

**WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
January 13, 2015**

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, January 13, 2015, at Wilco Area Career Center. The meeting was called to order by President Rod Westfall at 6:29 p.m. Mr. Westfall requested the roll to be called.

ROLL CALL

ROE Mr. Shawn Walsh	present	209U	Dr. Matt Swick	present
			Ms. Peggy Kunz	present
255U Ms. Christine Nelson	present			
Mr. Larry Blackburn	present	202	Mr. Glenn Wood	present
			Mr. Rod Westfall	present
365U Ms. Tammi Conn	present			
Mr. Daniel Falese	absent	210	Dr. Mary Ticknor	absent
			Ms. Bev Marzec	present

AGENDA REVISIONS

None

PUBLIC COMMENTS

None

CONSENT AGENDA ACTION ITEMS

AR#0115-2494 –It was moved by 209 and seconded by 210 to accept the minutes from the previous meeting, December 16, 2014, approve expenditures for January, 2015, accept the donations of: 1. Identi-Print Fingerprint device for the Criminal Justice class from the Romeoville Police Dept., Kenneth Kroll, Deputy Chief, 1050 W. Romeo Rd., Romeoville, IL 60446, 2. 1983 Dodge Maxi Van from John and Laurie Botkin, 429 N. Pinecrest, Bolingbrook, IL 60440, for the Auto Service Program, and 3. New tool box with new tools from John Ringl, 1219 Porter Place, Lockport, IL, 60441, designated as a gift to outstanding student of the year for Auto Service, also approval for new policy **#4:05 - Operational Services**, and amendment to policy **#5:10 – Equal Employment Opportunity and Minority Recruitment**, and approval to accept the resignation of Sharon Sillitti, CNA Clinical Instructor effective February 7, 2015.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

ASSISTANT PRINCIPAL’S REPORT for January 13, 2015 Regular Meeting
Julia Ann Oglesby, Assistant Principal for Student Services

1. Julia reported on Student Services: 1. JJC registration has been started, 2. They will be Assessment Test proctors 1/26 – 1/30, 3. Student Services will be HOSA testing proctors during February, 4.

- Skills USA students preparing to compete at the COD Invitational on 1/30, and 5. Melissa will be at Bolingbrook for the College Fair on 2/12.
2. Julia informed the board of Special Education tours of Wilco. Lemont has had their tour and Bolingbrook is coming up on January 15th.
 3. Julia told the board Don Malec (Criminal Justice) and Mark Oglesby (Fire Science) will be attending the Bolingbrook freshman Step-Up night on January 14th.
 4. Julia informed the board she will be visiting each classroom again with a review of Wilco rules. She wants to reinforce the information students were given at the beginning of the year regarding Behavior and Compliance.
 5. Julia said they are considering a call to parents or a letter home for 5 or more absences instead of waiting for 10 absences. She is hoping this will help with absences by parents being notified earlier.

ASSISTANT DIRECTOR'S REPORT for January 13, 2015 Regular Meeting

Elizabeth Kaufman, Assistant Director

1. Curriculum, Assessment and Instruction – Elizabeth reported to the board areas of curriculum, assessment and instruction work being done here at Wilco:
 - a. Elizabeth has had assessment meetings with programs and staff members covering, types of data, trends and strategies for improvement.
 - b. James Murphy presented Seven Strategies to Formative Assessment for professional development at the January in-service for the teachers.
 - c. The January Danielson theme was Student Participation in Using Questioning and Discussion Techniques.
 - d. There are three presentations scheduled at the IACTE Conference from Wilco: Assessment by Katrina, Don Malec and Nance Budde, Technology by Karen Aldworth (applications in the classroom), and Behavior Management by Julia Oglesby.
2. Public Relations – Elizabeth updated the board on Wilco's involvement with our feeder schools and the community:
 - a. Lemont toured with a group of students and Bolingbrook is coming on Thursday, January 15th.
 - b. Mark Oglesby and Don Malec will be attending Bolingbrook 8th grade step-up night January 14th, and Elizabeth and Debbie Bolger will be at Romeoville Thursday, January 15th.
 - c. Elizabeth will be at Lemont for their curriculum committee presentation on January 26th.

DIRECTOR'S REPORT for January 13, 2014 Regular Meeting

Katrina Plese, Executive Director

1. Finances – Katrina reported that the Finance Committee meeting met prior to tonight's board meeting. Katrina reviewed the discussions at the finance committee including a proposal for a tuition increase (it's been 10 years since the last increase). The proposal is for a \$100 increase per year for 3 years. She told the board she will send them info with all the numbers and it will be on next month's board agenda.
2. Policy Review – Katrina reviewed the policies included in the board packet. New policy, 4:05 is required by the Identity Protection Act, Current policy 5:10, EEOC is being amended to update to press policy content, and also updates to policy 5:140 to make current with press policy content. Katrina gave the board a copy of the legal opinion on changing the wording on the FMLA policy suggested at last month's meeting and legal counsel suggested not changing the wording along with leaving out some additional wording that was not needed.

3. Resignation – Katrina informed the board that Sharon Sillitti, CNA Clinical Instructor has tendered her resignation effective February 7, 2015.
4. Construction Update – Katrina updated the board on recent meetings between Healy/Bender and the contractor. Completion is scheduled for 2 weeks.
5. 4th Year Math Proposal – Katrina discussed with the board the amendment for HB5621 which would require all 3 years of math to be taken in high school (no Algebra in middle school) and would also require a math course taken during the final year of high school. She asked the board for feedback from them and their schools.
6. Welding Article – Katrina referred the board to an article included in their folders entitled: *The Life of a \$140,000 a Year Welder*. She discussed the demand for welders in today's job market.
7. Summer Maintenance Projects – Katrina informed the board she met with Healy/Bender before winter break to begin the process of putting together specs and bid proposals for upcoming projects such as the Child Care observation room.
8. Heavy Equipment Enrollment – Katrina discussed with the board the declining enrollment of the Heavy Equipment program and the minimum requirements needed to continue the program.

RESOLUTIONS

None

POLICIES

Policy # 5:140 FMLA, amendment to current policy, 2nd reading and discussion to amend. It was moved by ROE and seconded by 255 to update the policy as presented.

Roll call vote 6 Aye 0 Nay 0 Abstain Motion carried.

OTHER ACTION ITEMS:

None

ANNOUNCEMENTS / INFORMATION ITEMS

- A. 2015 – 2016 Calendar – Katrina presented the draft of the calendar and reviewed with the board.
- B. Culinary Recognition– Katrina provided the board with a hand-out of the State Superintendent news of 4 Nationally Recognized Culinary Programs. Included were Wilco along with Capital Area, West Aurora and Whiteside/Sterling.
- C. Students of the Month – Katrina reminded the board that the Students of the Month list is included in their board packet.
- D. Calendar of Events – Katrina reviewed upcoming dates and events including the Administrator Academy and her attendance at the ACTE Executive Board meeting with National CTE State Directors Executive Board.

NEW BUSINESS

None

NEXT MEETING

The next Wilco Board meeting will be Tuesday, February 10, 2015 at 6:30 p.m.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by ROE and seconded by 209 to adjourn the board meeting at 6:52 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE