Office Hours: Monday - Friday 7:30AM - 4:30PM



WEEKLY NEWS BRIEFING

JUNE 27, 2017

www.hbug.k12.il.us

support@hbug.k12.il.us

800-635-5274

## **Updates Released to I-Star**

Updates to I-Star were released on Monday, June 26, 2017. These updates were the result of excellent communication that we have received from the clients. Please continue to report any upgrades to I-Star that you would like to see in the future and/or concerns that you are currently experiencing with the program.

The updates released on June 26, 2017 can be viewed by clicking the link below:

Recently Added - IEP

Recently Added - Approval and Reimbursement

# I-Star System Outage

On July 6, 2017, I-Star will be unavailable due to system wide updates that will take some time to complete. Please make sure that all I-Star users are aware of this outage. We apologize for the inconvenience.

# Program Method of Computing Days - Fund A Records

You may have noticed that the claim records for your Fund A students have all been changed to the Program method of computing days. ISBE staff made this design choice to reduce the confusion around non-claimable records. The only use for a claim record for a Fund Code A is to include it in a Program for an accurate reimbursement calculation for claimable Fund Codes.

#### **Dates to Remember**

July 3-4, 2017 - Office Closed in Observance of 4th of July Holiday

July 17, 2017 - Fund E, F Reimbursement Claim Due in I-Star

August 15, 2017 - Fund B, X, J Claim and Personnel Approval & Claim Due in I-Star



Inside this Issue	
Updates Released to I-Star	1
I-Star System Outage	1
Program Method of Computing Days - Fund A Records	1
Upcoming Data Collection Dates	2
Event Registration	2

Email your questions to client support at: <a href="mailto:support@hbug.k12.il.us">support@hbug.k12.il.us</a>

## **Upcoming Data Collection Dates**

Since the implementation of I-Star, the June 30<sup>th</sup> Final *FACTS Approval* "transmission" is no longer necessary. Please make note of the upcoming data collection dates:

July 17th - Fund E and F Regular Term (Approval & Reimbursement)

Aug 15th - Fund B, X and J Regular and Summer Term (Approval & Reimbursement)

Fund A, K, N, L, P and U - Regular and Summer Term (Approval)

Personnel - Regular and Summer Term (Approval & Reimbursement)

Nov 1st - Fund E and F - Summer Term (Approval & Reimbursement)

## **Event Registration**

Registration for all events, both online and at location may now be found at the following link:

<u>Event Registration</u>

Date	Location	Name	Time	Notes
6/28/17	Online	ISBE 50-66A Tuition Cost Sheet	9:00 AM - 11:00 AM	Notes
6/28/17	Online	Personnel Approval & Claims New User Training	1:30 PM - 3:00 PM	Notes
6/29/17	Online	I-Star Approvals New User Training - Webinar	1:00 PM - 3:00 PM	Notes
7/12/17	Online	I-Star Approvals New User Training - Webinar	9:00 AM - 11:00 AM	Notes
7/26/17	Online	Personnel Approval & Claims New User Training	9:00 AM - 10:30 AM	Notes
8/02/17	Online	I-Star Approvals New User Training - Webinar	9:00 AM - 11:00 AM	Notes
8/03/17	On line	Personnel Approval & Claims New User Training	9:00 AM - 10:30 AM	Notes

Please note: If you are unable to attend a training in which you have registered, please refer to your registration email and click "cancel your registration" found at the bottom of the email.

#### **Important Notice:**

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.