### JCHS CELL PHONE POLICY

#### **Classrooms:**

<u>No</u> cell phones or electronic devices and accessories should be used by students during scheduled class time. JCHS has sufficient technology that will be provided to students if required for learning.

#### Between blocks/class changes:

<u>No</u> cell phone usage is allowed by students during class changes. This includes accessories – ear buds, headphones, Bluetooth devices, etc.. (should not be seen or heard)

No charging of cell phones by students.

If an emergency occurs and phone usage is required, use during the designated time/place or report to the office during a scheduled class change.

## Cell phones <u>may be used by students</u> during designated times and in designated places which include the following:

- 1. Prior to the 8:25am go to class bell while seated in the cafeteria or gym
- 2. During lunch while seated in the cafeteria.

### **Consequences:**

 $1^{s}$  offense – device taken – 1 day (remainder of the day) (4th block = phone returned the end of the next school day)

 $2^{nd}$  offense – device taken – 3 days – parent contact from admin.

 $3^{\text{nl}}$  offense – device taken – 5 days – parent contact from admin.

4<sup>th</sup> offense and every offense thereafter– device taken – 10 days – parent contact from admin.

# \*Students may pick up phones from the front office after the designated time and only after school.

### Teacher guidelines for taking a phone/technology:

- 1. Label it with student name, teacher name, and date.
- 2. Give to Mr. Moses (primary), L. Gibbons (secondary), Dr. McAfee, Mrs. Lambert Do this ASAP!
- 3. Always keep the device in a locked/secure location if you can't turn it in right away.
- 4. NEVER keep a phone in your possession after your school day ends.

If a student refuses to give a teacher a device the teacher should notify Mr. Moses or other admin via text or in person the name of the student and brief details. Do not create an issue or scene with the student over the taking of the phone. If a teacher is uncomfortable taking a phone or thinks taking it could lead to further issues... go straight to notify admin procedures. Students who refuse to give devices to the admin. will receive 3 days ISS every time.