



FREQUENTLY ASKED QUESTIONS

1. WHAT IS THE DAILY SCHEDULE?

PLEASE ARRIVE AT SCHOOL ON TIME!

7:20 A.M. – 7:40 A.M. BREAKFAST AVAILABLE
(All students report to the cafeteria for play and social time.
Books, puzzles, and games will be provided.)

7:45 A.M. FIRST BELL
TIME TO GET TO CLASS

7:50 A.M. SCHOOL BEGINS

MORNING RECESS:
9:45 A.M. – 10:00 A.M.

LUNCH/RECESS:
11:30 A.M. – 12:10 P.M.
(Grades K-2: Lunch 11:30-11:50, Recess 11:50-12:10)
(Grades 3-6: Recess 11:30-11:50, Lunch 11:50-12:10)

SCHOOL DISMISSAL:
2:05 P.M. (Mon, Tues, Thurs, Fri)
12:50 P.M. (Wednesday)

DOE School Calendar, Hanalei School Calendar of Events and updated announcements can all be found on the school website:

www.hanalei.k12.hi.us

*****ATTENDANCE EXPECTATIONS*****

One of Hanalei Elementary School's top priorities is to educate the students that attend our school. Research shows that regular on-time attendance to school has a direct correlation to high student achievement. We need your support of making attendance a priority. Consistent instruction and daily classroom readiness can only occur with regular on-time attendance. If your child is going to be absent, please call the front office to let the school know. The school is able to work with families who provide a doctor's note to authorize an excused absence. Please submit all doctor's notes to the front office. Hanalei Elementary School will make a conscious effort to keep you informed about your child's attendance by using the following process:

- **7 unexcused absences:** School will send Attendance letter "A" to family to emphasize the importance of instruction and student learning.
- **10 unexcused absences:** School will send Attendance Letter "B" home requesting a meeting with the administration to discuss support for improving student attendance.
- **15 unexcused absences:** Parents & Principal meet to discuss chronic absenteeism, review the Hawaii DOE School Attendance Policy, and determine a specific goal to avoid a Family Court petition.

In Hawaii, students are labeled chronically absent if they miss 15 or more days of school for any reason. Chronic absenteeism is a red alert that students are headed for academic trouble. The following may be a result of students missing school, whether their absences are excused or unexcused:

- frustration for falling behind on school work
- academic achievement is lower than the student's full potential
- may fall behind significantly and later drop out of high school

PLEASE ARRIVE ON TIME

**The first bell is at 7:45, the second bell is at 7:50.
Students arriving after the second bell must check in at
the office for a tardy slip.**

**Teachers will monitor tardies and reach out to families
who are consistently tardy. Administration will be alerted
when students are repeatedly tardy.**