Instructions for Home Access Center

Smyrna School District

The following illustrates what you will see when you log in to Home Access Center (HAC).

Parent Instructions for Home Access Center

Smyrna School District

Login Screen:

Home Access Center

🔒 Login

Home Access Center allows parents and students to view
student registration, scheduling, attendance, assignment,
and grade information. Home Access Center is available for
the districts listed in the dropdown to the right. Please make
sure to select the correct district when logging in to Home
Access Center

Please enter your account information for Home Access
Center.

Select a District:	Smyrna School District
User Name:	
Password:	

Forgot My Username or Password
Click Here to Register for HAC

Login

Choosing a Student:

Change Student
If you are a guardian for multiple students, you can quickly change the student you are viewing.

   1.) After logging into Home Access Center, Choose the drop down to the right of the students name in the top right corner of the screen.
   2.) On the Choose your Student pop-up, select the student to display and Hit Submit. (If not all students are listed in this menu, contact the school of the missing student to be added to your list. Must be a registered guardian with the student.)

Choose Your Student   ✖

⊙ **Anthony Doylestown**
   Building: 2 Grade: 11

○ **Derek Doylestown**
   Building: 2 Grade: 09

Cancel   Submit

Smyrna School District
Home Screen/Week View:

Home Access Center Menu

The menu options in the Home Access Center banner provide access to HAC's main pages. Clicking an icon displays a page with related tabs, each of which is a self-contained page of information on your student.

The following pages can be accessed using the menu options in the HAC banner:

1. Home 🏠

Week View

Displays a student's attendance, schedule, assignments, and discipline information for the current week. Previous and future weeks can also be displayed. Links are provided for viewing details on individual courses and emailing teachers.

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Attendance   Attendance

Month View

Displays a month-view of the student's attendance that can be toggled to access all months within the current school year. A color legend identifies the type of attendance displayed. Place the mouse pointer over a day to view more detailed information on absences and tardies

Classes

Classwork

Displays course assignments, including the dates assigned, due dates, categories, potential points, and scores for the Gradebook assignments available in a class. When assignments are ordered by class, class average information is shown below the student's list of assignments. Teachers can select whether an assignment and its score should be published on HAC. However, unpublished assignments may be included in the student's overall averages for a course.

NOTE: TO SEE CUMMULATIVE PERCENTAGES, the **Report Card Run** Box should say "(ALL RUNS)" and the **Show** box should say "(ALL CLASSES)" Then click on "REFRESH VIEW"

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Schedule

Displays the student's schedule. Links are provided for viewing detailed course information and sending emails to teachers.
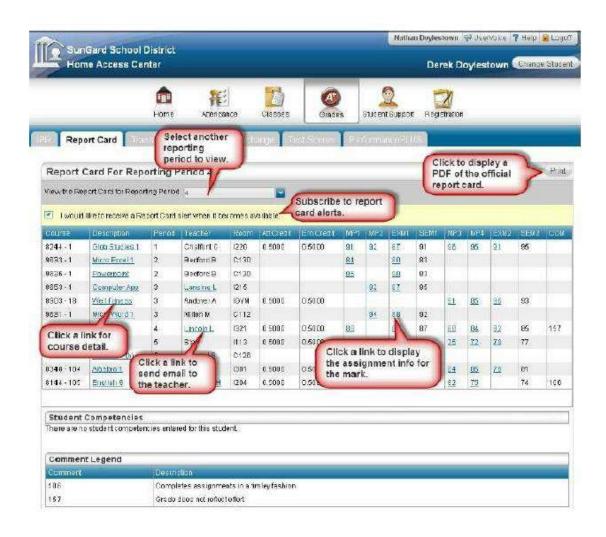
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Grades:

Review your child IPR, Report Card, and Transcript Information.

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Test Scores

Displays your student's standardized test scores. For each test, the listing includes the test, test date, subtests, and scores, as well as the grade and age of your student at the time the test was taken.

Subtest	Scores		
CAPA Level	CAPA Level:		
English	Performance Level: Advanced EAP CSU/CCC Readiness: Ready	Scaled Score: 467 Test version: CST	CA Reading List Level: 13+
Math	Performance Level: Advanced EAP CSU/CCC Readiness: Ready	Scaled Score: 428 Test version: CST	Test Type: Summative HS Math
EOC Science	Performance Level: Advanced	Scaled Score: 474	Test Type: Biology
Grade 5E Life Science	Performance Level:	Scaled Score:	Test version:
World History	Performance Level:	Scaled Score:	
Grade 11 U.S. History	Performance Level: Advanced	Scaled Score: 500	

Cont…

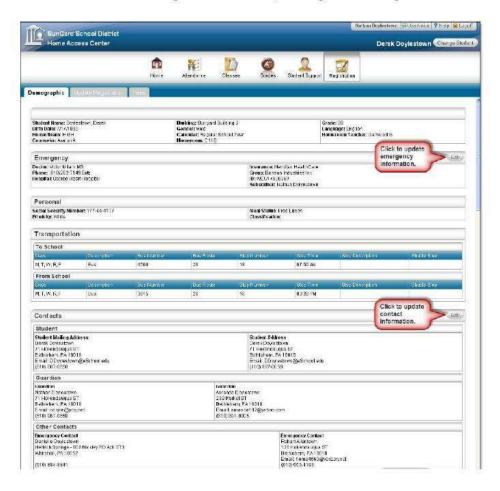# Parent Instructions for Home Access Center

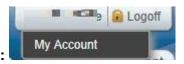Smyrna School District

Registration

Demographic

The Demographic page includes the following sections listing information on your student:

- Demographic - Basic data, such as the student's name, birth date, counselor, building, gender, grade, language, and homeroom teacher.

  - Emergency - Information for use in medical emergencies, such as physician's name and phone number, preferred hospital, and health insurance data.
  - Personal - Sensitive information, including Social Security number, ethnicity, meal status, and classification.
  - Transportation - Information on the student's transportation arrangements to and from school.
  - Contacts - Student and guardian information, including addresses and phone numbers.
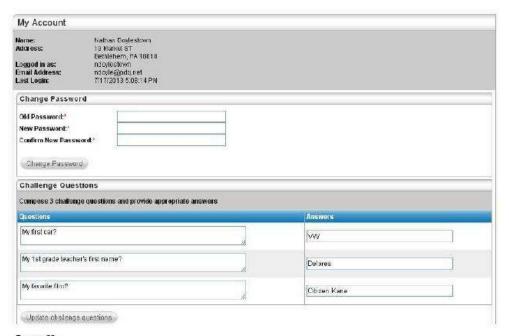
My Account:

Additionally, you may be able to change your password and enter challenge questions to be used if you forget your username or password.

My Account	
Name:	Nathan Doylestown
Address:	18 Market ST
	Bethlehem, PA 18018
Logged in as:	ndoylestown
Email Address:	ndoyle@ddd.net
Last Login:	7/17/2013 5:08:14 PM

Change Password

Old Password:*	
New Password:*	
Confirm New Password:*	

Change Password

Challenge Questions

Compose 3 challenge questions and provide appropriate answers

Questions	Answers
My first car?	VW
My 1st grade teacher's first name?	Delores
My favorite film?	Citizen Kane

Update challenge questions

Logoff

Closes the current HAC session, and returns to the Log On page