



THE SCHOOL DISTRICT OF ESCAMBIA COUNTY

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MALCOLM THOMAS, SUPERINTENDENT

MEMORANDUM

TO: Mr. Norm Ross, Deputy Superintendent *NR*

FROM: Dr. Alan Scott, Assistant Superintendent, Human Resource Services *AS*

DATE: September 25, 2012

RE: Place Item on the October 2, 2012 Special Board Meeting Agenda

This memo represents a request to place the following item to the agenda for the October Special School Board Meeting.

Item #TBD*

Special Request

- 1. Approve payment of accrued sick leave to former employee #0000019457 upon completion of participation in the Deferred Retirement Option Program (DROP).**

*Item number to be provided by Recording Secretary once item is placed on agenda.

AS/kh

c: Recording Secretary

AS 9-25-12

RECEIVED

SEP 25 2012
10:30 am *AS*

SUPERINTENDENT'S OFFICE
ESCAMBIA COUNTY SCHOOL DISTRICT