

JMMS Daily Lesson Plan for Connections

Teacher : Mrs. Jackson	
Course/ Subject: Foundations of Business Management Foundations of Business Administration Foundations of Business Investing and Finance Introduction to Business Technology	
Date of Instruction:	
Opening (I Do) An engaging process for lesson introduction that is specifically planned to encourage equitable and purposeful student participation. Describe the instructional process that will be used to introduce the lesson. TKES 1, 2, 3,4,5, 8,10	Standard/s: MS-BMF-FBM-1 MS-BMF-FBA-1 MS-BMF-FIF-1 BMA-IBT-1
	Learning Target: Preparing for future job interviews Developing proper social skills for career success
	Success Criteria: 1. Break down the interview process with students 2. Illustrate proper answers to typical interview questions 3. Role-play interview situations
	Introduction/Connection: Tell the students this lesson will explore what to expect when interviewing for a job. Ask the students if any of them have ever been through an interview process. If no one has, ask them to share what they know about interviews. Discuss the following interview topics with the students: 1. Dress appropriately for the interview 2. Use proper language (i.e. no slang, no profanity) 3. Arrive early for the interview 4. Research information about your potential job 5. Research information about the company interviewing you 6. Do not eat, drink, or chew gum during the interview 7. Stay calm, relax, and be yourself
	DIRECT INSTRUCTION: Pass out the Interview Preparation worksheet. Explain to students they are to answer the questions on the worksheet as if they are being interviewed for a job. After the students have had enough time to complete the worksheet, ask for volunteers to share their answers or discuss any questions they had about the interview process.
Work Period (We Do, You Do) Students learning by doing/demonstrating learning expectations. Describe the instructional process that will be used to engage the students in	GUIDED PRACTICE: Explain to the students they are to pretend to interview their partner for a job. The student conducting the interview should record their partner's answers on their own worksheet. After students have completed an interview, they are to role-play the interview from the opposite perspective. Make sure students have enough time to both interview their partner and be interviewed.

