

**Infinite Campus Parent Portal** 

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 How to view Student's Progress Report/Report Card using the Campus Parent Portal

## How to View Student's Report Card using Parent Portal

The Campus Parent Portal will assist Parents/Guardians with viewing their student's Report Card or Progress Report during the current school year. To view your child's Report Card or Progress Report online,

- 1. Log into the Parent Portal site: https://sis.clayton.k12.ga.us/campus/portal/parents/clayton.jsp
- 2. Enter your Parent Portal Username and Password. If you do not have a Parent Portal account, <u>click here</u> to create a Parent Portal account.

	Campus Pa
Clayton County Public Schools	Announcements
Perent Userneme	Clayton County Public Schools Website: www.clayton.k12.ga.us
Peasword	PARENTS: In Infinite Campus, parents can create their own username and password to
	access students in their household using the steps below. You will need the Student ID,
	Birthdate, and SSN of one student in the household in order to get an Activation Key to create
Log in	a profile. Student ID's can be found on various documents that come home from the schools
	including the Student Schedule and Report Cards. If you are a staff member of CCPS and
Help	already have an Infinite Campus login, you can use this for portal access as well, dependent
Log in to Campus Student	upon how your household is setup.
or	<ol> <li>If you do not have an Activation Key, click here, to retrieve a list of keys for parents living in the same household as the student who have not yet created an account.</li> </ol>
New User?	2. Use a Student ID, Birthdate, and SSN for one of the students in the household to retrieve the Activation Keys for all Parent contacts in the household. Each parent should create a separate portal account. The Student ID can be found on various documents that come home with the students, including their schedule and report cards.
	<ol><li>Once you retrieve your Activation Key, click here and enter the Activation Key in the text boxes provided.</li></ol>
	<ol><li>Click Submit to continue to the next step.</li></ol>
	<ol> <li>Enter your desired Username and Password information and click the Create Account button. NOTE: Please do use a numeric only username as it may conflict with a student account once this feature is activated.</li> </ol>
	<ol> <li>Return to the Login page and enter the Username and Password you setup in the previous step.</li> </ol>

3. Click the Menu button.

Campus	
Menu Message Center	Message Center
Today	
Calendar	Announcements
Assignments	District Announcement





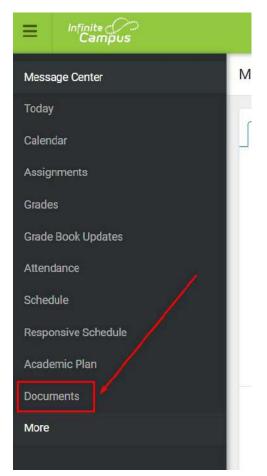
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4. Click Documents.



5. At the top right-hand corner, select the student whose Report Card you would like to view. Then click the Report Card to view your student's most recent Report Card or Progress Report.

ocuments	Janice Doe
School Year	Janice Doe
19-20 💌	Jonathan Doe
Report Card	
Final Report Card 19-20 Smith Elementary	>
Schedule	
Student Schedule 19-20 Smith Elementary	>





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