymond Vincent and carried unanimously.

A motion to approve Business Item 10.8 School Choice Good Cause 2020-2021 as stated and documented below was made by William Mills, seconded by Farrah Morelli and carried unanimously.

- a. Grade 12 – Student SG - Approve
- b. Grade 5 – Student CO - Deny
- c. Grade 7 – Student AO - Approve

Item 11.1, Modifications to Policy ACA Delmar School District Title IX Policy was presented by Mrs. Phillips noting updates prohibiting discrimination based on sex and educational programs, activities and updates on sexual discrimination and sexual harassment.

Item 11.2, Modifications to Policy IKA Grading Procedures for 2020-2021 School year was presented by Mrs. Morris.

IKA Grading Policy for 2020-2021 School Year Proposal

The Current Delmar Grading Policy will remain in effect unless the Delmar School District needs to go to a totally remote setting during the school year for any time greater than 2 consecutive weeks.

Current Grading Policy:

1 st Marking Term:	2/5 of 1 st Semester Grade
2 nd Marking Term:	2/5 of 1 st Semester Grade
Mid-Term Exam:	1/5 of 1 st Semester Grade
3 rd Marking Term:	2/5 of 2 nd Semester Grade
4 th Marking Term:	2/5 of 2 nd Semester Grade
Final Exam:	1/5 of 2 nd Semester Grade

$$\text{Final Year End Grade} = (1/2) 1^{\text{st}} \text{ Semester Grade} + (1/2) 2^{\text{nd}} \text{ Semester Grade}$$

For the 2020-2021 school year, the grading policy, **for non-dual enrollment classes**, if the Delmar School District moves to a totally remote learning model for more than 2 consecutive weeks, we will eliminate the Exam within the semester that the remote learning takes place.

- If we move to a totally remote setting for more than 2 consecutive weeks during the 1st or 2nd marking term – then the mid-term exam will not be given and the 1st and 2nd marking term grades will be averaged for 1st semester grade.
- If we move to a totally remote setting for more than 2 consecutive weeks during the 3rd or 4th marking term – then the final exam will not be given and the 3rd and 4th marking term grades will be average for the 2nd semester grade.

Note – For non-dual enrollment classes, a floor (lowest percentage) would exist on the percentage that a student can receive for marking term 1 & 2 grades. The lowest grade a student can receive for marking terms 1 & 2 will be a 50%.

Item 11.3, JFI Safety Policy was presented by Mrs. Morris noting that with the possibility of students/staff being in the building a policy was created for the state required safety protocol.

STUDENT FACE MASK DRESS CODE POLICY DUE TO HEALTH REQUIREMENTS

Face Mask: (Required to meet State Guidelines during COVID pandemic)

1. Face Mask must be a cloth mask covering the nose and mouth.
2. Face Mask must be worn at all times except when eating breakfast or lunch.
3. Solid color – white, orange, navy blue, grey or black may be worn.

Clarifying Statements:

1. A cloth face covering is a material that covers the nose and mouth. It can be secured to the head with ties or straps or simply wrapped around the lower face. It can be made of a variety of materials, such as cotton, silk, or linen. Research has shown that certain more densely-woven fabrics may be more effective. A cloth face covering may be factory-made or sewn by hand, or can be improvised from household items such as scarfs, T-shirts, sweatshirts, or towels.

Procurement:

1. Procurement may come from multiple vendors who meet the basic requirements as stated above.

Any student violating the face mask guidelines will be sent to the office and the parents will be contacted to arrange for appropriate clothing to be brought to school. Students will receive a face mask violation.

# Dress Code Referrals	Consequence
1 st	Referral to Administrator Administrative Warning / Parent Contact
2 nd	Referral to Administrator Administrative Warning / Parent Contact
3 rd	Referral to Administrator 30 Minute Office Assigned Detention Admin Contact Parent/Guardian
4 th	Referral to Administrator 1 Day of ISS for Insubordination Admin Contact Parent/Guardian
5 th	Referral to Administrator 1 Day of OSS for Insubordination Admin Contact Parent/Guardian
6 th	Referral to Administrator will be for Insubordination for the 6 th Face Mask Violation Parent/Guardian will be asked to change model of instruction to Remotely Instruction

STUDENT SOCIAL DISTANCING POLICY DUE TO HEALTH REQUIREMENTS

Students must adhere to the Social Distancing Protocol in classrooms and hallways.

Any student violating the Social Distancing Protocol will be sent to the office. Students will receive a Social Distancing violation.

# Social Distancing Referrals	Consequence
1 st	Referral to Administrator Administrative Warning / Parent Contact
2 nd	Referral to Administrator Administrative Warning / Parent Contact
3 rd	Referral to Administrator 30 Minute Office Assigned Detention Admin Contact Parent/Guardian
4 th	Referral to Administrator Removal of student from Common Areas Admin Contact Parent/Guardian
5 th	Referral to Administrator 1 Day of OSS for Insubordination Admin Contact Parent/Guardian
6 th	Referral to Administrator will be for Insubordination for the 6 th Social Distancin Violation Parent/Guardian will be asked to change model of instruction to Remotely Instruction

Reports and Informational Items:

Charity Phillips:

- Governor Carney plans to release his 2020-2021 Re-Opening of Schools recommendations in August.
- A parent survey was issued to Delmar School District parents electronically and by mailing a hard copy asking parents to answer information on their student(s) returning to school face-to-face, hybrid, or remote learning.
- Mrs. Phillips thanked the 51 members on the Re-Opening Wildcat Country committee.

Lisa Morris:

- Thanked those who have joined the Academic sub-committee group.

Mike Bleile:

- Reminded students that WU/AP summer assignments are located on the website.
- Information forthcoming to the Class of 2021 about senior pictures.

Andy O'Neal:

- Congratulations again to the District Teacher of the Year Kate Hakeem!
- Thank you to the Guidance Department for scheduling and registration processing during this trying time.

Mr. Mills:

- Congratulations to Kate Hakeem, District Teacher of the Year!
- Thanked everyone for their continued efforts during these difficult times.

Mr. Vincent:

- Thanked the Delmar Community for allowing him to serve for another 5 years.
- Delmar will be better equipped for the start of this year even though we don't know exactly what the re-opening will look like.
- We want to continue to work towards the ultimate goal of our students being successful.

Mrs. Morelli addressed the administration and the board with concerns over the Wildcat Re-Opening Committee. She noted that she was not speaking negatively to any of the community members however she has received quite a bit of communication about the individuals selected to serve on the committee. Last month it was stated that there would be community members on the committee and it has been noted that the selected community members also have direct connection to the school district most of whom are district employees. The exception would be Mr. Alexander whose employer has a direct contract with the district. Mrs. Morelli believes a committee mostly comprised of school connected individuals provides biased opinions of true community needs. Unfortunately when individuals are too closely connected to institutions they sometimes fail to see faults or problems that may need to be address. The Delmar community is full of many intelligent, helpful, and unique individuals who have a lot to offer in the way of insight and input on community needs and concerns. Mrs. Morelli is disappointed that there were not parents placed on the committee who do not wear both hats of a school employee and parent. She feels it would be beneficial to add more community members to the committee. Privacy regulations may limit how members are selected however she believes adding a parent of a 504/IEP student, an ELL family member, parents with students of different academic levels and different socioeconomic status should be considered. Each of these categories of students and families will be able to offer examples of their struggles and successes. Their opinions should be considered in our re-opening plan. Community is going to be the key to our success the upcoming school year and it is imperative there is transparency, trust, and community involvement moving forward. Mrs. Morelli was concerned with the timing of notification of the

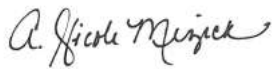
Academic Instruction sub-committee meeting that only gave student representatives 24 hours' notice which is not adequate time to allow for the students attendance. These are responsible students who would have attended the meeting if it were not for the last minute notification. Not having their email addresses was a poor excuse considering the core committee did have their emails. It's a shame they were not able to participate and offer their thoughts on the important topics that committee discussed.

Mr. Brittingham:

- Congratulated Mr. Vincent!
- Believes we will rise through all of these difficulties.

A motion to adjourn at 9:20pm was made by Raymond Vincent, seconded by Farrah Morelli and carried unanimously.

Respectfully submitted,



A. Nicole Mezick
Recording Secretary



Charity H. Phillips
Executive Secretary