



I-Star

Student and Personnel Reporting

Presented by ISBE and Harrisburg Project

What is I-Star?

- Web-based Special Education Tracking and Reporting
- Student demographic data populated by SIS
- Personnel data populated based on EIS and ELIS
- Security system specific to district and user needs
 - Two layers of security
 - IWAS
 - I-Star

Security

- All staff must have IWAS account
 - Will be approved by the District Superintendent or Cooperative Administrator
- I-Star
 - Request I-Star security role



Request Access
Are you not seeing a list of students? Use this link to request a change to your I-Star security settings.
 - Access will be approved or denied by the District Superintendent, Coop Administrator, or designated I-Star District Security Administrator.

I-Star Personnel

- Click Approvals & Claims to access the Personnel and Student records



- Choose Personnel Approvals and Claims



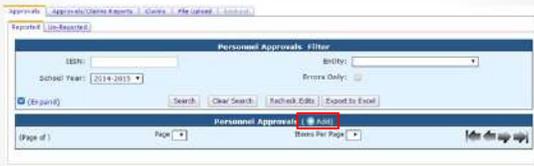
I-Star Personnel

- Searching for Personnel to Add
 - Reported
 - Unreported



I-Star Personnel

- Add a Personnel Approval Record



- Search for staff members by IEIN or District, Last Name, First Name, and Gender.
- Select personnel from list of search results.

I-Star Personnel

- Enter the appropriate information for the staff member

I-Star Personnel

- Editing Personnel Approval Record
 - Search for personnel and select their name
 - Edit any portion of the approval record
 - Credentials – shows certificates/endorsements for that particular personnel
 - SEPI Table – shows appropriate endorsements for use with that particular work assignment code

I-Star Personnel

- Personnel Reimbursement Record
 - Automatically generated when an approval record is created
 - Can edit approval information while in the claim record

I-Star Resource Website

www.hbug.k12.il.us/IStar



I-Star Resource Website

- See recently added information
- Student and/or Personnel specific information
- I-Star Features
- Training & Support User Guide and Videos
- Request Trainings
- FAQs



Contact Harrisburg Project
 (800) 635-5274
 support@hbug.k12.il.us
