GALE Resource Guide and Access Information

April 1, 2024 - June 30, 2027

Updated 4/2/2024

Elementary School

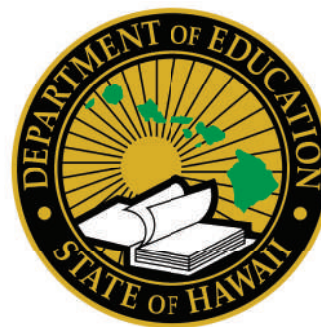## Gale Resource Access Information:

- **Gale In Context: Elementary Direct Link:**
  https://link.gale.com/apps/ITKE?u=hidoe_elem
- **Gale Presents: National Geographic Kids Direct Link:**
  https://link.gale.com/apps/NGMK?u=hidoe_elem
- **Gale Pages to Access both resources:**
  https://www.galepages.com/?loc=hidoe_elem
- **On-Campus Access:** No User Name or Password needed
- **Off-Campus Access:** Click '**sign in with Google SSO**' or use password: **library**
- **Canvas:** Gale resources are integrated Canvas.
  View this 1 minute video tutorial for more information:

  https://support.gale.com/doc/galetools-canvasembed
- **Clever Access:** Ask your School Clever Administrator to email
  808libraries@k12.hi.us

Learn more about your Gale resources:

Gabrielle Houska
Gale Customer Success Manager
Email: gabrielle.houska@cengage.com
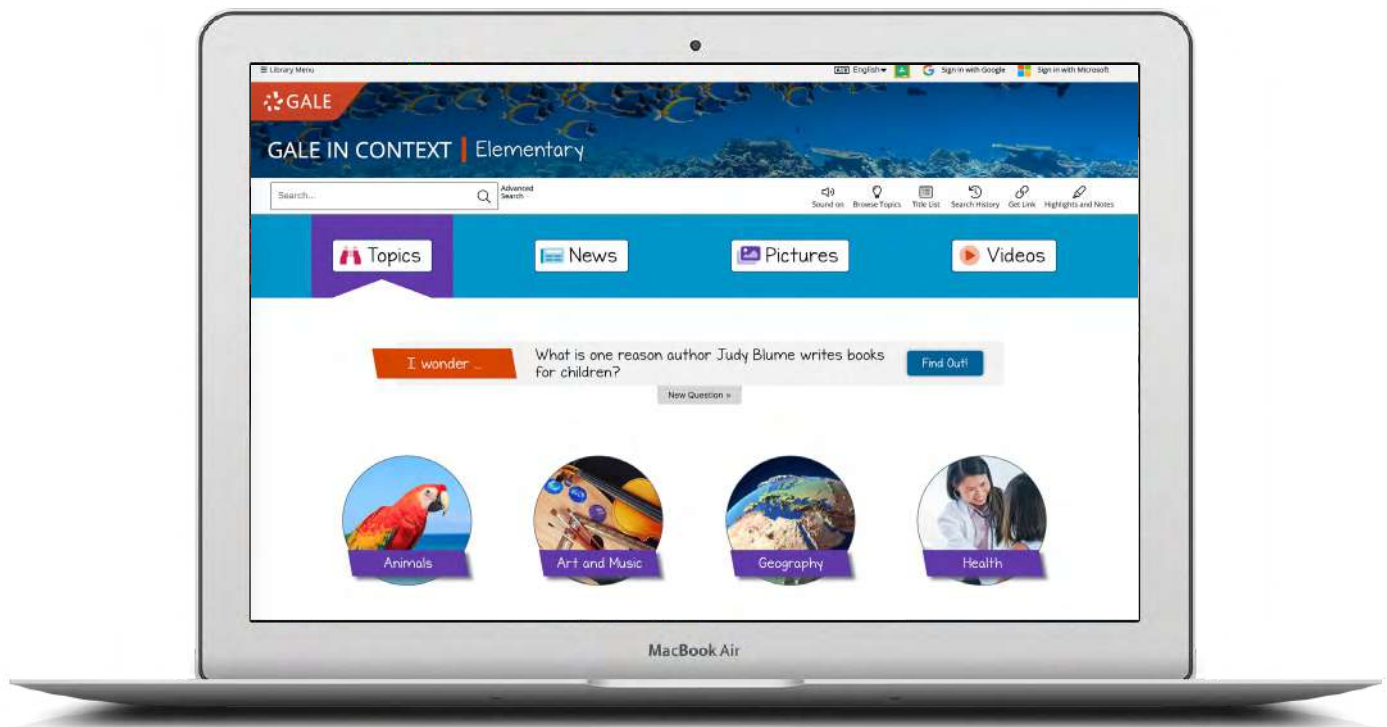**Phone:** 248-699-8413

Library Media Services
Office of Curriculum & Instructional Design
Email: 808libraries@k12.hi.us or ask your school librarian

GALE IN CONTEXT: ELEMENTARY

SUPPORT YOUNG LEARNERS

Gale In Context: Elementary transforms elementary education with trusted information on topics in social studies, science, language arts, and more. Access videos, magazine and news articles, images, and books in an age-appropriate, ad-free resource with tools designed to develop research skills. Support literacy, enhance learning, and encourage exploration with *Gale In Context: Elementary.*

BROWSE

Select from home page **Topics** to find organized information on popular subjects in a few clicks. Or, explore formats like **News**, **Pictures**, and **Videos**.

I WONDER…

Inspire exploration with continuously updated questions that spark curiosity. Click **Find Out!** to link to quality sources that provide answers.

SOUND

Toggle **Sound on** to have interface features read aloud as the mouse moves. Click again to turn **Sound off**.

SEARCHING

Browse

Connect with results just by clicking. Explore **News**, **Pictures**, and **Videos** from the home page**.** Or, select a **Topics** category and sub-category, then click a topic to view matching results. You can also access **Browse Topics** from the menu bar. These options encourage independent exploration without having to type searches.

Basic Search

Locate relevant results based on your search term(s). Basic search is a good place to start when you have a specific topic in mind.
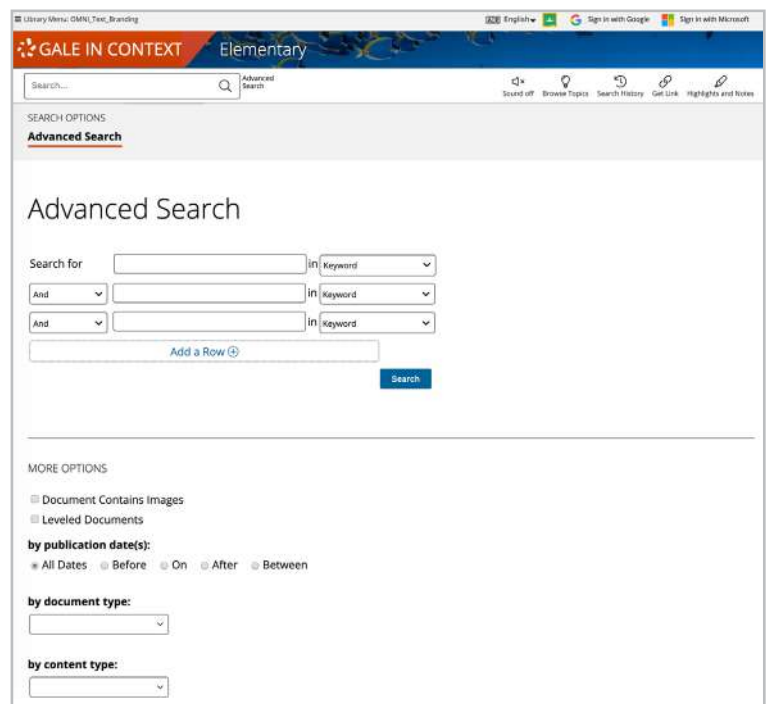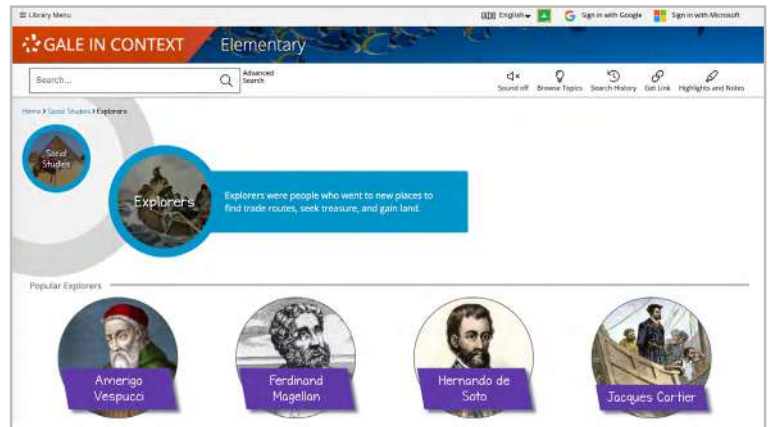
Advanced Search

Customize your search with more limiting options to target relevant results.

You can combine search fields to create a complex search for specific results.

- Choose **Subject** to search document tags and find results fully focused on your topic. Try subject if your basic search produces too many results.
- Use **Publication Title** to locate documents from specific titles like *Highlights for Children.*
- Pick **Entire Document** to search within the entire text of documents for any mention of your terms. Use it to find precise phrases within results, or locate articles that touch on specific concepts.
- Select drop-down search operators to connect your search terms. **AND** ensures your results mention both terms. **OR** broadens your search to results mentioning either term. **NOT** excludes a term.

Use **More Options** in combination with search terms, or on their own for a broad view of available content.

- **Document type** focuses on specific types of results, like topic overviews, or interviews.
- **Content type** specifies broad categories of results, like videos or magazines.
- **Content level** targets sources within a specific Lexile measure range, or a general audience range. **Level 1** covers up to 500L and is generally appropriate for lower elementary. **Level 2** falls between 501L and 850L and is suited to upper elementary readers. **Level 3** ranges from 851L to 1100L and typically supports those reading at a middle school level. **Level 4** and **Level 5** resources range from 1101L and up. These resources are generally suitable for high school students and may be used to plan activities and answer questions for elementary school students.
- **Lexile measure** searches for periodical articles within a selected Lexile reading range.

WORKING WITH RESULTS

Content Types

After searching or browsing, explore results organized by type.

- **Book Articles** and **Biographies** give overviews of a topic or person. Start with these results to build understanding.
- **Videos** and **Pictures** provide engaging coverage, regardless of reading abilities. They are great for projects and presentations.
- **Magazines** and **News** articles from premium age-appropriate sources present recent coverage. New results are added every day.

Search Results

Click a content type to access sorting and filtering options.
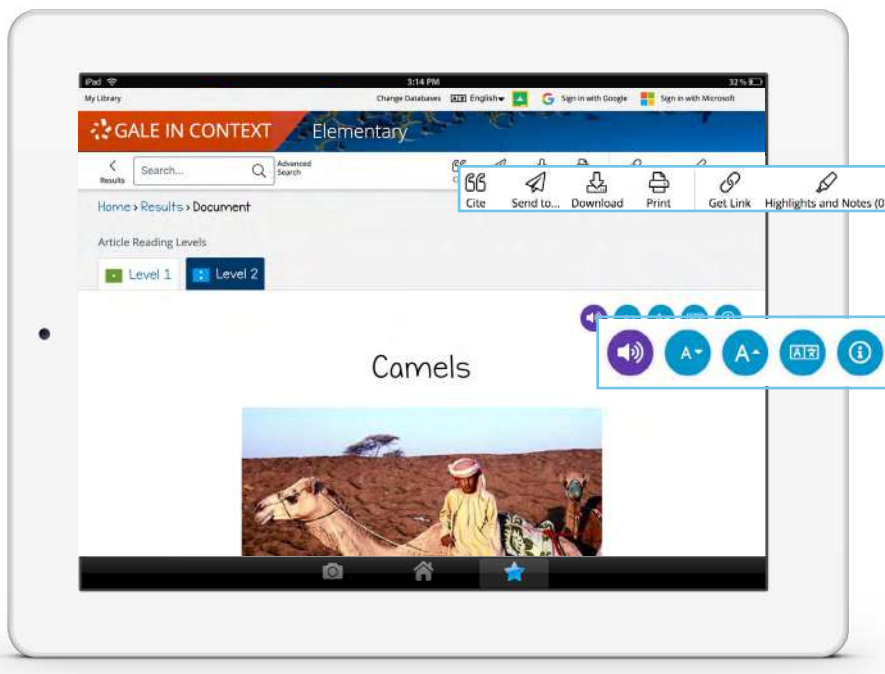
- **Sort By:** Use this drop-down to view articles with the highest relevance based on factors like the frequency and location of references to your search terms, or sort by publication date, document title, or content level.
- **Filter Your Results:** Click to access and apply limits based on **Subjects**, **Document Type**, **Content Level**, and more. Or, select **Search Within** and enter terms to add to your search. Use these options to save time finding the trustworthy information you need.

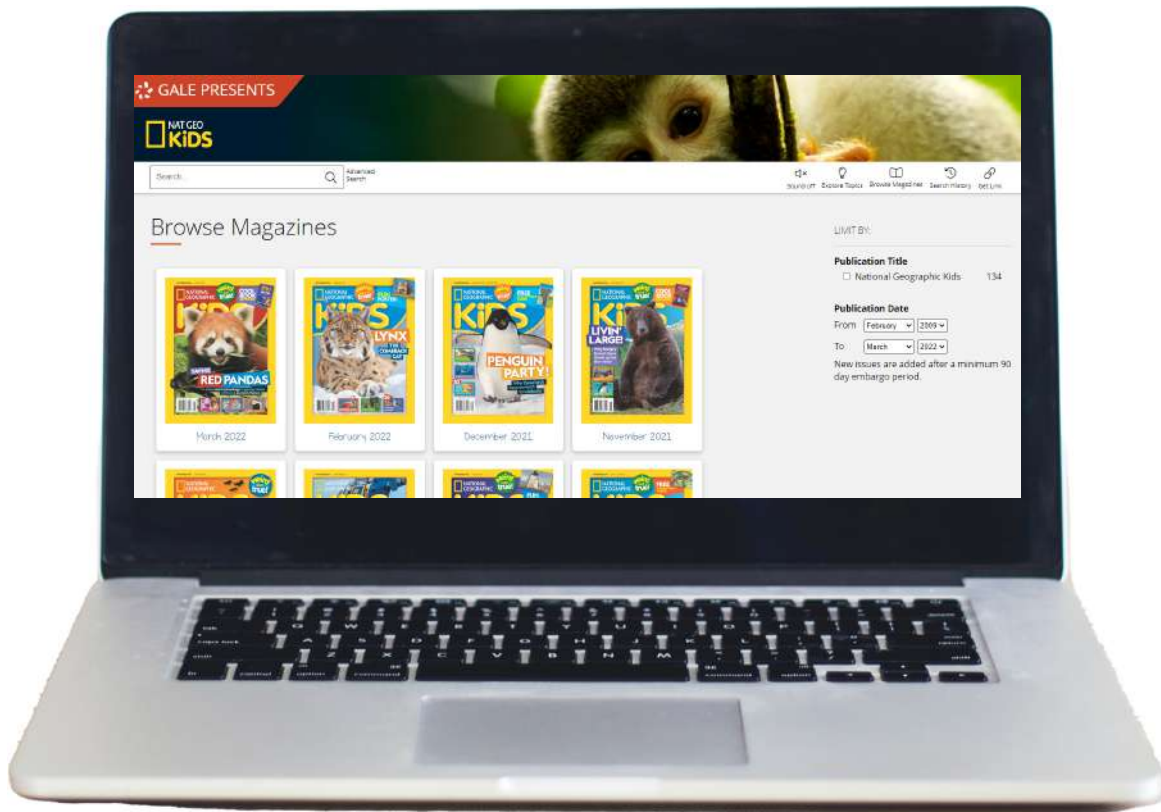## WORKING WITH DOCUMENTS

Tools

Click the title of a result to access document tools and features.

- Use **Cite** to generate a citation using MLA, APA, or Chicago style.
- Click **Send to. . .** to email or export the result to your Google Drive™ or OneDrive™ account. A *Gale In Context: Elementary* folder is automatically created to make it easy to find your exported documents whenever you need them.
- **Download** or **Print** the document to keep a copy of the result, including any highlights and notes you've added.
- Use **Get Link** to create a URL back to practically any page you choose. Copy and paste the link in documents, on websites, or anywhere else you'd normally place a URL. This tool provides an easy way for you to share individual results, searches, and more.
- **Highlights and Notes** mark important text. Click and drag to select text within a result, choose a highlighter color, and add notes to the selection. Download, Print, or Send to… email, Google Drive™, or OneDrive™ to retain your highlights and notes with the result. You can also click the Highlights and Notes tool and then choose **View All Highlights and Notes** to access a summary of your annotations. *Once you leave the database, your work is erased to protect your privacy.*

- reads the article aloud. This is a great way to support beginning readers. Clicking play opens additional options like the ability to download the audio .mp3 or change settings like the reading speed.

- and allow you to change the size of text in the document.

- creates a machine translation of the document in a selected language. Most translations can also be read aloud using the Listen tool.

- expands and contracts additional article info like publication date, source, and Lexile measure. Some results provide an option to toggle to a lower or higher level using a Lexile measure drop-down or tabs at the top of the document.

LEARN MORE

If you require further assistance with *Gale In Context: Elementary,* please ask your school librarian or visit **support.gale.com/training**.

NATIONAL GEOGRAPHIC KIDS

Engage young learners with full-text magazines and books, videos, and images. With just a few clicks students can explore science, animals, technology, cultures, and history.

Magazines: Full-text National Geographic Kids magazines from 2009 to Current with unlimited simultaneous access.

Books: Full-text eBooks from the National Geographic Kids Book Collection and Ladders Readers.

Images and Videos: Engaging and colorful images and videos supplement written content.

NATIONAL GEOGRAPHIC KIDS

HOME PAGE
1. View available content categories.
2. Select a content type or entry to view.
3. Utilize **Browse Magazines** to see the full collection of *National Geographic Kids* magazines.
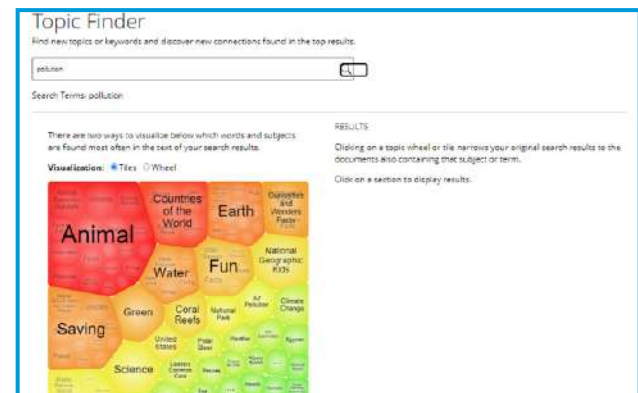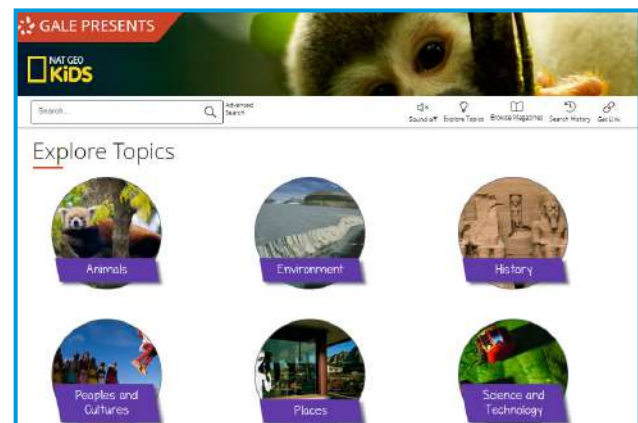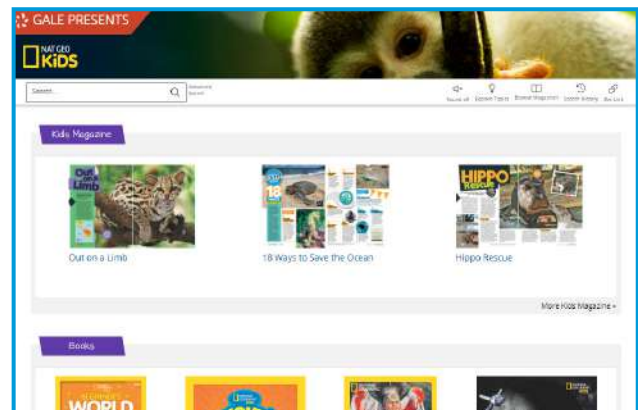

MAGAZINES
1. Select the **Table of Contents** on the left side of the eBook reader to find the information you need.
2. **Print** and **Get Link** allow you to save the information.
3. **Search Within Issue** to find keywords.

TOPICS BROWSE
1. Select **Explore Topics** on the homepage.
2. Browse topics to find content related to a topic of interest without running a search.
3. Select a topic using the circular images.
4. Launch the topic to find results from all content types.

TOPIC FINDER
1. Select **Topic Finder** under the **Advanced Search** option.
2. Type your search into the **Search Bar**.
3. Click into the interactive results to find topics of interest.

Middle School
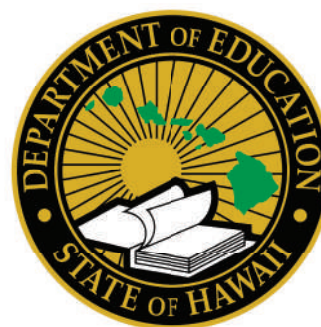
Gale Resource Access Information:

- **Gale In Context: Middle School Direct Link:**
  https://link.gale.com/apps/MSIC?u=hidoe_ms
- **Gale In Context: Opposing Viewpoints Direct Link:**
  https://link.gale.com/apps/OVIC?u=hidoe_ms
- **Gale Pages to Access both resources:**
  https://www.galepages.com/?loc=hidoe_ms
- **On-Campus Access:** No User Name or Password needed
- **Off-Campus Access:** Click '**sign in with Google SSO**' or use password: **library**
- **Canvas:** Gale resources are integrated Canvas.
  View this 1 minute video tutorial for more information:

  https://support.gale.com/doc/galetools-canvasembed
- **Clever Access:** Ask your School Clever Administrator to email
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Learn more about your Gale resources:

Gabrielle Houska
Gale Customer Success Manager
Email: gabrielle.houska@cengage.com
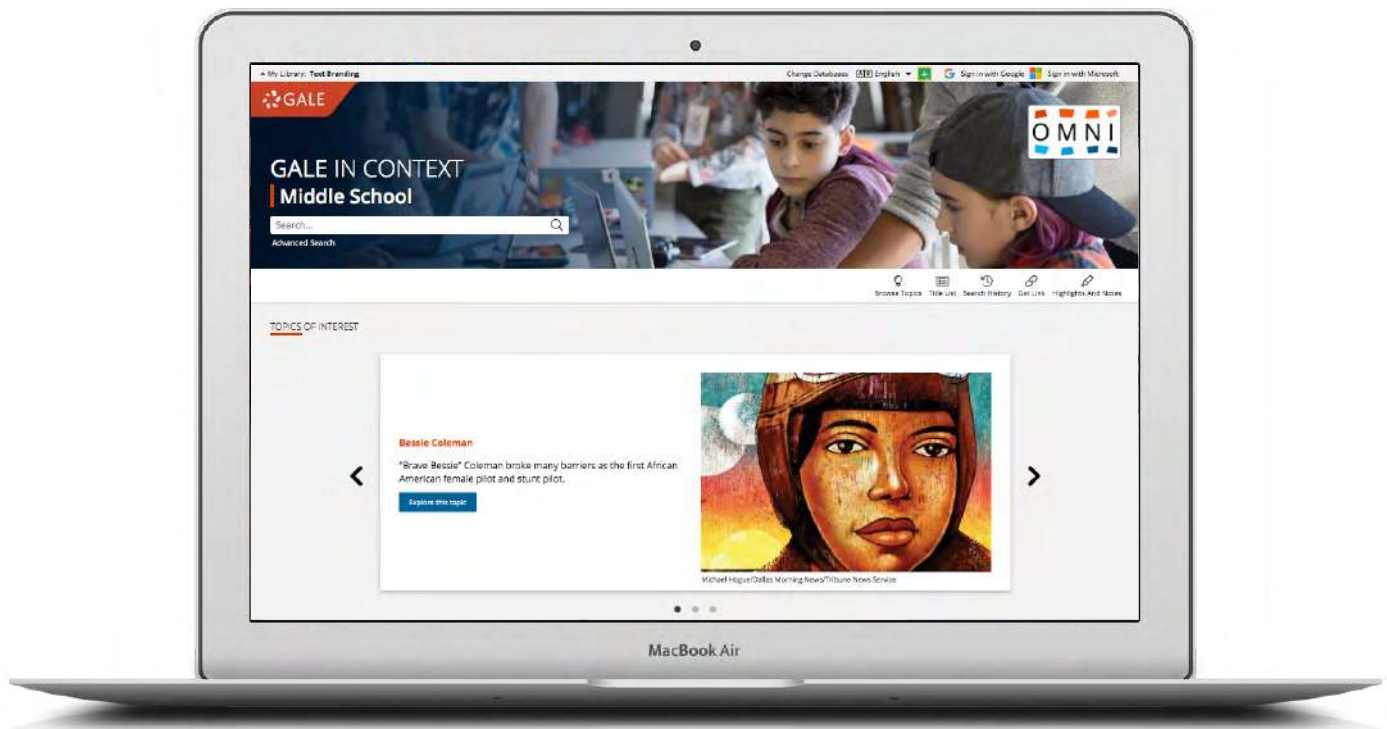**Phone:** 248-699-8413

Library Media Services
Office of Curriculum & Instructional Design
Email: 808libraries@k12.hi.us or ask your school
librarian

GALE IN CONTEXT: MIDDLE SCHOOL

FINISH YOUR HOMEWORK FASTER

Gale In Context: Middle School connects you to the quality information you need to ace assignments in social studies, science, language arts, and more. You'll find videos, news articles, encyclopedia entries, and more in an easy-to-use tool that helps you finish your homework in record time. Explore exciting topics, and get to your free time faster with *Middle School.*

TOPICS OF INTEREST

Discover pages related to important topics. Use the dots at the bottom or the arrows on either side to explore.

BROWSE TOPICS

Click into popular subjects from the home page. Use **Browse Topics** in the banner to view all available topic pages.

SIGN IN

Log in and use **Send to…** to add documents to Google Drive™ or OneDrive™ for anytime access.

SEARCHING CONTENT

Basic Search
Find information based on simple search terms. Basic search is a good place to start your research.

Advanced Search
Run your search with more custom options. You can use advanced search to find very specific results, or to limit to things like videos and images.
- **Subject:** Choose this field to find documents tagged with your topic. Try subject if your basic search produces too many results.
- **Publication Title:** Use this option to find documents from books and magazines like *Junior Scholastic Current Events.*
- **Entire Document:** Pick this field to look even wider than a basic search. It searches within the entire text of documents.
- **Search Operators:** Use these drop-downs to connect your search terms. **AND** makes sure your results mention both terms. **OR** widens your search to results matching either term. **NOT** leaves out results with a specific term.

BROWSING CONTENT

Topic Pages
Open a hub of information focused on important class topics. Each page begins with an overview essay with helpful background information. Additional materials are organized, so that you can easily continue exploring.
- **Reference** entries build your knowledge of a topic.
- **Videos, Images, and Audio** are perfect for use in projects and presentations**.**
- **Magazines** and **News** articles present up-to-date reporting with new results added every day.
- **Primary Sources** help you understand history through the words of those who lived it.
- **Creative works** include well-known poems with notes to explain.
- **Websites** link you to additional sites selected to help take your learning and research to the next level.

WORKING WITH RESULTS

Search Results
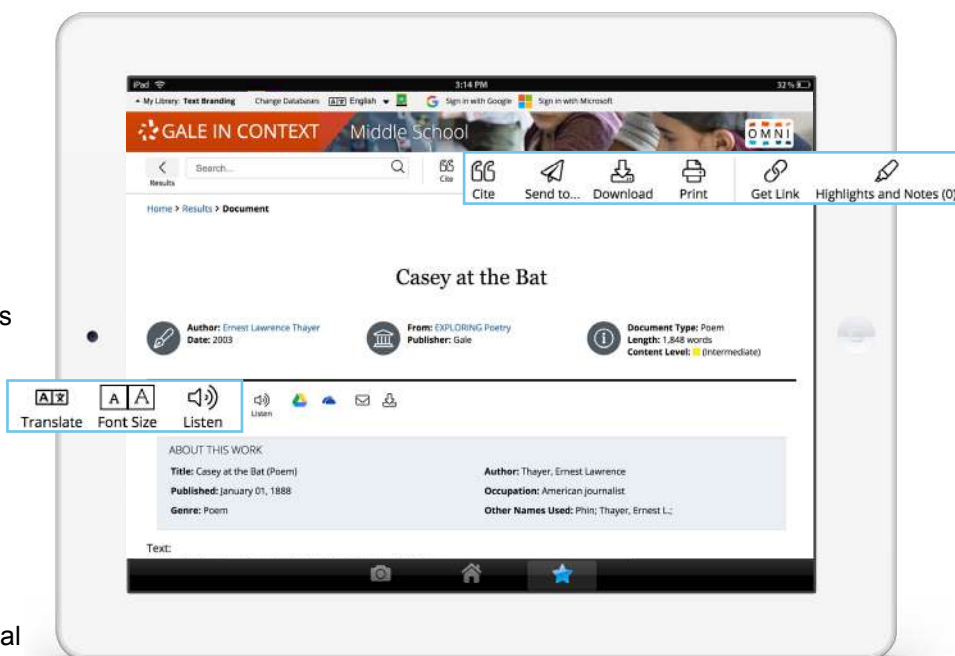Click a content type like magazines or videos for options to focus your search.
- **Sort By:** Use this drop-down to view the newest or oldest results, or those most relevant (matched to your search terms) first.
- **Filter Your Results:** Click to narrow results by **Date Published**, **Subjects**, **Document Type**, and more. Or, select **Search Within** and enter additional words to find documents that mention those terms. Use these options to save time finding the quality information you need.
- **Topic Finder:** When available, click this tool to picture your search results by topic and subtopic. Use Topic Finder to view connections between topics, and narrow your research. You can also access Topic Finder within Advanced Search to start a new visual search. As you interact with Topic Finder, it updates your results. Click a document's title to view the result.

WORKING WITH DOCUMENTS

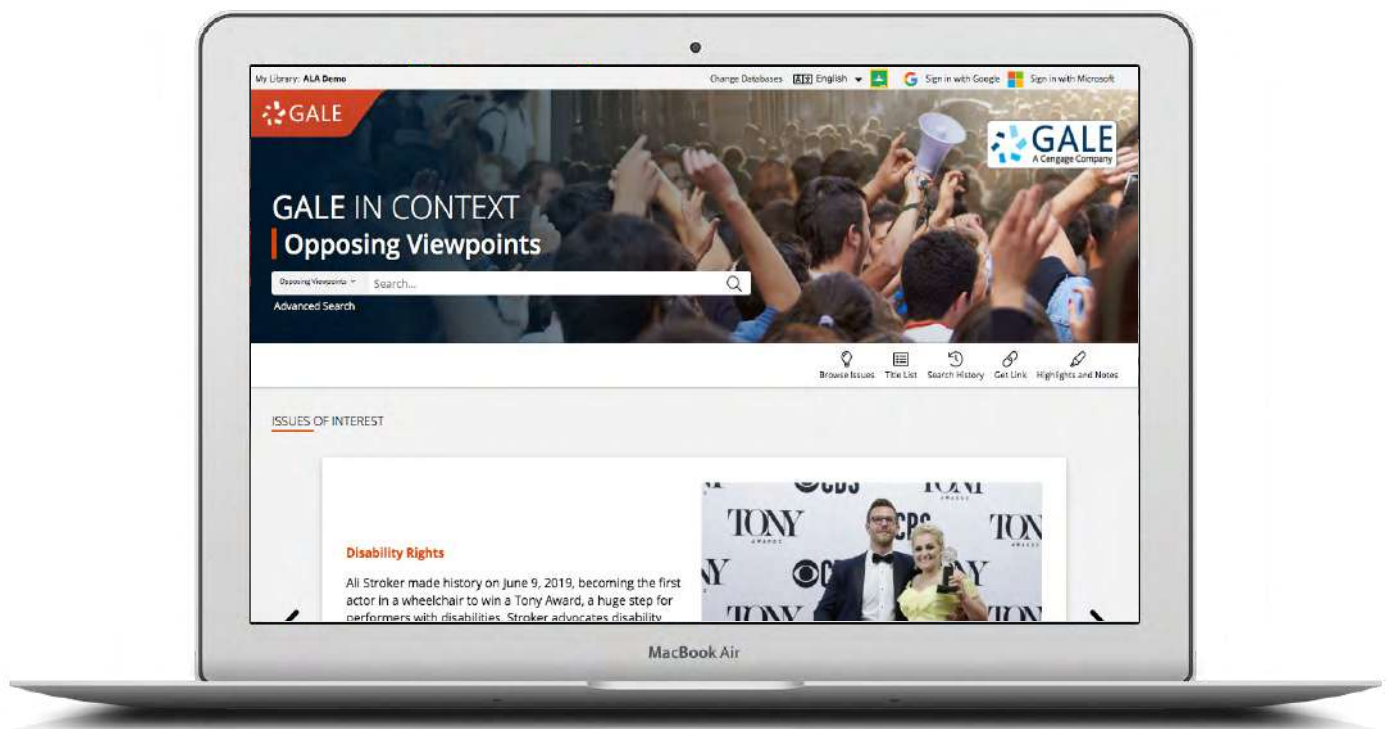### Tools
Manage documents with tools and features.
- Use **Cite** to generate a citation using MLA, APA, or Chicago style.
- Click **Send to. . .** to email or add the result to your Google Drive™ or OneDrive™ account, so that you can open it anytime. A *Middle School* folder is automatically created to make it easy to find your documents.
- **Download** or **Print** the document to keep a copy of the result with any highlights and notes you've added.
- Use **Get Link** to create a URL back to almost any page you choose. You can copy and paste the link on a class website, or into an email or document. This tool is a great way to share individual documents, searches, and more.
- Mark important information with **Highlights and Notes**. Click and drag to select part of the document, choose your highlighter color, and add notes. Download, Print, or Send to… email, Google Drive™, or OneDrive™ to keep your highlights and notes with the result. You can also click the Highlights and Notes tool and then choose **View All Highlights and Notes** for a summary. *Once you leave the database, your work is cleared to protect your privacy.*
- Select **Translate** to view a machine translation of the document in the language of your choice.
- Click **Listen** to have the article read aloud to you. After clicking play, you can download the audio .mp3.
- **Explore** similar results under **More Like This**. Or, click **Related Subjects** to find additional documents with similar subject terms. These options link you to further results to boost your understanding.

LEARN MORE If you need more help with *Gale In Context: Middle School* please ask your school librarian or visit **gale.com/training**.

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GALE IN CONTEXT: OPPOSING VIEWPOINTS

EXPLORE MANY SIDES OF AN ISSUE

Gale In Context: Opposing Viewpoints delivers credible facts and current insight into today's most debated political and social issues. You'll find viewpoints, reference articles, videos, and infographics analyzing current events, economics, environmental issues, political science, and more. Use the authoritative coverage within *Opposing Viewpoints* to build your understanding, and draw your own conclusions about complex issues

ISSUES OF INTEREST

Discover emerging issues featured in the banner. Use the dots at the bottom or the arrows on either side of the image carousel to explore.

BROWSE ISSUES

Link directly into popular subjects from the home page or click on **Browse Issues** in the banner to view all of the topic pages focused on important issues.

SIGN IN

Log in and use **Send to…** to add documents to your Google or Microsoft account. Save your research and access it anytime from Google Drive™ or OneDrive™.

SEARCHING CONTENT

Basic Search
Locate relevant results based on your search term(s). Basic search is a good place to start your research.

Advanced Search
Customize your search with more limiting options to target relevant results. You can use advanced search to run complex searches for specific results, or to perform open searches for a broad view of available content.

- **Subject:** Choose this field to search document tags and find results fully focused on your topic. Try subject if your basic search produces too many results.
- **Publication Title:** Use this option to find articles or documents from a particular publication like *The Washington Post.*
- **Entire Document:** Pick this field to search within the entire text of documents. This option performs a broad search for any mention of your terms, so you can find precise phrases within results, or locate articles that touch on specific concepts.
- **Search Operators:** Use these drop-downs to connect your search terms. **AND** ensures your results mention both terms. **OR** broadens your search to results mentioning either term. **NOT** excludes a term.

BROWSING CONTENT

Topic Pages
Access a one-stop portal of information focused on popular issues or controversial subjects. Topic pages begin with an overview essay to help you understand why the issue is important, what controversies surround it, and how to focus further research. Additional content is organized to help you quickly analyze the issue.

- **Featured Viewpoints:** Viewpoint essays and opinion pieces hand selected by Gale's expert editorial team analyze all sides of an issue. Use these results to hone and support arguments in papers and debates.
- **Images, Videos, and Audio:** Multimedia content from sources like *NPR* and *BBC News* provides engaging coverage of issues, and is perfect for use in projects and presentations**.**
- **Magazines and News:** Articles from premium international sources provide recent perspectives with new results added every day!
- **Academic Journals:** Scholarly and peer-reviewed publications provide advanced analysis.
- **Statistics, Primary Sources, and Websites:** Additional results cover unique angles and help you build a thorough understanding of the issue.

WORKING WITH RESULTS

Search Results
Click a content type to access sorting and filtering options.
- **Sort By:** Use this drop-down to view articles with the highest relevance based on factors like the frequency and location of references to your search terms, or to view the newest or oldest articles.
- **Filter Your Results:** Click to access and apply limits based on **Date Published**, **Subjects**, **Document Type**, and more. Or, select **Search Within** and submit additional terms to refine your search. Use these options to narrow your topic when you have a large number of results.
- **Topic Finder:** When available, click this option to generate a visual representation of your search results by topic and subtopic. Use Topic Finder to discover a more narrow, unique research path, or to identify connections between topics. You can also access Topic Finder within Advanced Search to execute a visual search. As you interact with Topic Finder, it provides an updated list of results. Simply click an article's title to view the result.

WORKING WITH DOCUMENTS

Tools
Manage your research with document tools and features.
- Use **Cite** to generate a citation using MLA, APA, or Chicago style. Export the citation into a variety of tools, or simply copy and paste it into your bibliography.
- Click **Send to. . .** to email or export the result to your Google Drive™ or OneDrive™ account, allowing you to access it indefinitely. An *Opposing Viewpoints* folder is automatically created to make it easy to find your exported documents.
- **Download** or **Print** the document to keep a copy of the result, including any highlights and notes you've added.
- Use **Get Link** to create a URL back to practically any page you choose. Copy and paste the link in documents, on websites, or anywhere else you'd normally place a URL. This tool provides an easy way for you to share individual results, searches, and more.
- Annotate important text with **Highlights and Notes**. Click and drag to select text within a result, choose a highlighter color, and add notes to the selection. Download, Print, or Send to… email, Google Drive™, or OneDrive™ to retain your highlights and notes with the result. You can also click the Highlights and Notes tool and then choose **View All Highlights and Notes** to access a summary of your annotations. *Once you leave the database, your work is erased to protect your privacy.*
- Select **Translate** to view a machine translation of the document in the language of your choice.
- Click **Listen** to have the article read aloud to you. After clicking play, you can download the audio .mp3.
- **Explore** similar results by selecting articles listed under **More Like This**. Or, click **Related Subjects** to find additional documents with similar subject terms. These options link you to further results to boost your understanding and enhance your research.

LEARN MORE If you require further assistance with *Gale In Context: Opposing Viewpoints* please ask your school librarian or visit **gale.com/training**.

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High School
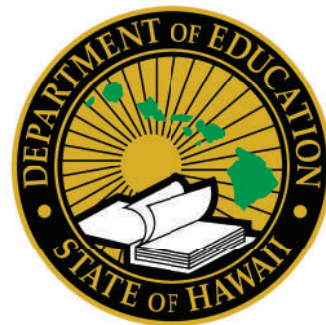
Gale Resource Access Information:

- **Gale In Context: High School Direct Link:**
  https://link.gale.com/apps/SUIC?u=hidoe_hs
- **Gale In Context: Opposing Viewpoints Direct Link:**
  https://link.gale.com/apps/OVIC?u=hidoe_hs
- **Gale Pages to Access both resources:**
  https://www.galepages.com/?loc=hidoe_hs
- **On-Campus Access:** No User Name or Password needed
- **Off-Campus Access:** Click '**sign in with Google SSO**' or use password: **library**
- **Canvas:** Gale resources are available in Canvas.
  View this 1 minute video tutorial for more information:

  https://support.gale.com/doc/galetools-canvasembed
- **Clever Access:** Ask your School Clever Administrator to email
  808libraries@k12.hi.us

Learn more about your Gale resources:

Gabrielle Houska
Gale Customer Success Manager
Email: gabrielle.houska@cengage.com
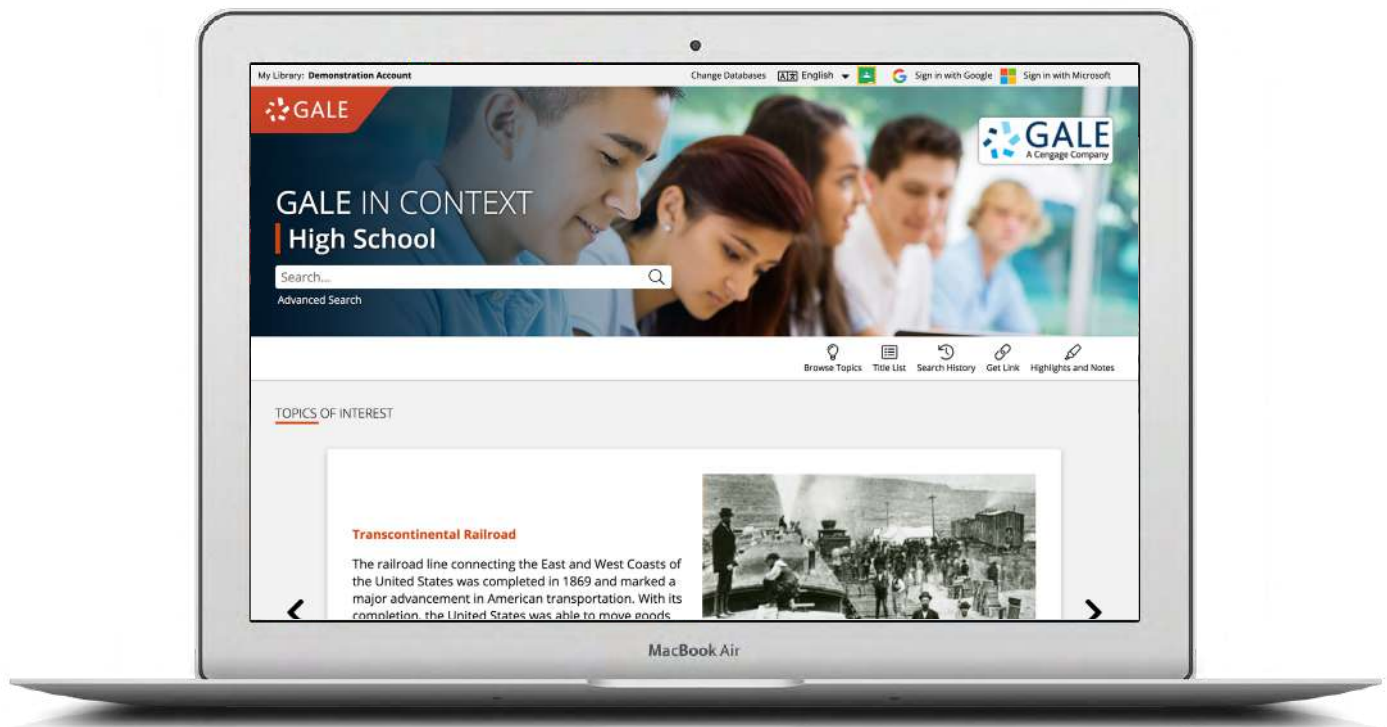**Phone:** 248-699-8413

Library Media Services
Office of Curriculum & Instructional Design
Email: 808libraries@k12.hi.us or ask your school librarian

GALE IN CONTEXT: HIGH SCHOOL

LEARN AND RESEARCH WITHOUT LIMITS

Gale In Context: High School makes it easy to explore class topics, and find sources for your assignments that are sure to impress. Videos, articles from premium publications, encyclopedia entries, primary sources, and more allow you investigate everything from social studies and science to literature and history in one easy-to-use resource. Finish your homework faster than ever with trusted information and innovative research tools in *Gale In Context: High School.*

TOPICS OF INTEREST

Discover pages related to key events, anniversaries, and topics in the news. Use the dots at the bottom or the arrows on either side of the image carousel to explore.

BROWSE TOPICS

Link directly into popular subjects from the home page or click on **Browse Topics** in the banner to view all available topic pages.

SIGN IN

Log in and use **Send to…** to add documents to your Google or Microsoft account. Save your research and access it anytime from Google Drive™ or OneDrive™.

SEARCHING CONTENT

Basic Search
Locate relevant results based on your search term(s). Basic search is a good place to start your research.

Advanced Search
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- **Subject:** Choose this field to search document tags and find results fully focused on your topic. Try subject if your basic search produces too many results.
- **Publication Title:** Use this option to find articles or documents from a particular publication like *The New York Times.*
- **Entire Document:** Pick this field to search within the entire text of documents. This option performs a broad search for any mention of your terms, so you can find precise phrases within results, or locate articles that touch on specific concepts.
- **Search Operators:** Use these drop-downs to connect your search terms. **AND** ensures your results mention both terms. **OR** broadens your search to results mentioning either term. **NOT** excludes a term.

BROWSING CONTENT

Topic Pages
Access a one-stop portal of information focused on frequently studied subjects. Topic pages begin with an overview essay with background information to build your understanding. Additional materials are organized, so that you can easily continue exploring.

- **Featured Content** is hand-selected by Gale's expert editorial team. Examine these results to acclimate to the subject using a good mix of sources.
- **Reference** entries quickly build your background knowledge of a topic.
- **Videos, Images, and Audio** provide engaging coverage of issues, and are perfect for use in projects and presentations**.**
- **Magazines** and **News** articles from premium international sources present recent perspectives with new results added every day.
- **Academic Journals** deliver advanced analysis from scholarly and peer-reviewed publications.
- **Primary Sources** and **Creative Works** immerse you in history and literature.
- **Case Overviews, Critical Essays, Websites,** and other results cover the full context of topics, and take your research to the next level.

WORKING WITH RESULTS

Search Results

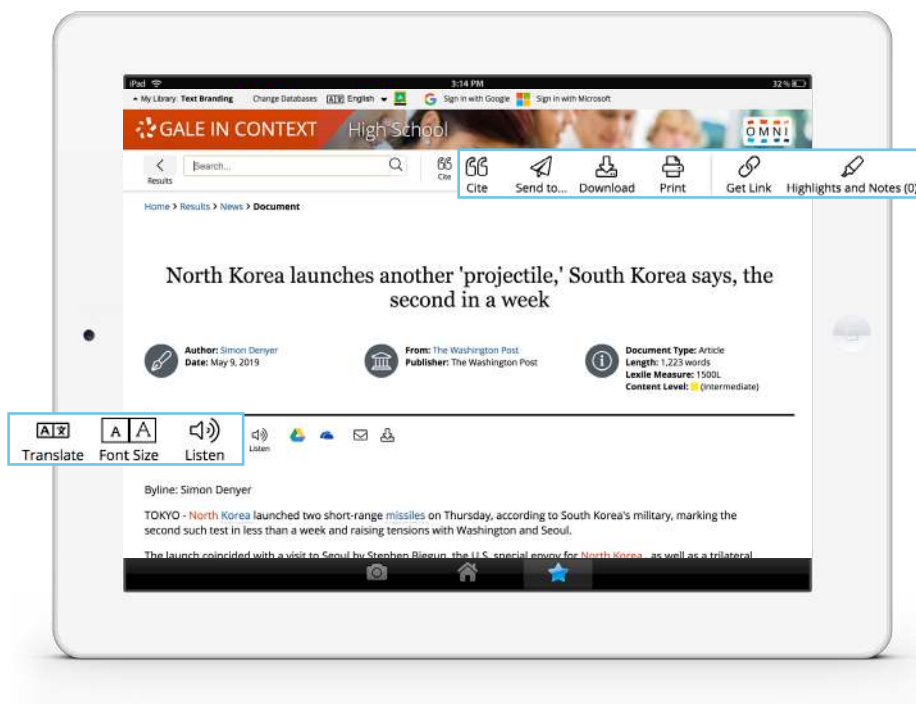Click a content type to access sorting and filtering options.

- **Sort By:** Use this drop-down to view articles with the highest relevance based on factors like the frequency and location of references to your search terms, or to view the newest or oldest articles.
- **Filter Your Results:** Click to access and apply limits based on **Date Published**, **Subjects**, **Document Type**, and more. Or, select **Search Within** and submit additional terms to refine your search. Use these options to narrow your topic when you have a large number of results.
- **Topic Finder:** When available, click this option to generate a visual representation of your search results by topic and subtopic. Use Topic Finder to discover a more narrow, unique research path, or to identify connections between topics. You can also access Topic Finder within Advanced Search to execute a visual search. As you interact with Topic Finder, it provides an updated list of results. Simply click an article's title to view the result.

WORKING WITH DOCUMENTS

Tools

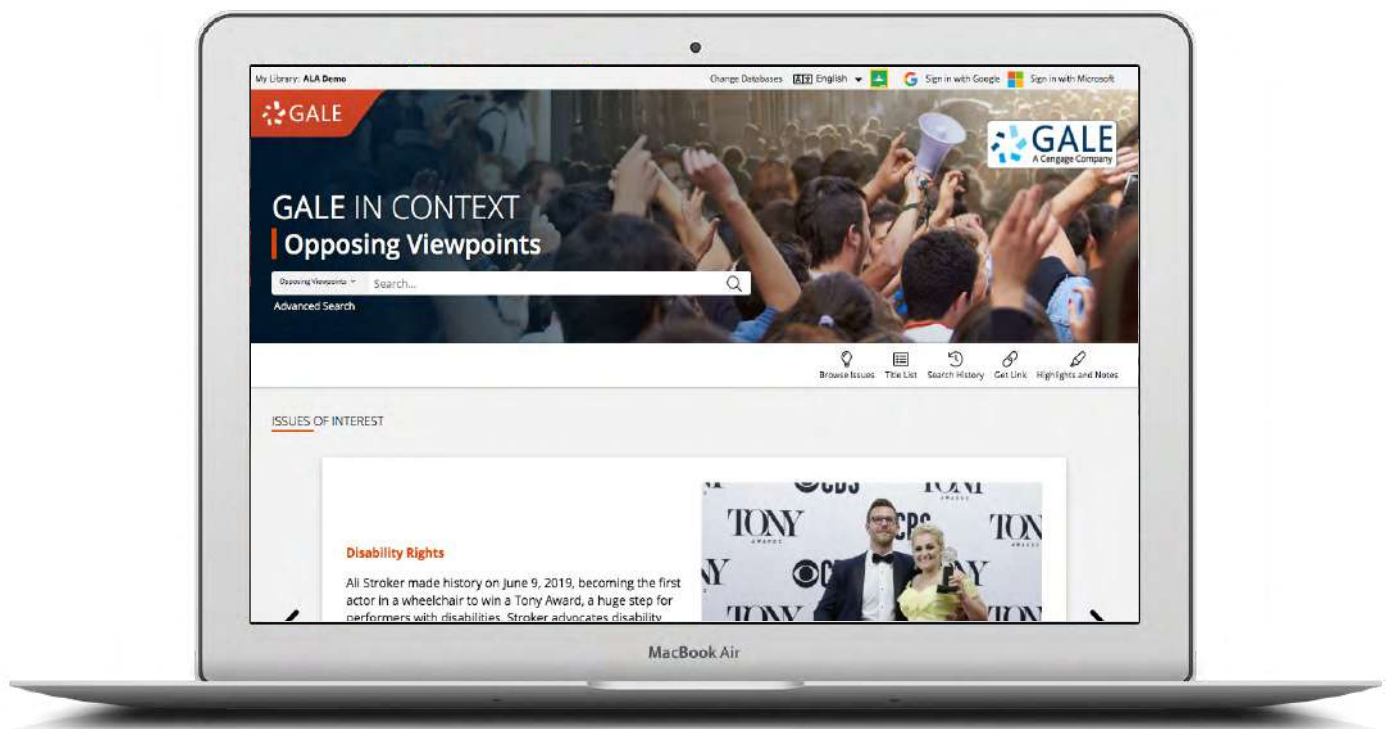Manage your research with document tools and features.

- Use **Cite** to generate a citation using MLA, APA, or Chicago style. Export the citation into a variety of tools, or simply copy and paste it into your bibliography.
- Click **Send to. . .** to email or export the result to your Google Drive™ or OneDrive™ account, allowing you to access it indefinitely. A *Gale In Context: High School* folder is automatically created to make it easy to find your exported documents.
- **Download** or **Print** the document to keep a copy of the result, including any highlights and notes you've added.
- Use **Get Link** to create a URL back to practically any page you choose. Copy and paste the link in documents, on websites, or anywhere else you'd normally place a URL. This tool provides an easy way for you to share individual results, searches, and more.
- Annotate important text with **Highlights and Notes**. Click and drag to select text within a result, choose a highlighter color, and add notes to the selection. Download, Print, or Send to… email, Google Drive™, or OneDrive™ to retain your highlights and notes with the result. You can also click the Highlights and Notes tool and then choose **View All Highlights and Notes** to access a summary of your annotations. *Once you leave the database, your work is erased to protect your privacy.*
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If you require further assistance with *Gale In Context: High School*
please ask your school librarian or visit **gale.com/training**.

GALE IN CONTEXT: OPPOSING VIEWPOINTS

EXPLORE MANY SIDES OF AN ISSUE

Gale In Context: Opposing Viewpoints delivers credible facts and current insight into today's most debated political and social issues. You'll find viewpoints, reference articles, videos, and infographics analyzing current events, economics, environmental issues, political science, and more. Use the authoritative coverage within *Opposing Viewpoints* to build your understanding, and draw your own conclusions about complex issues

ISSUES OF INTEREST

Discover emerging issues featured in the banner. Use the dots at the bottom or the arrows on either side of the image carousel to explore.

BROWSE ISSUES

Link directly into popular subjects from the home page or click on **Browse Issues** in the banner to view all of the topic pages focused on important issues.

SIGN IN

Log in and use **Send to…** to add documents to your Google or Microsoft account. Save your research and access it anytime from Google Drive™ or OneDrive™.

SEARCHING CONTENT

Basic Search
Locate relevant results based on your search term(s). Basic search is a good place to start your research.

Advanced Search
Customize your search with more limiting options to target relevant results. You can use advanced search to run complex searches for specific results, or to perform open searches for a broad view of available content.

- **Subject:** Choose this field to search document tags and find results fully focused on your topic. Try subject if your basic search produces too many results.
- **Publication Title:** Use this option to find articles or documents from a particular publication like *The Washington Post.*
- **Entire Document:** Pick this field to search within the entire text of documents. This option performs a broad search for any mention of your terms, so you can find precise phrases within results, or locate articles that touch on specific concepts.
- **Search Operators:** Use these drop-downs to connect your search terms. **AND** ensures your results mention both terms. **OR** broadens your search to results mentioning either term. **NOT** excludes a term.

BROWSING CONTENT

Topic Pages
Access a one-stop portal of information focused on popular issues or controversial subjects. Topic pages begin with an overview essay to help you understand why the issue is important, what controversies surround it, and how to focus further research. Additional content is organized to help you quickly analyze the issue.

- **Featured Viewpoints:** Viewpoint essays and opinion pieces hand selected by Gale's expert editorial team analyze all sides of an issue. Use these results to hone and support arguments in papers and debates.
- **Images, Videos, and Audio:** Multimedia content from sources like *NPR* and *BBC News* provides engaging coverage of issues, and is perfect for use in projects and presentations**.**
- **Magazines and News:** Articles from premium international sources provide recent perspectives with new results added every day!
- **Academic Journals:** Scholarly and peer-reviewed publications provide advanced analysis.
- **Statistics, Primary Sources, and Websites:** Additional results cover unique angles and help you build a thorough understanding of the issue.

WORKING WITH RESULTS

Search Results

Click a content type to access sorting and filtering options.
- **Sort By:** Use this drop-down to view articles with the highest relevance based on factors like the frequency and location of references to your search terms, or to view the newest or oldest articles.
- **Filter Your Results:** Click to access and apply limits based on **Date Published**, **Subjects**, **Document Type**, and more. Or, select **Search Within** and submit additional terms to refine your search. Use these options to narrow your topic when you have a large number of results.
- **Topic Finder:** When available, click this option to generate a visual representation of your search results by topic and subtopic. Use Topic Finder to discover a more narrow, unique research path, or to identify connections between topics. You can also access Topic Finder within Advanced Search to execute a visual search. As you interact with Topic Finder, it provides an updated list of results. Simply click an article's title to view the result.

WORKING WITH DOCUMENTS

Tools

Manage your research with document tools and features.

- Use **Cite** to generate a citation using MLA, APA, or Chicago style. Export the citation into a variety of tools, or simply copy and paste it into your bibliography.
- Click **Send to. . .** to email or export the result to your Google Drive™ or OneDrive™ account, allowing you to access it indefinitely. An *Opposing Viewpoints* folder is automatically created to make it easy to find your exported documents.
- **Download** or **Print** the document to keep a copy of the result, including any highlights and notes you've added.
- Use **Get Link** to create a URL back to practically any page you choose. Copy and paste the link in documents, on websites, or anywhere else you'd normally place a URL. This tool provides an easy way for you to share individual results, searches, and more.
- Annotate important text with **Highlights and Notes**. Click and drag to select text within a result, choose a highlighter color, and add notes to the selection. Download, Print, or Send to… email, Google Drive™, or OneDrive™ to retain your highlights and notes with the result. You can also click the Highlights and Notes tool and then choose **View All Highlights and Notes** to access a summary of your annotations. *Once you leave the database, your work is erased to protect your privacy.*
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