Office Hours: Monday - Friday 7:30AM - 4:30PM



WEEKLY NEWS BRIEFING

AUGUST 21, 2017

www.hbug.k12.il.us

support@hbug.k12.il.us

800-635-5274

# Office Closed Today - August 21st

Harrisburg Project is closed today, August 21st due to the 'Great American Eclipse'. We are fortunate enough to be located in Southern Illinois, where the longest point of duration for the viewing of the 2017 eclipse is expected to bring thousands of tourists.

We hope that everyone has the opportunity to enjoy this great event!

### Start New Year

Due to the *Start New Year* process not working as expected, we are currently recommending that you refrain from completing *Start New Year* until further notice.

If an issue regarding *Start New Year* has been reported to Harrisburg Project, it has been forwarded onto ISBE; they are currently working to resolve it.

Thank you for your patience while ISBE and Harrisburg Project work to update the *Start New Year* process. If you have any questions or concerns, please contact Harrisburg Project at (800)635-5274 or by email at <a href="mailto:support@hbug.k12.il.us">support@hbug.k12.il.us</a>.

### Grade Level in 2017-2018 School Year

If your district was able to successfully complete *Start New Year*, the grade level will not be visible or available on reports until the SIS Enrollment record is updated for the current school year.

Please contact your SIS Administrator to get a timeframe for when this update will occur.

#### **Dates to Remember**

September 1, 2017 - Reimbursement Correction Period Closes for Funds X, J

September 4, 2017 - Office Closed in Observance of Labor Day

September 15, 2017 - Reimbursement Correction Period Closes Fund B; Personnel

October 9, 2017 - Office Closed in Observance of Columbus Day



Inside this Issue . . . .

Office Closed Today - 1
August 21st

Start New Year 1
Grade Level in 2017- 1
2018 School Year
Updates Released to 1-Star

Event Registration 2

Email your questions to client support at: support@hbug.k12.il.us

# **Updates Released to I-Star**

Updates to I-Star were released on Wednesday, August 16, 2017. These updates were the result of excellent communication that we have received from the clients. Please continue to report any upgrades to I-Star that you would like to see in the future and/or concerns that you are currently experiencing with the program. The updates released on August 16, 2017 can be viewed by clicking the link below:

Recently Added - Approval and Reimbursement

Recently Added - IEP

# **Event Registration**

Registration for all events, both online and at location may now be found at the following link:

Event Registration

We are currently experiencing a high volume of registrations for our current webinars; this is awesome! However, in recent webinars we have had low attendance. If, for some reason, you are unable to attend the webinar that you have registered for, open the registration email and click on "cancel your registration". This will remove your name from the attendance list and allow others to register. Thank you for your cooperation in this matter.

	Date	Location	Name	Time	Notes
Ī	8/23/17	Online	I-Star Approvals New User Training	9:00 AM - 11:00 AM	Notes
	8/23/17	Online	Start New Year Rollover in I-Star	Full	Notes
	8/30/17	On line	I-Star Approvals New User Training	9:00 AM - 11:00 AM	Notes

**Important Notice:** 

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.