



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

JULY 19, 2021

www.hbug.k12.il.us

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Fund Codes DEF Student Claim Error Emails

Harrisburg Project will be sending daily emails to districts that have *Student Claims* errors for Regular Term Fund Codes DEF records. These errors must be corrected by the end of business Friday, July 30th. No additional edits will be allowed after this data pickup is complete.

In the event a claim record is not going to be submitted, please open the *Student Claim* record and uncheck the 'Include Claim' box. This will eliminate future reminder emails.

Student Approval Error Emails

Beginning this week, Harrisburg Project will send emails to districts that have *Student Approval* errors for Fund Codes A, K, L, P, N or U records.

These errors must be corrected by the end of business Friday, July 30th. No additional edits will be allowed after this data pickup is complete.

July 30th Data Collection Reminder

The following data will be collected on Friday, July 30th:

- Student Approval - Fund Codes A, K, L, P, N and U
- Student Claims - Fund Codes D, E, and F (Regular Term)
- Personnel Approval
- Indicators 11 and 13

End of Year Tasks - Before Start New Year is Completed

Once the *Student Claims* and *Personnel Approval* data entry is complete for the 2020-2021 school year, it is time to do 'housekeeping' in your data before ISBE completes *Start New Year*.

Take a few minutes to review the following situations in I-Star:

- Enter an *End Date* and *Exit Code* for graduated students.
- Enter an *End Date* and *Exit Code* for student not returning in the 2021-2022 school year.
- **Do Not Delete** *Personnel Approval* records for staff members not returning in 2021-2022; this will be in the 2021-2022 school year.

Dates to Remember

July 30, 2021 - Student Approval Data Pickup - Funds A,K,L,P,N&U

July 30, 2021 - Funds DEF Regular Term Claims Corrections Data Pickup

July 30, 2021 - Personnel Approval Corrections Data Pickup

July 30, 2021 - Indicator 11, 13 and PPNP Data Pickup

August 16, 2021— Fund B Regular & Summer term Student Approval Data Pickup



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Customized training is available at your convenience. Click the following link to request an Individualized Training!!

[Customized Training - Register Now!](#)

ISBE to Open 2021-2022 School Year

ISBE will complete the *Start New Year* process the weekend of July 31st-August 1st; I-Star will be offline from 11:59PM Friday July 30th - Sunday, August 1st. Beginning Monday, August 2nd the 2021-2022 school year will be the default school year!

Before working in the 2021-2022 school year, the *Mass Change* section of *Start New Year* should be completed. Mass changes are the responsibility of each district and/or cooperative. The instructions can be printed at the following link:

[Mass Change in I-Star](#)

Harrisburg Project will provide training for the *Mass Change* portion of *Start New Year* beginning July 29th. Be sure to sign up today in the [Events](#) section of our website, www.hbug.k12.il.us.

Updated Private Facility Search Released

ISBE is excited to announce a facelift to the Private Facility Search! The search engine will work the same as before but with an updated look. Be sure to check it out here [Private Facility Search](#) and call or email us with any questions.

Event Registration

Are you in need of training for I-Star? The [Events](#) section on our website, www.hbug.k12.il.us, is the most up-to-date listing for on-line trainings.

7/22/21 Fund B Claims 9:00:AM (Notes)

7/29/21 Mass Change in I-Star 9:00:AM

8/2/21 Mass Change in I-Star 9:00:AM

8/9/21 Fund B Claims 9:00:AM (Notes)



Harrisburg Project website contains a wealth of knowledge for not only the experienced I-Star user but also new staff members. Be sure to check it out at www.hbug.k12.il.us!