

Delmar Board of Education



July 21, 2015
Meeting Minutes

The regularly scheduled meeting of the Delmar Board of Education was held on the above date at the Delmar School District. The meeting was called to order by Shawn B. Brittingham, President, at 7:00pm. Board members in attendance were Farrah D. Morelli, Thomas K. Elliott, and Raymond T. Vincent.

The following administrators were present:

District Administration:

Charity H. Phillips, Assistant Superintendent
Jeanette R. Steele, Chief Operating Officer

School Administration:

Lisa R. Morris, High School Principal
Andrew J. O'Neal, Middle School Principal

Public attendees included: Lorie Woroniecki, Peggy Moore, James Hesen, Donna Nesbitt, and Tony Russo.

The meeting commenced with the reciting of the Pledge of Allegiance.

Raymond T. Vincent was sworn in for a 5 year term by the Board President, Shawn Brittingham.

A motion to approve Board Organization 1, 2, 3, and 6 was made by Thomas Elliott, seconded by Farrah Morelli and carried unanimously. Items 4 and 5 were tabled until August.

1. Executive Secretary – Charity Phillips
2. Recording Secretary – Nicole Nichols
3. Board President – Shawn Brittingham
4. Board Vice-President (tabled)
5. Approval of FY'16 Board Organization (tabled)
6. Approval of FY'16 Board of Education Meeting Dates

A motion to amend the agenda to include the following business items was made and approved by Farrah Morelli, seconded by Thomas Elliott and carried unanimously.

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| Business Item 10.1 Personnel | e. Rose Anne Wiles – Part-Time Data Specialist |
| Business Item 10.2 Coaching | e. Cortney Kline – Middle School Volleyball Head Coach |
| Business Item 10.2 Coaching | f. August Cave – Cross Country Volunteer Coach |

A motion to approve the June 16, 2015 regular meeting minutes was made by Farrah Morelli, seconded by Thomas Elliott and carried with a 3-yes [Brittingham, Elliott, and Morelli] and 1-abstain [Vincent] vote.

A motion to approve the Statement of Budgetary Activity was made by Thomas Elliott, seconded by Farrah Morelli and carried unanimously.

A motion to enter into executive session at 7:13pm was made by Farrah Morelli, seconded by Thomas Elliott and carried unanimously.

A motion to enter back into regular session at 7:34pm was made by Farrah Morelli, seconded by Thomas Elliott and carried unanimously.

A motion to approve Business Item 10.1 Personnel was made by Thomas Elliott, seconded by Farrah Morelli and carried unanimously.

- a. Shannon Davis – Resignation effective June 30, 2015
- b. Ianna Mosberg – Resignation effective June 30, 2015
- c. Veronica Wetherbee – Resignation effective June 30, 2015
- d. Ryan Shockley – Leave of Absence August 24, 2015 – January 15, 2016
- e. Rose Anne Wiles – Part-Time Data Specialist

A motion to approve Business Item 10.2 Coaching was made by Thomas Elliott, seconded by Farrah Morelli and carried unanimously pending satisfactory criminal background check for Allyson Thompson, Cortney Kline, and August Cave.

- a. Ronnie Knight – Varsity Boys Soccer Head Coach
- b. Duel Ballard – Varsity Cross Country Head Coach
- c. Ryan Allen – Junior Varsity Boys Soccer Head Coach
- d. Allyson Thompson – Volunteer Middle School Field Hockey Coach
- e. Cortney Kline – Middle School Volleyball Head Coach
- f. August Cave – Cross Country Volunteer Coach

A motion to approve Business Item 10.3 Use of Facilities was made by Farrah Morelli, seconded by Thomas Elliott and carried unanimously.

- a. DHS Chorus Boosters Quarter Auction – November 5, 2015, 6:30pm (no charge)
- b. Community Carol Sing – December 6, 2015, 4:00pm (no charge)

A motion to approve Business Item 10.4 Field Trip Request was made by Farrah Morelli, seconded by Thomas Elliott and carried unanimously.

- a. FFA COLT Convention – September 22-23, 2015 – Wharton, MD
- b. FFA National Convention – October 27-31, 2015 – Louisville, KY

Mrs. Steele discussed the FY'16 Preliminary Budget. The budget has a 6% increase from FY'15. Increases in local operating expense and formula salaries were included. Expenses increased in maintenance and grounds for local construction fund reserve. The athletic budget increased based on addition of 2 new sports. After the September 30th unit count the budget will be adjusted and up for final approval.

A motion to approve Business Item 10.5 FY'16 Preliminary Budget was made by Thomas Elliott, seconded by Farrah Morelli and carried unanimously.

Mrs. Steele gave a referendum/construction update. A notification was received from the State Treasurers office that paperwork was in order and is at the Attorney General's office awaiting approval. An updated quote was received for the keyless entry and once funds are received that will be the first of the referendum projects to be completed. An athletic facility meeting was held that included coaches, administration, P.E. teachers, members of the booster club and the athletic director. Thoughts and ideas were shared amongst the group. Once an architect and engineer are hired then another meeting will be scheduled to discuss final design.

A motion to approve Business Item 10.7 Rules of Procedure for Conducting Student Disciplinary Hearing was made by Farrah Morelli, seconded by Thomas Elliott and carried unanimously.

A motion to approve Business Item 10.8 Rescinding of Choice (07-15-KR) was made by Farrah Morelli, seconded by Thomas Elliott and carried unanimously.

The following Items for Presentation and Review were discussed by the board and administration:

1. State Assessment Parental Opt Out Resolution
2. 2015-2016 Student Discipline Matrix & Handbook
3. Residency Oath JECC-E
 - a. All incoming 5th and 9th graders will be required to complete the Residency Oath
4. Residency Affidavit JECC-F
 - b. Must be completed by those cohabitating with Delmar residents

Mrs. Phillips reported on:

- District Calendar Reminders and Updates
- Wicomico County Updates
- State of Delaware Legislative Updates
- State Board of Education Workshop
- Special Education Regulations
- Summer Training

Mrs. Morris reported on:

- High School Instructional Data Report
- High School Discipline Report

Mr. O'Neal reported on:

- Middle School Discipline Report
- Welcome to Mr. James Heslen, Middle School Assistant Principal

Mrs. Morelli welcomed Mr. Vincent to the board.

Mr. Brittingham welcomed Mr. Vincent and congratulated Mrs. Phillips!

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A motion to adjourn at 8:14pm was made by Raymond Vincent, seconded by Thomas Elliott and carried unanimously.

Respectfully submitted,



A. Nicole Nichols
Recording Secretary



Charity H. Phillips
Executive Secretary