



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

MAY 13, 2019

www.hbug.k12.il.us

support@hbug.k12.il.us

800-635-5274

Fund Code E & F Data Pickup - Wednesday, May 15th

ISBE will collect Fund Codes E & F at the end of business on Wednesday, May 15th. Only *Student Approval* records listed as Fund Code E or F and showing as 'Approved' will be collected.

Now is the time to be sure that you have correctly coded students listed as DCFS Youth-in-Care. To check for possible DCFS Youth-in-Care students in your district, follow the instructions in the following link:

[Sp Ed DCFS Youth-in-Care Verification](#)

Students submitted as Fund E or F after May 15th (with a begin date prior to March 1st) will not be eligible for reimbursement on the Orphanage Claim due July 15th in I-Star.

If you have questions regarding this data pickup, please contact Harrisburg Project at (800) 635-5274 or by email at support@hbug.k12.il.us.

Recorded Claims Trainings Now Available

If you have been unable to attend a live claims webinar, the recorded session is now available in the Events section of our website (www.hbug.k12.il.us) or by clicking the appropriate link below:

[Claims Updates and Preparation](#) - [PDF Presentation Notes](#)

[Fund E \(Regular Term Orphanage\)](#) - [PDF Presentation Notes](#)

[Fund F \(Private Facility Orphanage\)](#) - [PDF Presentation Notes](#)

[Fund X \(Excess Cost\)](#) - [PDF Presentation Notes](#)

Harrisburg Project is available to assist you with any questions regarding the Student Reimbursement process in I-Star. Please contact us at (800)635-5274 or by email at support@hbug.k12.il.us.

Dates to Remember

May 15, 2019 - Deadline for Orphanage Student Approval in I-Star

May 27, 2019 - Office Closed in Observance of Memorial Day

June 28, 2019 - Personnel Approval Due in I-Star

July 4-5, 2019 - Office Closed in Observance of 4th of July

July 15, 2019 - Excess Cost (Fund X, J) Student Claim Due in I-Star and Orphanage (Fund DEF) Regular Term Student Claim Due in I-Star



Inside this Issue . . .

Fund E & F Data Pickup - Wednesday, May 15th 1

Recorded Claims Trainings Now Available 1

Updates to I-Star 2

Events Registration 2

Email your questions to client support at:
support@hbug.k12.il.us

Updates to I-Star

ISBE released updates to I-Star on Wednesday, May 8th. To view the items included in this update, click the link below:

[Updates to Student and Personnel Topics](#)

Events Registration

To register for a Harrisburg Project training, visit the ‘Events’ page directly on our website or at the following link: [Events](#).

Click the name of the event you wish to attend to open the registration form. Any notes for the webinar will appear to the right of the event link.

Events

(click the events to register, change date in drop-down)

- (FULL) 5/16 Claims - Fund Code B (Private Facility) 1:00PM (PPT)
- 5/20 Preparing for Personnel Approval Snapshot 1:00PM (PPT)
- 5/21 Claims - Fund Code E (Regular Term Orphanage) 1:00PM (PPT)
- 5/23 Claims - Fund Code F (Private Facility Orphanage) 9:00AM (PPT)
- 6/5 Claims - Fund Code E (Regular Term Orphanage) 9:00AM (PPT)
- 6/10 Preparing for Personnel Approval Snapshot 9:00AM (PPT)
- 6/11 Claims - All Fund Codes 1:00PM (PPT)
- 6/12 Claims - Fund Code F (Private Facility Orphanage) 9:00AM (PPT)
- 6/18 I-Star End of School Year 2018-19 1:00PM (PPT)
- 6/19 Claims - Fund Code X (Excess Cost) 9:00AM (PPT)
- 6/24 Preparing for Personnel Approval Snapshot 1:00PM (PPT)
- 7/8 Claims - Fund Code E (Regular Term Orphanage) 1:00PM (PPT)
- 7/9 Claims - Fund Code F (Private Facility Orphanage) 1:00PM (PPT)
- 7/10 Claims - Fund Code X (Excess Cost) 9:00AM (PPT)
- 7/16 Claims - Fund Code B (Private Facility) 1:00PM (PPT)
- 7/29 Claims - Fund Code B (Private Facility) 1:00PM (PPT)
- 8/7 Claims - Fund Code B (Private Facility) 9:00AM (PPT)
- 8/13 Claims - Fund Code B (Private Facility) 1:00PM (PPT)

Email your questions to client support at:
support@hbug.k12.il.us