



# Harrisburg Project

## Software Support for Special Education

WEEKLY NEWS BRIEFING

MARCH 9, 2020

[www.hbug.k12.il.us](http://www.hbug.k12.il.us)

[support@hbug.k12.il.us](mailto:support@hbug.k12.il.us)

800-635-5274

## I-Star Student Approval Data Open for Editing

ISBE has completed the processing of the December 1 Child Count Data; the *Student Approval* data is now open for editing! The December 1 Child Count is crucial to Special Education funding. We appreciate the time and effort that was taken by each district and cooperative to ensure accurate December 1 Child Count data was collected!

In an effort to avoid latency in I-Star, ISBE will complete a state wide *Recheck Edits* tonight; please do not complete this process today. You will see current errors, including Indicator 11 and 13 tomorrow when you run the *Student Approval Error Listing* report. Thank you for your cooperation.

## Dec 1 Child Count Certification - Now Open!

With the completion of the December 1 Child Count data process, ISBE has now opened the Child Count Certification! The certification process will remain open through the end of business March 26<sup>th</sup>.

The December 1 Child Count certification must be performed by the district superintendent or an authorized representative (with admin access in IWAS), per the federal IDEA Part B guidelines. If you are a member of a Special Education Cooperative they cannot perform the certification on behalf of the district.

Please remember if the certification is not complete by the end of business March 26<sup>th</sup>, distribution of IDEA Part B grant funds will be suspended until the certification is complete.

The review the entire ISBE memo regarding the child count certification can be viewed at the following link:

[Dec 1, 2019 Child Count Certification Period Open](#)

The [Child Count Certification Instructions for Superintendents](#) should be followed while completing the certification process. The recorded webinar is also available to view at your convenience:

[Special Education Child Count Certification in I-Star](#)

### Dates to Remember

March 9 - 26, 2020 - Child Count Certification

April 10-13, 2020 - Office Closed for Easter Break



### Inside this Issue . . . .

I-Star Student Approval Data Open for Editing	1
Dec 1 Child Count Certification - Now Open!	1
Upcoming Youth-In-Care Verification	2
Claims Training - Coming Soon!	2
Welcome New Staff Member - Kendra Spees	2
Events Registration	3

Email your questions to client support at:

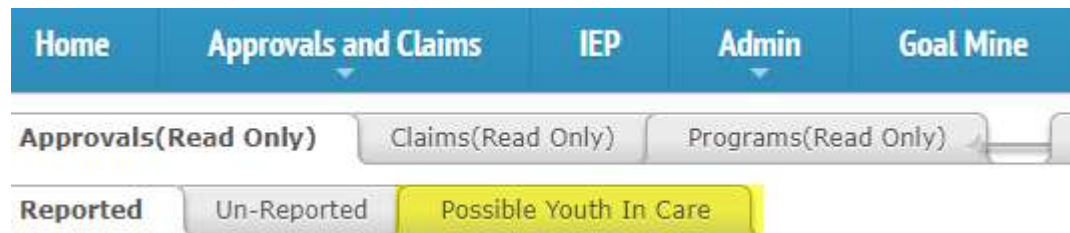
[support@hbug.k12.il.us](mailto:support@hbug.k12.il.us)

## Upcoming Youth-In-Care Verification

It is now time to be checking that you are correctly reporting the Department of Human Services (DCFS) youth-in-care (YIC) students with Fund Codes E or F.

ISBE is required to deduct those students from the Evidence Based Funding (EBF) enrollment calculations, therefore if they have received special education services on or before March 1<sup>st</sup>, they should have an approved *Student Approval* record in I-Star.

To assist with the accuracy of your data, please refer to the Youth-In-Care tab in I-Star for possible YIC students not being reported correctly:



## Claims Training - Coming Soon!

It is once again time to start thinking about the student claim in I-Star. We are excited to announce that in-person classroom claims trainings will once again be available! Space is limited, so sign up today!

Harrisburg Project will continue to offer several on-line webinars if an in-person training is not an option for your district.

To sign up for an upcoming claims training, visit our website, [www.hbug.k12.il.us](http://www.hbug.k12.il.us) or click the following link:

[Events](#)

## Welcome New Staff Member - Kendra Spees

Harrisburg Project is pleased to introduce Kendra Spees as part of our client support team!

Kendra is a native to Southern Illinois. She, along with her husband and son, reside in Marion. Kendra obtained her bachelors degree in post secondary English education from Southern Illinois University in Carbondale. We believe Kendra's background in education will be a great asset to our staff.

Email your questions to client support at:  
[support@hbug.k12.il.us](mailto:support@hbug.k12.il.us)

## Events Registration

The scheduled webinars can be viewed on our website ([www.hbug.k12.il.us](http://www.hbug.k12.il.us)) by selecting the 'Event' tab or simply click the following link:

### [Events](#)

To register for an upcoming webinar, click the webinar title and complete the registration form. Watch for a confirmation email that will provide the necessary login link.

**Events**  
(click the events to register, change date in drop-down)

- 3/12/20 I-Star Child Count Certification 9:00AM (Notes)
- 3/18/20 I-Star Child Count Certification 1:00PM (Notes)
- 3/24/20 I-Star Child Count Certification 9:00AM (Notes)
- 4/15/20 Claims Pre-Game 9:00AM
- 4/20/20 Claims Pre-Game 1:00PM
- 4/21/20 BASSC-Belleville Classroom Claims Training 1:00PM - 4:00PM
- 4/23/20 Fund E Claims - Regular Term Orphanage 9:00AM
- 4/28/20 Fund F Claims - Private Facility Orphanage 9:00AM
- 4/29/20 Peoria-Bartonville Classroom Claims Training 1:00PM - 4:00PM
- 5/4/20 Fund X Claims - Excess Cost 1:00PM
- 5/6/20 Springfield Classroom Claims Training 1:00PM - 4:00PM
- 5/7/20 I-Star End of Year 9:00AM
- 5/11/20 Fund B Claims - Private Facility 9:00AM
- 5/12/20 CASE-D15 Marquardt Classroom Claims Training 9:00AM - 11:00AM
- 5/14/20 Fund E Claims - Regular Term Orphanage 9:00AM
- 5/18/20 Preparing for Personnel Snapshot 9:00AM
- 5/21/20 Fund X Claims - Excess Cost 9:00AM
- 6/1/20 Fund E Claims - Regular Term Orphanage 1:00PM
- 6/4/20 Fund F Claims - Private Facility Orphanage 9:00AM
- 6/8/20 ALL Fund Claims 9:00AM
- 6/11/20 Preparing for Personnel Snapshot 9:00AM
- 6/18/20 I-Star End of Year 9:00AM
- 6/22/20 Preparing for Personnel Snapshot 1:00PM
- 6/25/20 Fund X Claims - Excess Cost 9:00AM
- 7/6/20 Fund X Claims - Excess Cost 9:00AM
- 7/23/20 Fund B Claims - Private Facility 9:00AM
- 7/27/20 Fund B Claims - Private Facility 1:00PM
- 8/3/20 Fund B Claims - Private Facility 9:00AM
- 8/13/20 Fund B Claims - Private Facility 9:00AM

**Email your questions to client support at:**  
[support@hbug.k12.il.us](mailto:support@hbug.k12.il.us)