Office Hours: Monday - Friday 7:30AM - 4:30PM



WEEKLY NEWS BRIEFING

OCTOBER 2, 2017

www.hbug.k12.il.us

support@hbug.k12.il.us

800-635-5274

## Exit Data Required for 2016-2017 School Year

ISBE will be collecting *Exit Data* from the 2016-2017 school year at the end of business, Monday, October 16, 2017.

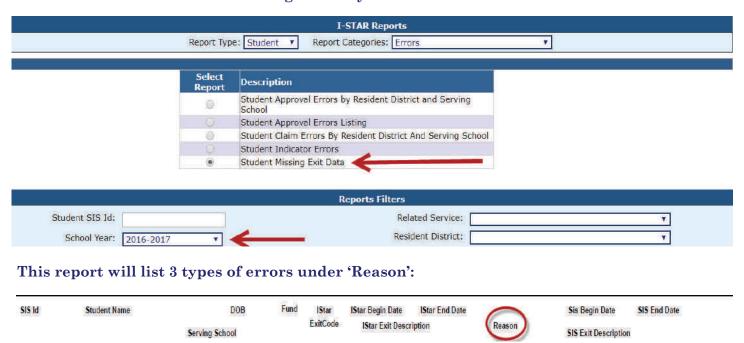
To assist with the collection of *Exit Data*, ISBE has released the report 'Students Missing Exit Data' into I-Star. This report should be run in the 2016-2017 school year; data entry corrections will also be entered into the 2016-2017 school year. This report is found in the *Reports Tab* -> *Students* -> *Errors*. The following is what your screen will look like:

## Dates to Remember

October 9, 2017 - Office Closed in Observance of Columbus Day

October 16, 2017 - Exit Data Due in 2016-2017 School Year

November 1, 2017 - Orphanage Summer Term Reimbursement Due



- Not In Current Year Student is not in 2017-2018 database; enter *End Date & Exit Code* into 2016-2017.
- Not In Current Year (*Exit Code* of 20) Student is not in 2017-2018 database, and was exited in 2016-2017, but the *Exit Code* is listed as '20'; Correct *Exit Code* in 2016-2017.
- Different Resident District Student is being reported in a Resident district other than yours in 2017-2018 school year; Enter *End Date & Exit Code* into 2016-2017.

For assistance with the *Exit Data* report or data entry corrections, contact Harrisburg Project at <a href="mailto:support@hbug.k12.il.us">support@hbug.k12.il.us</a> or at 800-635-5274.