

**DELAWARE DEPARTMENT OF EDUCATION
STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY**

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: The Islamic Academy of Delaware

Date of Administrative Review (Entrance Conference Date): 3/15/2021

Date review results were provided to the School Food Authority: 5/13/2021

Date review summary was publicly posted: July 20, 2021

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- × National School Lunch Program
- Fresh Fruit and Vegetable Program
- × Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- × Yes • No

If yes, please indicate the areas and what issues were identified in the table on the following page.

YES	NO	REVIEW FINDINGS		
x	☐	A. Program Access and Reimbursement		
		YES	NO	
		x	☐	Certification and Benefit Issuance
		x	☐	Verification
		x	☐	Meal Counting and Claiming
Finding(s) Details: The SFA did not update benefit issuance documents in a timely manner; the household notification of denied benefits was inconsistent with FNS requirements; correct eligibility was not transferred from the eligibility determination to the POS benefit issuance document; meal benefit applications were incorrectly denied (denied correctly but for incorrect reasons); an incorrect determination of benefits was made for one student; no date of adverse action for verification results; notice of adverse action did not contain all required information; the SFA verified too many meal benefit forms; the verification report was submitted late; the meal counting system yielded inaccurate meal counts (by eligibility and for a total count) resulting in meals being claimed incorrectly. Afterschool snacks were not properly counted and claimed. Corrective action has been provided and accepted.				
x	☐	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		x	☐	Meal Components and Quantities
		x	☐	Offer versus Serve
		☐	x	Dietary Specifications and Nutrient Analysis
Finding(s) Details: Some meal components were not documented on the production records. The SFA provided insufficient quantities of vegetables for three days and insufficient weekly vegetables. No creditable vegetables were provided on the Friday of each week of the month of review. The SFA did not meet the requirements for vegetable subgroups. More than 50% of fruit was in the form of juice. The SFA could not provide documentation on how certain foods credited toward the meal pattern. The SFA did not meet the daily minimum of 1 oz. equivalent of grains on two days during the week of review, leading to a weekly shortage of grains, as well. The SFA did not offer any whole grain-rich grains over the course of the week. Due to lack of documentation, the SFA did not meet the daily or weekly minimum for meat/meat alternates. The SFA did not offer a variety of milk for students. The SFA does not currently participate in Offer versus Serve; because of meal pattern issues, the requirement to serve students at least the minimum required portion sizes was not met. The SFA serves preschool meals. A whole grain-rich item was not served at any of the meals, juice was served more than once per day, and preschool children were served flavored milk. The SFA served non-creditable grains in the Afterschool Snack Program and portion sizes were not correctly identified on the production records. The fruit portions for the Afterschool Snack program were not adequate. Corrective action has been provided and accepted.				
x	☐	C. School Nutrition Environment		
		YES	NO	
		x	☐	Food Safety
		x	☐	Local School Wellness Policy
		☐	x	Competitive Foods
x	☐	Other: Professional Standards, Buy American Provision, School Breakfast and SFSP Outreach, Monitoring		

		Finding(s) Details: The Local School Wellness Policy was not posted for the public. The SFA was not tracking Professional Standards for Program staff. Program staff were not expected to meet annual Professional Standards requirements by June 30, 2021. The SFA was not taking meal temperatures upon receipt of meals from the vendor. Some products identified during the review were not compliant with the Buy American Provision. The SFA did not conduct Summer Food Service Outreach. The SFA did not conducted monitoring of the Afterschool Snack Program. Corrective action has been provided and accepted.
x	☐	D. Civil Rights Finding(s) Details: Staff members who had School Nutrition Program responsibilities did not receive the required annual Civil Rights training. Corrective action has been provided and accepted.