

## 2. WHAT IS THE CONTACT INFORMATION FOR THE SCHOOL?

ADDRESS: Hanalei School  
P.O. Box 46  
5-5415 Kuhio Highway  
Hanalei, Hawaii 96714



WEBSITE: <http://www.hanalei.k12.hi.us>

FAX NUMBER: 808-826-4302

**SCHOOL OFFICE: 808-826-4300**

COUNSELOR: Extension 107

HEALTH AIDE: Extension 106

STUDENT SERVICES COORDINATOR: Extension 108

AFTER SCHOOL PROGRAM: 808-368-0907



## 3. HOW CAN I COMMUNICATE WITH MY CHILD'S TEACHER?

- Each teacher has their own system for communication with parents. Your teacher will inform you what process is preferred.
- Every staff member at Hanalei School can be reached by email. **There is an updated Staff Directory on the Hanalei School website.** Staff emails use the following format, correct spelling needed to ensure delivery:  
[firstname.lastname@k12.hi.us](mailto:firstname.lastname@k12.hi.us)

## 4. HOW CAN I REACH MY CHILD DURING THE SCHOOL DAY?

- Please do not call the office to leave messages for students unless it is an emergency. Arrangements for after school activities should be discussed and finalized with your child before the school day begins.
- In case of an emergency, a parent may call the school office and request that a message be delivered to their child. Please keep in mind, the message may not be delivered until the end of the school day.